

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
January 6, 2020

The Lyndon City Council met in regular session on Monday, January 6, 2020, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Doug Harty, Kevin Heit, Darin Schmitt, and Katie Shepard present.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Scott Culley, Public Works; and Officer David Forkenbrock.

Others Present: Travis Brown, Zoning Administrator; Brad Thompson, Musco Lighting; Daniel Davis, Osage Herald Chronicle; George Stutzman, Rachel Stutzman, Lynn Atchison, Harold Bare, Kyle Recob (7:45), and Gene Hirt.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- a) Harty made the motion to approve the regular meeting minutes of December 16, 2019 as amended. Patterson seconded; motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Patterson made the motion to approve the bills as set forth. Schmitt seconded; motion carried.

4. PUBLIC COMMENTS: Gene Hirt voiced his concerns about the changes in the trash service which takes affect February 1, 2020 and the notice he received in the mail. He also voiced his concern about the asphalt erosion on 13th St.

5. CORRESPONDENCE TO COUNCIL:

- Public Wholesale Water Supply District #12 minutes from December 18, 2019.
- December 2019 Edition of the Kansas Government Journal.
- 2020 KRWA Conference Pamphlet.

6. UNFINISHED BUSINESS:

- a) MUSCO LIGHTING - BRAD THOMPSON - JONES PARK BALLFIELD LIGHTING: Brad Thompson with Musco Lighting provided a lengthy presentation and overview about their product and lighting system. The new system would replace the poles, lights and lighting control system for both the softball and baseball fields at Jones Park. Mr. Thompson also provided pictures of other projects they have done in the past so that the Council could see what the upgrade would possibly look like with 50/30 and 30/20 candle lighting. The

system would have a 25-year warranty. The timeline is approximately five to six weeks to build after the contracts are signed and submitted.

- b) 2020 STREET PROJECT: The City Clerk provided Council with an overview of the funding for the 2019 Street Project. It was noted the project came in under budget with \$26,229 remaining which will be carried over into next years street budget.
- c) TRASH CHANGES EFFECTIVE FEBRUARY 1, 2020: The City Clerk stated the changes to the trash take effect February 1, 2020. She stated the changes are per the approved contract and are the only changes to trash service. The polycarts will increase to \$6.00 each for an extra cart and that any extra bags will have to have a sticker on them to be picked up by Ottawa Sanitation. The stickers will be available for purchase in the near future for \$6.00 a book/4 stickers which make any additional bags \$1.50 each.

7. NEW BUSINESS:

- a) PURCHASE OF COMPUTER SYSTEMS FOR UTILITY CLERK AND POLICE DEPARTMENT: The City Clerk stated that two of the computer towers are Windows 7 which as of January 14, 2020 will no longer be a supported operated system and provided Council with replacement prices from Advantage Computer and Best Buy. After much discussion, Harty made the motion to approve purchase of the new computers from Advantage Computer up to \$1665 per computer and to be paid half from the General Fund and half from the Equipment Reserve Fund. Heit seconded; motion carried.
- b) VAPEX SYSTEM ANNUAL COST FOR SYSTEM MAINTENANCE AGREEMENT - HEADWORKS PLANT: The Maintenance Supervisor provided Council with a quote for the Vapex Odor System kit that needs to be replaced annually in the amount of \$1500. Schmitt made the motion to approve the purchase of the Vapex System for the headworks plant. Heit seconded; motion carried.
- c) KRWA DELEGATES FOR 2020 CONFERENCE: The annual KRWA conference is scheduled to be held on March 24-26, 2020 in Wichita. The City Clerk, Maintenance Supervisor and Brandon Smith will be attending. Notice for designation of delegates was received and it was consensus of the Council for Maintenance Supervisor Scott Culley and Brandon Smith serve as delegates on behalf of the city.
- d) RESOLUTION 20-01 - 2020 GAAP WAIVER: City Attorney stated the resolution is an accounting waiver has been done annually for many years and that most cities do this waiver for accounting purposes. Patterson made the motion to approve and authorize the Mayor to sign Resolution 20-01. Shepard seconded; motion carried.

- e) ANNUAL RENEWALS FOR JCS, JUS AND DENALI SOFTWARE: The City Clerk stated that every year at this time the software renewals are due for the accounting, utility and court software. Shepard made the motion to approve the annual software renewals with Advantage Computer in the amount of \$400 for court software; \$700 for the utility software; and \$950 for the accounting software. Patterson seconded; motion carried.

8. STAFF REPORTS:

- a) POLICE: Council received a copy of the Officer's report from December 14, 2019 to January 6, 2020.

Mayor Morrison noted that included with the report is information regarding online training for Police Supervisors that Officer Forkenbrock will be taking.

- b) PLANNING AND ZONING: The Zoning Administrator provided Council with a year end report of the building permits that were processed in 2019 and were briefly discussed. Zoning Administrator Travis Brown also noted that some of the properties in violation have been given an extension due to winter months, however, will be resolved in the near future.

- c) PUBLIC WORKS: Council received a copy of the Maintenance Activity report from December 16, 2019 to January 6, 2020.

- d) CITY CLERK: The City Clerk stated she has been in contact with Beth Warren at Ranson in regards to the rate analysis for water and sewer. Ms. Warren has been ill the last couple of weeks, but will be getting in touch with the city next week in regards to the analysis.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson thanked the residents and governing body for 20 great years of serving on the council and that he enjoyed serving. He encouraged his fellow council members to keep Lyndon moving forward.

Harty, Heit, Schmitt, and Shepard thanked Patterson for his many years of service to the Council and community. Shepard also thanked Patterson for pushing her to get involved and serve on the Council.

Mayor Morrison commended Patterson for his service and that it takes people like him to step up and commit to the betterment of the community which was appreciated. He presented Patterson with a service plaque. Patterson has served on Council since May 1999.

10. EXECUTIVE SESSION:

At 8:51 p.m., Shepard made the motion to recess to executive session for 15-minutes for Attorney-Client privilege with City Attorney Walsh. Patterson seconded; motion carried. At 9:06 p.m., Council reconvened with Heit made the motion to authorize the Mayor to sign

the Memorandum of Understanding with the Lyndon Recreation Commission for the ballfield lighting at Jones Park on behalf of the city. Shepard seconded; motion carried.

Schmitt made the motion to authorize the Mayor to sign Engineering Agreement Amendment #4 with BG Consultants in regards to Jackson Street and to spend an additional \$5,000 for engineering services. Patterson seconded; motion carried.

At 9:10 p.m., Shepard made the motion to recess to executive session for 15-minutes for Attorney-Client privilege with City Attorney Walsh. Schmitt seconded; motion carried. At 9:25 p.m. Council reconvened with Schmitt making the motion to offer temporary part-time Law Enforcement Supervisor position to Darrel Manning at \$19.34 per hour. Heit seconded; motion carried.

The Governing Body also directed the City Clerk to obtain CPOST latest applicant for the chief position; obtain contracts from Musco for 30/20 lighting for both ballfields at Jones Park; and obtain bid sheets from Rhonda Beets sending those to the local banks for finance bids for the lighting project.

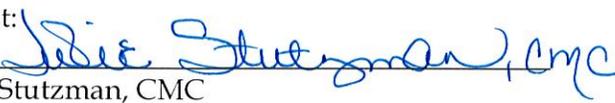
11. ADJOURNMENT: Patterson made the motion to adjourn to Tuesday, January 21, 2020 at 7:00 p.m. for regular meeting. Schmitt seconded; motion carried.

Respectfully submitted,



Julie Stutzman, CMC
City Clerk

Approved by the governing body on January 21, 2020

Attest: 
Julie Stutzman, CMC
City Clerk

