

LYNDON CITY COUNCIL  
REGULAR MEETING MINUTES OF  
September 8, 2020

The Lyndon City Council met in regular session on Tuesday, September 8, 2020, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Steve Morrison called the meeting to order.

a) ROLL CALL: City Clerk called roll of the City Council. Mayor Steve Morrison, Council President Darin Schmitt, and members Katie Shepard, Kevin Heit, Doug Harty, and Lynn Atchison present.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Scott Culley, Public Works; and Officer David Forkenbrock.

Others Present: Eunice Wedermyer, Larry Wedermyer, Charles Hanna, Sharon Hanna, Zach Hanna, and Gene Hirt.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

a) Schmitt made the motion to approve the regular meeting minutes of August 17, 2020 as amended. Harty seconded; motion carried.

3. CONSENT AGENDA:

a) Approval of Bills: Harty made the motion to approve the bills as set forth. Schmitt seconded; motion carried.

4. PUBLIC COMMENTS: Gene Hirt spoke about CARES act funding, concerns regarding the concrete around the manholes at 5<sup>th</sup> and Adams and around town.

Eunice Wedermyer asked the Council who is responsible for making sure there are lights illuminating on the American flags in town at night. Atchison stated there is no ordinance or law to enforce it, however, it is considered flag etiquette or protocol to make sure flags have lights shining on them. It is responsibility of the owner of the flag to light them at night.

Charles Hanna voiced his concerns regarding parking at the new duplexes on Ash Court, regulations on Air BNB's in town, and property values in the city.

Sharon Hanna voiced her concerns regarding parking also on Ash Court at the new duplex.

5. CORRESPONDENCE TO COUNCIL:

- July 15, 2020 Public Wholesale Water Supply District #12 meeting minutes.

6. UNFINISHED BUSINESS:

- a) CDBG-CV APPLICATION PHASE: The City Clerk stated that she has spoken with Garret Nordstrom with Western Consultants and the date has been tentatively set for the application phase. The City was awarded \$117,000 in Covid relief funding for businesses. The application phase will start on Monday, September 14, 2020 and end at 5:00 p.m. on Monday, September 21, 2020. Applications packets have been prepared and are scheduled to be personally delivered to all city businesses by the Mayor and City Clerk on Thursday.
- b) BRUSHHOG REPAIR: Mayor Morrison stated the city did not win the bid on Overbrook's brush hog listed on Purple Wave and asked the Maintenance Supervisor if he had any other leads on a used brush hog. The Maintenance Supervisor stated he had looked at one at 5:00 today which was comparable to what we are looking for and is in good shape except for a bent rear wheel which could be easily replaced. The purchase price is \$2,000 which the owner is pretty firm on.

The Maintenance Supervisor provided three quotes for new brush hogs. Sloop Sales in the amount of \$3,850 and two from McConnell in the amounts of \$3,800 and \$3,994 depending on model. It was noted that the two from McConnell would have a November availability date versus Sloop Sales has one in stock. After brief discussion, Atchison made the motion to purchase a brush hog from Sloop Sales in the amount of \$3,850 and to be expensed from the Equipment Reserve Fund. Shepard seconded; motion carried.

- c) BIDS (CLEANING, LIGHTING, AND LIGHT POLES): The City Clerk stated she did not receive any bids for the lighting and light poles from Jones Park. She stated she did receive one bid for cleaning services for the community center and city hall for the fee of \$65 per week. After brief discussion, Heit made the motion to approve the cleaning bid from Peggy Manning. Harty seconded, motion carried.
- d) CROSSING GUARD: The City Clerk stated that no one applied for the crossing guard position. Shepard asked what the hours were and it was noted it is normally before school 7:00 a.m. to 7:45 and after school 3:00 p.m. to 3:45 p.m. The position pays \$7.50 per hour, \$15 per day.

- e) 150<sup>TH</sup> CELEBRATION/FALL FESTIVAL: The Pride requested the following assistance from the city which includes barricading/closing 7<sup>th</sup> and 8<sup>th</sup> Streets from Topeka to Ash; providing 3-4 poly carts at city park and 6-8 poly carts at the courthouse; access to power on 7<sup>th</sup> St for the band; assistance from city maintenance to hang event banners on city hall and on the sign at the park; and use of the veranda at City Hall for the Art Show and other activities. The Pride is also requesting the city provide and pay the cost for two ADA accessible and one standard portable restroom as well as one wash station for the event. The Mayor stated the cost for those facilities would be \$525.00.

Clean rock was also requested at city park for the car show and was briefly discussed. The Council directed the Maintenance Supervisor to get a price for rock for city park.

The City Clerk stated the poly carts have been ordered and will be delivered to City Hall before the event.

After further discussion, Harty made the motion for to provide the restroom facilities in the amount of \$525 and to assist with the event. Shepard seconded; motion carried.

7. NEW BUSINESS: NONE.

8. STAFF REPORTS:

- a) POLICE: Council received copies of the Officer Manning's report from August 15, 2020 to September 7, 2020 and Officer Forkenbrock's report from August 17, 2020 to September 7, 2020.
- b) PUBLIC WORKS: Council received a copy of the Maintenance Activity report from August 17, 2020 to September 8, 2020.

Heit asked if the generator on the bucket truck stands alone and asked what problems it still has. The Maintenance Supervisor stated the generator does stand alone, it will only pull fuel from the tank on the truck when is almost full and he believes it might be an issue with the fuel pick up tube that runs from the generator to the fuel tank. The Maintenance Supervisor stated he is looking into other alternatives for repair.

The Maintenance Supervisor stated the local Fire District #5 had asked if the city would donate the old inoperable fire hydrants to be placed in front of

their building. The Maintenance Supervisor stated they are so old that they could not be rebuilt for future use. Heit asked how many they were wanting and it was noted that approximately five. Atchison made the motion to donate the inoperable fire hydrants to Osage County Volunteer Fire District #5. Heit seconded; motion carried.

The Maintenance Supervisor also stated he has been working on a list of some of the city's old equipment that is no longer used that could possibly be sold if the council wishes which include an old sewer rodder and mower as well as the lighting and light poles from Jones Park.

- c) CITY CLERK: Met up with Mayor Morrison on Saturday morning, went door to door providing residents on Jackson their easement packets and discussed the upcoming sewer project.

Made a call to Chelsea at USDA regarding closing the RD Loan and had to leave a message. I will contact Don Jensen (Bond Counsel) on Monday.

With CDBG-CV application phase starting next week, main priority is to make sure that these are forwarded to Garrett for qualification review and keeping track of all of the applications submitted. After the application phase is complete and we know who qualifies for funding, then the city decides how to disperse it.

Virtual Network is set up so that city surface has the ability to remote into the City Clerk's desktop. This will allow the work from home status if the need arises.

New design for utility bills were approved and ordered through Jayhawk software and change will happen in the next couple of months.

CARES Act Funding - Garrett will be getting together with me in the next couple of weeks to assist me in getting that paperwork together. The County set aside \$30,500 in CARES act funding for the City of Lyndon.

Tiger Trot 5K is going to be Saturday, October 3, 8:00 a.m. at Jones Park. The 5K benefits the Elsie Stout Memorial Scholarship Fund. The route is TBD.

No final schedule from the Pride yet for the 150<sup>th</sup> Celebration/Fall Festival, however, once it is published will provide Council a copy.

It was noted that the property on Jefferson has been mowed. The lot on the corner of 3<sup>rd</sup> and Jefferson was looked at and it is too far overgrown to mow it at this time because we are not sure what foundations and other items could

be in grass that would cause damage. The plan is to let it die off in the next few months, see what is there and then mow it down or burn it off in the fall. The City Clerk stated she knows what business on the corner of 5<sup>th</sup> was brought up. At this time, there is no utility service and they are not officially open. She stated she would check with the grant administrator on requirements for timeline a business has to be established in order to qualify for the grant.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Mayor Morrison stated he went out with the City Clerk and spoke with the residents on Jackson Street and they are excited about the new sewer main which will fix the issue that has been there for a while. He stated it also gave him a chance to check out a ditch/drainage issue before the asphalt project next year and the possibility of widening it. He stated it will need quite a bit of work before the project begins.

Mayor Morrison also spoke about the scheduled delivery of the applications to the businesses.

10. EXECUTIVE SESSION: At 8:20 p.m. Schmitt made the motion to recess to executive session for non-elected personnel for 20 minutes with the City Attorney and Maintenance Supervisor attending. Shepard seconded; motion carried. At 8:40 p.m. Council reconvened with the consensus of appointing Scott Culley to the Public Wholesale Water Supply District #12 representative position for the city.

11. ADJOURNMENT: Schmitt made the motion to adjourn to Monday, September 21, 2020 at 7:00 p.m. for regular meeting. Shepard seconded; motion carried.

Respectfully submitted,



Julie Stutzman, CMC  
City Clerk



Approved by the governing body on September 21, 2020

Attest:



Julie Stutzman, CMC  
City Clerk