

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
August 5, 2019

The Lyndon City Council met in regular session on Monday, August 5, 2019, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Doug Harty, Kevin Heit, Darin Schmitt, and Katie Shepard (7:10) present.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Darrel Manning, Chief of Police; and Scott Culley, Public Works.

Others Present: Lillie Jo Bayless, Lynn Atchison, and Gene Hirt.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

a) Schmitt made the motion to approve the regular meeting minutes of July 15, 2019 as amended. Patterson seconded; motion carried.

3. CONSENT AGENDA:

a) Approval of Bills: Harty made the motion to approve the bills as set forth. Schmitt seconded; motion carried.

4. PUBLIC COMMENTS: Gene Hirt voiced his concerns about a pothole on 4th Street; the ditch on the west side of the street between 13th and 14th on Washington; drainage at 14th and Washington; and the curbs on Ash Street between 8th and 9th.

5. CORRESPONDENCE TO COUNCIL:

- Project update memo from BG Consultants.
- Public Wholesale Water Supply District #12 minutes from July 17, 2019.
- July 2019 edition of the Kansas Government Journal.

6. UNFINISHED BUSINESS:

a) 2020 BUDGET REVIEW: The City Clerk presented the proposed 2020 budget to the Council. The assessed value increased from last year making one mill for the 2020 budget \$5,965. One mill in the 2019 budget was \$5,766. After reviewing the budgeted revenues and expenses by fund, Patterson made the motion to proceed with publishing the notice of budget hearing for the 2020 Budget. The hearing will be held at the next council meeting on August 19, 2019 at 7:00 p.m. Harty seconded; motion carried.

b) GENERATOR PREVENTATIVE MAINTENANCE QUOTES: The Council was provided quotes from Central Power and Foley in regards to preventative

maintenance on the generator at the sewer headworks building and city hall. The Maintenance Supervisor stated maintenance could do the preventative work on the generator at city hall and that it was more important to have a maintenance and load testing contract on the generator at the sewer headworks building. After review of both proposals, Patterson made the motion to approve the quote from Central Power for a 3-year agreement in the amount of \$2,409.93 annually. Heit seconded; motion carried.

- c) CONSIDERATION OF WATER BOND REFINANCE/CONSOLIDATION: The City Clerk stated that during conversations with Beth Warren at Ranson Financial in regards to water and sewer rate analysis that there may be some cost savings if the city would consider consolidating the two outstanding water series bonds. The estimated savings would be approximately \$73,000 over the next 20 years based on Ms. Warren's analysis which was provided to the Council. The City Attorney stated he reviewed the estimates and stated it would be worth looking into. It was consensus of the Council to invite Beth Warren with Ranson Financial to the August 19, 2019 meeting and speak with them about the consolidating the outstanding water bonds which may provide cost savings to the City

7. NEW BUSINESS:

- a) ORDINANCE NO. 833 - ADOPTION OF 2019 EDITION OF UNIFORM PUBLIC OFFENSE CODE: Shepard made the motion to adopt Ordinance No. 833. Heit seconded; motion carried.
- b) ORDINANCE NO. 834 - ADOPTION OF 2019 EDITION OF THE STANDARD TRAFFIC ORDINANCE: Shepard made the motion to adopt Ordinance No. 834. Patterson seconded; motion carried.
- c) APPROVAL OF STREET PROJECT PURCHASES - CULVERTS: The Maintenance Supervisor provided a quote to purchase culverts from Contech in the amount of \$3,759.24. He stated two are to replace ones the city received from the County, three are scheduled to be installed, and the remaining six are for stock. Schmitt made the motion to approve the quote to purchase culverts from Contech in the amount of \$3,759.24 and to be paid out of the Stormwater fund. Heit seconded, motion carried.

8. STAFF REPORTS:

- a) POLICE: Council received a copy of the Officer's report from July 12 to August 5, 2019.
- b) PUBLIC WORKS: Council received a copy of the Maintenance Activity report from July 16 to August 5, 2019.

Schmitt asked if the contractor is working on completing the punch list at the headworks building. The Maintenance Supervisor stated they have been working on some of the items, however, still ongoing.

Patterson asked if the rock piles at the lagoon site are going to be cleaned up. The Maintenance Supervisor stated the pile of bigger rock just east of the entrance can possibly be utilized by the City or County and thought that it was a better alternative to keep it accessible instead of burying it clear in the back of the property. The smaller rock was recycled from the trickle filter at the old plant and has been used for ditch liner. The smaller rock may also be for road maintenance at the site. He also stated the contractor will be coming back in the fall to do more work on the site as far as re-seeding, fixing some of the washout areas, and some minor dirt work. The Maintenance Supervisor stated he mowed the site for the first time and it took about 20 hours to mow. He recommended looking into a larger mower.

The Maintenance Supervisor stated he would like to explain to the governing body the delay on some of the issues brought up earlier in the meeting. He stated the work on the south end of Washington between 13th and 14th street was delayed due to Kansas City Power and Light asking the City not to proceed until they could evaluate the existing anchor and depth of the pole where they were digging. That issue has been resolved and so the work there can continue.

He also stated that Washington between 13th and 14th is scheduled for paving in this year's street project which should fix any issues and also discussed the options for fixing the drainage on 13th Street next to the County shop. Heit asked if the County has been asked to cost share in maintaining the street, and the Maintenance Supervisor stated he has not. The Maintenance Supervisor stated he will get in contact with Glen Tyson at the County and talk with him about options.

The Maintenance Supervisor asked the governing body to compare the streetlight at the corner of 8th Street and the one just to the south. He stated they are the same bulbs that he purchased and asked the Council to do a side by side comparison and let him know if they see any difference.

- c) CITY CLERK: Veteran's Banner project is doing very well and all of the available poles have been reserved. The information has to be sent to the printer by September 1, ten days after the families will receive banner proofs for approval, after approval is received everything will be sent for printing, and banners will be received by October 15. Heit asked if more banners will be done and it was noted that sixth street may be a possibility. The Pride may have to get permission from KCPL for the poles that are on 6th street and at the north end of town.

The City Clerk stated she contacted KDOT about the ongoing issue on the corners of 8th and 7th on Topeka and spoke with the supervisor for this district who came down to look at the issues. He stated that the issues were submitted for repair, however, the funds are not available and they are doing what they can to minimize the problems by patching them.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson thanked all the departments for their continued hard work and to pass it on to city staff.

Patterson asked the Chief of Police if he would like to have a retirement reception and stated the Council would like to have one for him. The City Clerk will work on planning the reception.

Harty thanked the City Clerk for her work on the budget and city staff for their continued efforts.

Schmitt asked about code enforcement on tall grass and asked how tall the grass has to be before the property owner is notified. It was noted it has to be 12 inches high. The Chief of Police stated if it is the property on the corner of 4th and Ash, he has been unable to contact the owner due to the realtor not willing to provide the owner's current address. He stated the City could hire someone to mow it, however, the city would more than likely absorb the cost.

Mayor Morrison stated there are some articles in the Kansas Government Journal that show some good illustrations of water lines with numerous clamps and in disrepair as well as fire hydrants. He also spoke about the importance of planning for replacement of water infrastructure.

Mayor Morrison thanked the City Clerk for her work on the budget and the hours spent to complete it. He also thanked the Maintenance and Police for their continued work.

10. EXECUTIVE SESSION: At 9:01p.m., Patterson made the motion to recess to executive session for 15-minutes for non-elected personnel with the City Attorney Walsh and City Clerk attending. Shepard seconded; motion carried. At 9:16 p.m. Council reconvened with Patterson making the motion to give full time employees a 3% wage increase which takes effect on January 1, 2020 and is reflected in the 2020 budget. Shepard seconded; motion carried.

At 9:18 p.m., Patterson made the motion to recess to executive session for 15-minutes for attorney-client privilege with City Attorney Walsh. Schmitt seconded; motion carried. At 9:33 p.m. Council reconvened with no binding action taken.

11. ADJOURNMENT: Schmitt made the motion to adjourn to Monday, August 19, 2019 for at 7:00 p.m. for regular meeting. Shepard seconded; motion carried.

Respectfully submitted,


Julie Stutzman, CMC
City Clerk

Approved by the governing body on August 19, 2019

Attest: 
Julie Stutzman, CMC City Clerk