

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
July 2, 2018

The Lyndon City Council met in regular session on Monday, July 2, 2018, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Katie Shepard (7:08), and Darin Schmitt present. Recob absent with notification.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Scott Culley; Public Works and Darrel Manning, Chief of Police.

Others Present: Tammy Schlingmann, Osage Herald Chronicle; Sheri Moore and Gene Hirt.

- b) OATH OF NEW COUNCIL MEMBER: The oath of office was given to Jesse Lyons as new council member.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- a) Patterson made the motion to approve the regular meeting minutes of June 18, 2018 as amended. Schmitt seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Schmitt made the motion to approve the bills as set forth. Shepard seconded, motion carried.

4. PUBLIC COMMENTS: Gene Hirt was given five minutes to speak with Council regarding his concerns. He stated the sewer cleanout installed during the project has been cut at or below the surface of the ground, capped and covered with dirt. Mr. Hirt voiced his concern about those not being able to be found in the future if it is needed. He also voiced his concerns over the replacement of the three-inch lines in town and if residents were going to be responsible for replacing those lines to their homes. The Mayor stated that the three-inch lines are the city's mains and private lines are the responsibility of the residents to replace.

Sheri Moore asked the Council if pictures of the Governing Body put on the City's website either a group or individually so that residents know who they are. It was consensus of the Council to have a group photo taken for the website.

5. CORRESPONDENCE TO COUNCIL

- Copy of a letter from Kevin Heit, Environmental Specialist with KDHE in regards to the recent inspection of the former city dump on 261st Street. The City Clerk stated that even though the City no longer owns the property, it is still the responsibility of the city to maintain it. The report stated the site is still in an acceptable condition and no maintenance needed at this time. The next inspection is scheduled for 2023.
- June 2018 Edition of the Kansas Government Journal.

6. UNFINISHED BUSINESS:

- a) SEWER RATE ANALYSIS: The City Clerk stated she had contacted Ranson Financial who had conducted the 2012 water rate analysis to provide a quote to the City in regards to analyzing the sewer rates due to the project making sure that the city covers the debt of the utility and rate options. She stated the maximum fee with Ranson Financial would be approximately \$3,500 and would include one trip to the City to gather information. After further discussion, it was consensus of the Council to table the matter and directed the City Clerk to obtain quotes from other companies.

7. NEW BUSINESS:

- a) ADVANTAGE COMPUTER QUOTE: The City Clerk provided council with a quote from Advantage Computer to install a new firewall on the city's server. She stated the firewall is okay, however, due to the installation of the new phone system another firewall needs to be installed for extra security. Schmitt made the motion to approve the quote in the amount of \$625.00. Lyons seconded, motion carried.

The Mayor also briefly discussed the need for the City to obtain off-site storage to protect City records in case of fire or flood.

- b) ORDINANCE NO. 827 - UNIFORM PUBLIC OFFENSE CODE 2018 EDITION: The City Attorney stated the League of Municipalities provides updated copies of the Uniform Public Offense Code and Standard Traffic Ordinance to Kansas cities annually and adopted by ordinance. He stated they are updated to mirror new state laws. Shepard made the motion to approve Ordinance No. 827 adopting the 2018 Edition of the UPOC. Patterson seconded, motion carried.
- c) ORDINANCE NO. 828 - STANDARD TRAFFIC ORDINANCE 2018 EDITION: Shepard made the motion to approve Ordinance No. 828 adopting the 2018 Edition of the STO. Schmitt seconded, motion carried.
- d) UTILITY CLERK POSITION: See executive session.

8. STAFF REPORTS:

- a) POLICE: Council received a copy of the officer's activity report and briefly discussed.
- b) PLANNING AND ZONING: The Planning and Zoning Commission will not be holding a meeting due to the holiday. There has been talk about rescheduling for a later date this month.
- c) PUBLIC WORKS: Council received a copy of the maintenance activity report.

The Mayor asked if the work on the fire hydrant had 10th and Cedar had more work that needed to be done and the Assistant Maintenance Supervisor stated it is

completed, however, due to the dry weather waiting for the ground to settle before finishing the area.

- d) CITY CLERK: The City Clerk reminded the Council that City Hall will be closed on Wednesday, July 4 for the holiday. Trash service will not be delayed.

Council members who are available to judge the 4th of July parade need to be at City Hall no later than 10:15 a.m.

Meeting is scheduled for July 12 with Kathy Zabel at Lyndon State Bank in regards to the check scanning process and demo. The City Clerk stated she is looking forward to working with the bank to streamline the City's deposit process.

CDBG draft disbursement from Garrett Nordstrom with G.A.S. was received today and will be reviewed before submission. It was noted that Kansas Department of Commerce fiscal year ends and no fund requests will be processed before July 9.

Sewer project monthly meeting is Wednesday, July 11 at 9:00 a.m.

Council was given a list of the schedule of events for the July 4.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson, Schmitt and Mayor Morrison welcomed Lyons to Council.

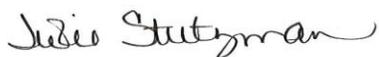
Lyons recommended the City Clerk talk to the City of Lebo in regards to utility rates after water and sewer projects were completed.

Schmitt thanked the City for facilitating the Citywide Clean up.

10. EXECUTIVE SESSION: Schmitt made the motion to recess to executive session for 15 minutes for non-elected personnel with the City Attorney and City Clerk. Shepard seconded, motion carried. Council reconvene with Patterson making the motion to accept the resignation of Hannah Small effective July 13, 2018. Schmitt seconded, motion carried.

Patterson made the motion to offer the position of Utility Clerk to Lynda Prost at the rate of \$10.50 per hour. Schmitt seconded, motion carried.

11. ADJOURNMENT: Schmitt made the motion to adjourn to Monday, July 18, 2018, at 7:00 p.m. for regular meeting. Shepard seconded, motion carried.



City Clerk