

LYNDON CITY COUNCIL  
REGULAR MEETING MINUTES OF  
June 18, 2018

The Lyndon City Council met in regular session on Monday, June 18, 2018, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Katie Shepard, and Darin Schmitt present. Recob absent with notification.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Scott Culley; Public Works and Darrel Manning, Chief of Police.

Others Present: Wes Weishaar and Bruce Boettcher, BG Consultants; Tammy Schlingmann, Osage Herald Chronicle; and Gene Hirt.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- a) Shepard made the motion to approve the regular meeting minutes of June 4, 2018 as written. Schmitt seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Patterson made the motion to approve the bills as set forth. Schmitt seconded, motion carried.

4. PUBLIC COMMENTS: Gene Hirt spoke with Council in regards to the sewer project. He stated one of the contractors came by the house and asked to inspect the private sewer line at the property on 4th Street. Mr. Hirt also voiced his concern in regards to installation of the clean out by the contractors, repair of cracks in the intersections, and maintenance of residential ditches.

The Mayor stated they are putting in flowable fill in those areas, which settles less than putting in aggregate, or rock. He stated throughout the sewer project the areas of concern pointed out will be fixed and areas where cleanouts were installed will be filled with dirt. The Mayor stated the residents have the choice of leaving them so far out of the ground or cutting them off even with the ground.

The Assistant Maintenance Supervisor stated there has been discussion about the height of the cleanouts and are leaving them at four to five inches above the gravel at this time. He also stated the initial plan was to cut those clean outs level with the ground or slightly below, however, it was decided to cut them below ground level and cover them with dirt to avoid damage by mowers. The Maintenance Supervisor stated they are marking each cleanout with a metal rod so that they can be located in the future with a metal detector.

A brief discussion was held regarding the heights of other sewer cleanouts in town, which belong to private individuals who maintain them and were given the option to keep them as high or low as they choose.

5. CORRESPONDENCE TO COUNCIL

- Copy of a letter from KCPL regarding the merger with Westar Energy. Company name is now Evergy.
- Copy of a letter from the League of Municipalities stating the dues for 2019 will not increase for cities.

6. UNFINISHED BUSINESS:

- a) SEWER PROJECT UPDATE: Wes Weishaar provided Council with a project update memo and briefly discussed the progress of the project.

Mr. Weishaar stated the Wastewater Treatment Improvements are 31% completed with 20% of the contract time used.

- Lagoons earthwork is 90% completed with the berms at grade and only minor manipulations of some areas remain.
- The installation of distribution and transfer structures are to begin next week.
- The remaining force main will be installed by the end of June.
- Headworks site construction is ready and will begin on delivery of equipment, which has been ordered.
- BRB submitted Pay Application #2 on June 8, 2018.

Sanitary Sewer Collection System Mainline improvements are 9% complete with 25% of the contract time used.

- Point repair construction was completed west of Highway 75.
- Mainline cleaning and preparation scheduled to begin following the Fourth of July holiday.
- Sewer manhole rehabilitation begins July 2.
- Pipe Services submitted Pay Application #1 on June 1, 2018.

Sanitary Sewer Service Tap Improvements are 7% completed with 10% of contract time used.

- Tap inspections of the previously lined mains is complete with a significant presence of 3" service line and they are working to get those lines quantified for funding purposes and project change orders.
- Tap lining has begun on previously line mains and will be completed by early July with remaining taps to be line in October.
- Open trench service taps replacement will begin early August.
- Reed Dozing submitted Pay Application #1 on June 1, 2018.

Mr. Weishaar stated the only action items needed by the City are to approve the above-mentioned pay applications for the contractors on the project as submitted.

- b) PIPE SERVICES PAY APP #1 APPROVAL: Patterson made the motion to approve pay application #1 for Pipe Services in the amount of \$102,196.25. Shepard seconded, motion carried.

- c) BRB CONSTRUCTION PAY APP #2 APPROVAL: Shepard made the motion to approve pay application #2 for BRB Contractors in the amount of \$440,352.00. Schmitt seconded, motion carried.
- d) REED DOZING PAY APP#1 APPROVAL: Shepard made the motion to approve pay application #1 for Reed Dozing in the amount of \$72,256.95. Patterson seconded, motion carried.
- e) BRB QUOTE FOR WATER DISCONNECT: The Council received a quote from BRB Contractors to complete the proposed line disconnect on Boss's property for the former city lake water line. Shepard made the motion to approve the proposal from BRB Contractors in the amount of \$8,040.00. Schmitt seconded, motion carried.

7. NEW BUSINESS:

- a) LETTER OF INTEREST FOR VACANT COUNCIL SEAT: Mayor Morrison stated he would like to appoint Jesse Lyons to the vacant Council seat and asked for a motion to approve his appointment from the governing body. Patterson made the motion to approve the Mayor's appointment of Jesse Lyons to the vacant council seat effective the July 2 meeting. Shepard seconded, motion carried.

8. STAFF REPORTS:

- a) POLICE: Council received and reviewed a copy of the officer's activity report.

Council asked about the car show and noted there were 145 cars at the show.

- b) PUBLIC WORKS: The Assistant Maintenance Supervisor stated the bulk water system is down and believes it is a faulty part. He stated the fuse continues to be blown and has replaced it several times which did not fix the problem. He is going to be contacting the manufacturer and the main circuit board will likely need replaced.

Patterson asked about the water leak and noted it was a separation of the fire hydrant from the main line.

The Mayor asked if there had been any contact with the electrician in regards to the issues with the ball field lighting. The Assistant Maintenance Supervisor stated he has contacted them and is waiting for a call back. He stated the electrician was going to speak with his boss about possibly disconnecting some of the unneeded lights to help with the issue.

- c) CITY CLERK: Russell Swanson was contacted and will serve as interim city representative for Public Wholesale Water Supply District #12 meetings.

CDBG records monitoring is scheduled for July 31. Garrett Nordstrom from Governmental Assistance Services and a representative from the Kansas Department of Commerce will be here that day.

The KDHE Disbursement was submitted on June 14, 2018.

Reminder that citywide clean up is this weekend from 8 a.m. to 4 p.m. Dumpsters are located at third and Washington. One of the maintenance workers will be there to help assist residents.

Sewer average started June 1 and will be reflected on the July 10 billing.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

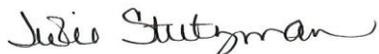
Patterson thanked everyone for his or her involvement in helping with the car show.

Shepard thanked the city crew and police department for their continued hard work especially during the hotter temperatures.

10. EXECUTIVE SESSION: Schmitt made the motion to recess to executive session for 10 minutes for Attorney-Client privilege with the City Attorney. Shepard seconded, motion carried. Council reconvened with no action taken.

Patterson made the motion to recess to executive session for 10 minutes for non-elected personnel with the City Attorney. Shepard seconded, motion carried. Council reconvened with Patterson making the motion to give the City Clerk a 25-cent raise for obtaining her CMC designation effective June 1, 2018. Shepard seconded, motion carried

11. ADJOURNMENT: Schmitt made the motion to adjourn to Monday, July 2, 2018, at 7:00 p.m. for regular meeting. Patterson seconded, motion carried.



City Clerk