

LYNDON CITY COUNCIL
SPECIAL MEETING MINUTES OF
May 27, 2020

The Lyndon City Council met in special session on Wednesday, May 27, 2020, 7:00 p.m., at the Lyndon Community Center.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison, Council President Darin Schmitt and members Doug Harty (7:04), Kevin Heit, Lynn Atchison and Katie Shepard present.

City Staff present: Pat Walsh, City Attorney and Julie Stutzman, City Clerk.

Others Present: Gene Hirt.

2. APPROVAL OF SPECIAL AGENDA: Heit made the motion to approve the special agenda for the public hearing on the CDBG-CV grant, Resolution 2020-03, and contract for services with Western Consultants. Shepard seconded; motion carried.

3. PUBLIC HEARING: Mayor Morrison opened the floor for comments in regards to the CDBG-CV grant and explained what the grant would provide to the community. The CDBG-CV Grant is a specific project application and is an Economic Development CV grant for small businesses located within the city limits of Lyndon in the amount of \$300,000 and \$75,000 for meal programs. The proposed project will consist of funds for working capital, inventory, wages, rent, food programs and other eligible expenses. All project beneficiaries will be within the city limits. The estimated project cost is \$375,000.

Gene Hirt asked how it will be decided and how it is going to be opened up for people to apply for this grant. Mayor Morrison stated that all businesses can apply and once they do, it will then be decided if they qualify for it based on the grant requirements set by the Kansas Department of Commerce. One of the qualifying factors is that a certain percentage of employees must meet the low to moderate income threshold.

It was noted that the meeting tonight is to hold a public hearing on the grant and get approval to submit the grant application which will be submitted at 12:01 a.m. on Thursday, May 28, 2020. After the grant is submitted, then work begins on seeing what businesses qualify for funding if or when the city is awarded grant funding.

4. NEW BUSINESS:

a. RESOLUTION 2020-03 – CERTIFYING LEGAL AUTHORITY AND AUTHORIZATION TO APPLY FOR CDBG-CV GRANT FROM THE KANSAS DEPARTMENT OF COMMERCE: Atchison made the motion to approve the resolution 2020-03 giving the Mayor authorization to apply for the grant on behalf of the city. Schmitt seconded; motion carried.

b. CONTRACT FOR SERVICES, WESTERN CONSULTANTS FOR CDBG-CV GRANT APPLICATION: The Council was provided a copy of the contract with Western Consultants to prepare and submit the grant application on behalf of the city. Heit

made the motion to enter into the contract with Western Consultants in the amount of \$3,325.00. Shepard seconded; motion carried.

The City Clerk stated she has spoken with the auditor in regards to where the city can fund this project through and properly handle the grant funds if awarded.

5. ADJOURNMENT: At 7:15 p.m. Schmitt made the motion to adjourn for regular meeting on June 1, 2020. Shepard seconded; motion carried.

Respectfully submitted,

Julie Stutzman, CMC

Julie Stutzman, CMC
City Clerk

Approved by the governing body on June 1, 2020

Attest: Julie Stutzman, CMC

Julie Stutzman, CMC
City Clerk

