

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
May 1, 2017

The Lyndon City Council met in regular session on Monday, May 1, 2017, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.
 - a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Doug Watson, Darin Schmitt, Ryan Kuhn and Darrel Finch present.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; David Wilson, Maintenance Supervisor; and Darrel Manning Chief of Police/Zoning Administrator.

Others Present: Tammy Schlingmann, Herald Chronicle.
2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:
 - a) Schmitt made the motion to approve the regular meeting minutes of April 17, 2017 as written. Kuhn seconded, motion carried.
3. CONSENT AGENDA:
 - a) Approval of Bills: Watson made the motion to approve the bills as set forth. Patterson seconded, motion carried.
4. PUBLIC COMMENTS: None.
5. CORRESPONDENCE TO COUNCIL: None.
6. UNFINISHED BUSINESS:
 - a) LETTER OF INTENT - PLANNING AND ZONING: The City Clerk stated she received a letter of intent to fill one of the vacancies on the commission and included a copy of the letter in the packet. Patterson made the motion to approve the Mayor's appointment of Julie Nelson to the Planning and Zoning Commission. Finch seconded, motion carried.
 - b) QUARTERLY FINANCIAL UPDATE: The Council received the trial fund balances, revenue and expenses for the first quarter for review. She stated there is more information that she can include in the summary report, which is percentages of expended this year versus last year with information on why there are differences. After a brief discussion, it will be included as part of the quarterly report.
 - c) BAILEY HOUSE UPDATE: The City Clerk stated it has been difficult to get the contractor to contact them about work on the Bailey House. The City Clerk stated the deadline for the project is June 1, however, after talking with Peggy Clark stated that an extension from Heritage Trust is an option. The one response they did get

from Pishny stated last summer or end of September. The only concern is if the weather will be right at that time to proceed with chinking and daubing on the cabin. After a lengthy discussion, it was consensus of the Council to have the City Clerk contact Heritage Trust and see if they can assist the City in finding a contractor to complete the project.

7. NEW BUSINESS:

- a) 2017 MAYORAL APPOINTMENTS: The Mayor made staff and board/commission appointments as listed. (see attached).
- b) RESIGNATION OF COUNCIL MEMBER: Schmitt made the motion to accept Watson's resignation from City Council effective at the end of the meeting on May 1, 2017. Patterson seconded, motion carried. Watson abstained.

Watson stated he will miss living in Lyndon and serving as Council member. The City Attorney, Governing Body and city staff thanked Watson for his many years of service and support.

8. STAFF REPORTS:

- a) POLICE: Council received a copy of the Officer Activity report and briefly discussed.
- b) PLANNING AND ZONING: No meeting.
- c) PUBLIC WORKS: Council received a copy of the Maintenance Activity report.

Mayor Morrison stated that repair on 6th was completed and the Maintenance Supervisor stated it has and the area continues to dry.

Patterson asked if the sewer plant overloaded as far as intake with the increased rainfall and the Maintenance Supervisor stated he is working with Integrated Controls and US Builder in regards to possible inaccuracy of the percentages in flow. He stated electrical disruptions can cause the mag meter to dysfunction and he did get an estimate from Integrated Controls of approximately \$400 for them to certify the meter. The Maintenance Supervisor stated the retention pond is starting to drain down and should be able to pull the third pump for inspection.

The Maintenance Supervisor stated that due to the cold and rainy weather, Council approved overtime for maintenance to paint the pool. He stated that guard training will begin on May 22nd and the pool needs to be ready. The Maintenance Supervisor scheduled the work for this Friday and possibly through the weekend. He discussed with Council the possibility of also trading time for normal work hours or comp time. It was noted that it would take approximately 2 days to fill without causing pressure problems for residents and time for the pool to clear up. It was consensus of the Council to allow maintenance overtime to prepare the pool for the season.

The Maintenance Supervisor stated he has three applicants for summer maintenance help. Executive session was called, see agenda Item 10.

Patterson asked if Kwikom had contacted the City and the Maintenance Supervisor stated they have been down to measure the tower. He stated he had a discussion with Eric with Kwikom in regards to pulling power from the other building and not from the MicroComm power supply. Mayor Morrison stated he had spoken to Kwikom and they stated possibly installed by June.

- d) CITY CLERK: The City Clerk briefly discussed the timeline for preparing the 2018 budget and new deadlines for submittal depending on weather the mill levy is raised or not and the special election requirement.

City 1% sales tax advertising will go out in the next couple of weeks to get residents to start thinking about it.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Schmitt asked if there were any more grants for the ball field lighting at Jones Park. The City Clerk stated the only one so far is the MLB grant. She also stated due to the new superintendent, holding off on applying or moving forward.

Schmitt thanked Watson again for his service to the City.

Watson thanked the City for letting him contribute and serve as a Council member for the City of Lyndon. He also stated he appreciated city staff for their hard work over the years.

Mayor Morrison presented Council member Watson with an appreciation plaque and certificate of service.

Mayor Morrison stated he spoke with the Rec Director Mr. Massey about the Jones Park Agreement and moving forward in the future on ball field lighting. He stated they also discussed the City and Rec working together to agree on a draft agreement to present to the new superintendent when they come onboard.

Mayor Morrison stated he meet with Jeff Clark and Dr. Lance Vassey in regards to a new health clinic that is considering leasing space from Mr. Clark where Cotton O'Neal used to be. He stated it is a different type of health care, does not take insurance and the patient pays a certain amount based on age. They have their own pharmacy and other services. A brief discussion about City assistance was discussed which has not happened in the past.

10. EXECUTIVE SESSION: Schmitt motion, Watson seconded 10 minutes for non-elected personnel with City Attorney and Maintenance Supervisor attending. Mayor Morrison abstained from attending executive session Council reconvened at 8:02 with Patterson made the motion to hire Garret McCoy at \$7.25 per hour. Schmitt seconded, motion carried.

11. ADJOURNMENT: Watson made the motion to adjourn to Monday, May 15, 2017, at 7:00 p.m. for regular meeting. Schmitt seconded, motion carried.



City Clerk