

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
May 19, 2014

The Lyndon City Council met in regular session on Monday, May 19, 2014, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: City Clerk called roll of the City Council. Mayor Brandon Smith and members Doug Watson, Chris Cole, Bill Patterson (7:28), and Laura Moore present. Kneisler absent with previous notification.

City Staff present: Julie Stutzman, City Clerk; Pat Walsh, City Attorney (7:48), David Wilson, Maintenance Supervisor; and Darrel Manning, Chief of Police.

Others present: LuAnn Tincher, Pool Manager; 2014 Lifeguards Scott Farwell, Claire Feltner, and Connor Bolz; Kelly Hurla, Osage Herald Chronicle; Bruce Boettcher, BG Consultants; and residents Sharon and Zac Hanna.

3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: Cole made the motion to approve the regular meeting minutes of May 5th, 2014 as amended. Watson seconded, motion carried.

Watson made the motion to approve the regular meeting minutes of May 9th, 2014 as presented. Moore seconded, motion carried.

4. CORRESPONDENCE TO COUNCIL:

- Pledge of Securities from Lyndon State Bank as of April 30th, 2014.
- MicroComm extended warranty letter and proposal. After further discussion with the Maintenance Supervisor, it was consensus of the Council not to sign the warranty proposal as it had not been done in the past.

5. CITIZEN'S STATEMENTS AND PETITIONS: Sharon and Zac Hanna presented to the Council requesting the City to install a no outlet sign on North Ash due to an increase traffic and small children in the neighborhood. After further discussion, it was consensus of the Council to have the Maintenance Supervisor get pricing on the sign and tabled the matter until the next meeting.

6. UNFINISHED BUSINESS:

- a) SAFE ROUTES TO SCHOOL PHASE II: Bruce Boettcher with BG Consultants presented to Council with an update for the project. He stated himself, the Mayor and City Administrator walked the proposed route and made the determination that 8th Street improvements would be on the south side. Mr. Boettcher stated more topographic surveys were taken to make a determination of where other utility improvements were needed. Mr. Boettcher stated since the school bond issue failed, plans for the project would stay the same. He stated the project is on track with the

field check submitted to KDOT in June, bid letting in the late fall and possible project start date in the spring of 2015. Mr. Boettcher stated the fiscal year for KDOT starts on October 1 and no funding will be available until after that date. Further discussion regarding the project details such as bulb outs on 75 and drainage with no action taken.

- b) POOL POLICY & AGREEMENT: The Council was given a written pool policy and rental agreement for review. After review of the policy and further discussion, Cole made the motion to approve the policy with amendments. Moore seconded, motion carried.
- c) SENIOR HOUSING: Councilmen Cole gave an update on Senior Housing. He stated the tax credits failed for this year, however, the application resubmission process will begin at the end of this year for 2015 consideration.
- d) OSAGE COUNTY GUIDE: The Council received the proof of the proposed ad for the guide. Watson requested adding the City website with the changes made by Council. The City Clerk stated that with the proof Jan Ogelby from the paper sent an email asking if the City would like to run 2 x 1 ads for Memorial Day and Pomona Lake's 50th Anniversary. It was consensus of the Council to post Memorial Day remembrance and information on Pomona Lake's events on the City's Facebook in lieu of the ads.
- e) JONES PARK AGREEMENT: The Council received a copy of the letter sent to the Recreation Commission requesting a meeting with the City and USD 421 to update the Jones Park Agreement. It was noted the same request letter was sent to USD 421 and no response from either party has been received. Mayor Smith stated that Watson is the liaison for the Rec and inquired on which member should attend with him. After further discussion, Watson was given contact information for Superintendent Brian Spencer and Michael Massey with the Rec to set this meeting.

7. NEW BUSINESS:

- a) STREET PROJECT: The Council received a proposal from Killough Construction for street repair and asphaltting of Monroe and 10th streets. The proposal included options for 2" or 4" asphalt and excavating Monroe to repair the road base. After discussing the options with the Maintenance Supervisor, Cole made the motion to approve Option #1 with excavation and the addition of 4" asphalt placed on the last 390 feet on Monroe. Moore seconded, motion carried.

Moore made the motion to approve the Mayor to sign the amended agreement from Killough approving Option #1 and adding 4" asphalt on the 390 feet. Watson seconded, motion carried.

8. STAFF REPORTS:

- a) POLICE: The Council received a copy of the Police Activity Report.

The Chief of Police stated in the past officers received a raise after completing KLETC training. Officer Forkenbrock graduated from KLETC on May 5th and the Chief requested a pay raise of \$1.50. Patterson made the motion to approve the raise of \$1.50 to be retroactive to May 5th. Cole seconded, motion carried.

- b) PLANNING AND ZONING: No meeting due to lack of quorum. Watson requested letters be written to board members to confirm they are willing to continue serve on Planning and Zoning Commission. It was noted the last few months there has been no board meetings to due lack of quorum.
- c) MAINTENANCE: Council received a copy of the Maintenance report.
- d) CITY CLERK: The City Clerk stated the Community Garden work day had a great turn out and that the garden shed had been delivered.

The City Clerk stated she received notice on Friday from KDHE to proceed with the Waste Tire Grant project as the grant has been signed. She stated she ordered the benches today with delivery scheduled for Wednesday.

The City Clerk reminded the Council that Friday, May 30th is the first movie for the Summer Movie Series. She stated the *Nut Job* will be playing starting at 9 p.m. at the City Park and the American Legion would be selling hot dogs, chips and beverages prior to the movie starting at 7:30 p.m. The City Clerk stated the Pride now owns the movie screen and used profits from the Daddy Daughter Dance.

The City Clerk provided the Council with the flyer for the Citywide Garage Sale which is June 21st. She stated the LUMC Car Show will also be going on that day.

The City Clerk stated the Citywide Cleanup day is scheduled for June 28th and provided them with the event flyer. She stated volunteers are available through the First Baptist Church and the phone number was provided to sign up for assistance.

The City Clerk stated she spoke with Stephanie Watson about the grant to have professional brochures done for the City and was provided the grant application.

The City Clerk went over some audit concerns with the Council and clarified why the vouchers listed do not have statements or invoices.

The City Clerk provided a bill list for the Council to review and stated that she would be working with Mr. Mayes and Mr. Cole on the budget.

The City Attorney asked about the 2015 budget preparation because it is going to need to be done rather quickly. Cole asked about the auditor preparing the budget and the City Attorney said it is not normal practice. It was consensus of the Council to have the City Clerk work on getting a list of budget contractors.

9. COUNCIL COMMENTS:

MOORE: Moore asked about signage for the new trail. Mayor Smith stated there had been discussion, however, no plans had been made.

Moore stated she was happy to see the parking issue on 10th and Cedar was resolved.

Moore asked if the City had a burn pile for brush and it was noted the City does not have a permit from KDHE. The Maintenance Supervisor stated residents can burn a 10 x 10 pile in their yards.

Moore asked about savings on the electric bill due to the new LED lighting. The City Clerk stated the lights have only been in about a month and would need several months of bills to make the comparison.

COLE: Cole gave a brief report to Council about the IT service provided and that charges were under what Council budgeted. Watson asked if the Wifi had been secured and it was noted it was.

Cole stated he has found someone to facilitate the Farmer's Market and would like to discuss wages and hours for this person.

10. EXECUTIVE SESSION: Cole made the motion to recess to executive session for 10 minutes for non-elected personnel. Patterson seconded, motion carried. Council reconvened with Cole making the motion to hire Elizabeth Heit to facilitate the Farmer's Market at \$9.00 per hour. Moore seconded, motion carried.

Patterson made the motion to approve the amended pool wages as outlined. Watson seconded, motion carried.

11. ADJOURNMENT: Patterson made the motion to adjourn to Monday, June 2, 2014 at 7:00 p.m. for regular meeting. Cole seconded, motion carried.



City Clerk