

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
March 4, 2019

The Lyndon City Council met in regular session on Monday, February 18, 2019, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Doug Harty, Kevin Heit, and Katie Shepard (7:07) present. Darin Schmitt absent with notification.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Darrel Manning, Chief of Police; Scott Culley; Public Works and David Forkenbrock, Lyndon Police Officer.

Others Present: Steve Samuelson, Kansas Department of Agriculture, Division of Water Resources; and Tammy Schlingmann, Osage Herald Chronicle.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- a) Patterson made the motion to approve the regular meeting minutes of February 18, 2019 as amended. Heit seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Harty made the motion to approve the bills as set forth. Heit seconded, motion carried.

4. PUBLIC COMMENTS: None.

5. CORRESPONDENCE TO COUNCIL:

- Notice of Annual meeting for Public Wholesale Water Supply District #12 for April 17, 2019.
- Copy of Public Wholesale Water Supply District #12 meetings minutes of February 20, 2019.

6. UNFINISHED BUSINESS:

- a) COMMUNITY CENTER BUYOUT PROGRAM: Steve Samuelson with the Kansas Division of Water Resources spoke with Council regarding the Hazard Mitigation Assistance Grant Program. He stated the program is ran by the Kansas Division of Emergency Management, however, the person who facilitates the grant program resigned from KDEM and that is the reason that person could not be here to give an overview of the programs. Mr. Samuelson stated he was asked to give Council an overview of the programs available which he can provide, but stated the City would have to contact KDEM for the grant assistance.

Mr. Samuelson stated he had spoken to the City Clerk and Bryce Romine with Osage County Emergency Management at the Hazard Mitigation Plan meeting about the community center flooding several times, possible solutions to flood-protect the building which then led to the discussion about the grants. The reason the city participates in the County Hazard Mitigation Plan is because it qualifies the city to ask for grant funding.

Mr. Samuelson went on to discuss the three types of grants that FEMA administers which included Hazard Mitigation Grant Program (HMGP), the Flood Mitigation Assistance (FMA) Program, and the Pre-Disaster Mitigation (PDM) Program. The grants require a 25% match which can be in-kind or monetary and one of the funding options pays for purchase of the building at 75% of the assessed valuation and the cost of demolition and administrative fees can be added in to the total grant award. After a lengthy discussion, Mr. Samuelson encouraged the City to speak with Charlie McGonigle at KDEM about the grants and to see if the community building qualifies for any of the grant programs.

- b) PLANNING AND ZONING POSITION APPOINTMENT: Council received a letter of interest from Darrel Manning to serve on the Planning and Zoning Commission filling the vacant seat. Mayor Morrison proceed with the appointment. Shepard made the motion to approve the Mayor's appointment of Darrel Manning to the commission. Heit seconded, motion carried.
- c) TREE BOARD APPOINTMENT: Council received a letter of interest from Ethan Edington to serve on the Tree Board. Mayor Morrison proceeded with the appointment. Patterson made the motion to approve the appointment. Shepard seconded, motion carried.
- d) CAMERA SYSTEM PURCHASE FOR POLICE DEPARTMENT: The Chief of Police provided Council the extended warranty information from WatchGuard as well as a secondary quote from Kustom Signals for EyeWitness camera equipment which was discussed and compared. Shepard made the motion to approve the purchase of the new WatchGuard camera system for the police department in the amount of \$13,700 which includes the cost of installation to be paid from the Law Enforcement Fund. Harty seconded, motion carried.
- e) ORDINANCE NO. 830 - REZONE OF PROPERTY AT 129 E 9TH: Patterson made the motion to approve and authorize the Mayor to sign Ordinance No. 830 which rezones the property at 129 E 9th from R-1 (single family) to R-2 (multi-family). Heit seconded, motion carried.

A brief discussion was held about the proposed sewer connection for the proposed duplexes to the city main. Heit stated he had spoken with Frank Weinhold at KDHE and if there is to be a grinder pump installed for the sewer, a written agreement between the property owner and the City will need to be obtained in regards to responsibility of maintenance.

- f) MICROCOMM WARRANTY: Council tabled the matter.

7. NEW BUSINESS:

- a) KANSAS DEPARTMENT OF KANSAS WILDLIFE, PARKS, AND TOURISM ANNUAL ASSURANCE STATEMENT: The Council received a copy of the annual assurance statement from KDWPT that outlines the requirements for Jones Park facilities, maintenance and use of those facilities and building new structures. Heit made the motion to authorize the Mayor to sign the KDWPT Annual Assurance Statement. Shepard seconded, motion carried.

8. STAFF REPORTS:

- a) POLICE: Council received the Officer's Activity report and 5-year plan for the Police Department.

Patterson thanked Officer Forkenbrock for the medical knowledge and assistance that he gave during the medical emergency at the high school during the basketball game.

- b) PLANNING AND ZONING: Planning and Zoning did meet before the council meeting, however, was not an official meeting and no actions taken due to lack of quorum. The City Clerk noted there have been three permits processed and that the Zoning Administrator will provide Council with a report at the March 18 meeting with permits included.

- c) PUBLIC WORKS: Council received a copy of the Maintenance Activity report.

Mayor Morrison asked if there had been any water line breaks due to the extreme weather conditions. The Maintenance Supervisor stated there has been three leaks on private residential lines and one on a business line.

Mayor Morrison noted that a lot of gravel has had to be put down and discussed those with the Maintenance Supervisor as well as the possibility of paving some of the gravel streets still within the city.

- d) CITY CLERK: Council received a copy of the Clerk's report.

The City Clerk stated she spoke with Wes Weishaar with BG Consultants in regards to the information the Mayor requested for Jackson Street and Mr. Weishaar will have that for the March 18 meeting.

Lyndon's Annual Easter Egg hunt is scheduled for April and in the past the City has donated approximately 30-50 pool passes for the event. It was consensus of the Council to proceed with doing that.

The City Clerk stated she will be out of the office the week of March 11 for vacation.

Tammy Schlingmann from the Herald Chronicle requested the Council review the article in the Osage County Guide and to provide any changes by the end of March. Patterson stated that Ms. Ogleby extended the deadline for the half-page ad for the guide.

The City Clerk stated she received the water and sewer rate of analysis and stated it came back higher than anticipated. She stated she is working with BG Consultants and USDA to review the rates proposed.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson stated he was happy about the information that Mr. Samuelson had given about the community center and the possibility of including a safe room if a new building was built.

Harty and Heit submitted the information they gathered requested by the Mayor at the previous meeting on roads and other improvements needed.

Mayor Morrison thanked everyone for their participation in starting work on a 5-year plan for the city which are proactive and beneficial for the future.

10. EXECUTIVE SESSION: None.

11. ADJOURNMENT: Shepard made the motion to adjourn to Monday, March 18, 2019 for regular meeting. Heit seconded, motion carried.

Respectfully submitted,

Julie Stutzman, CMC

Julie Stutzman, CMC
City Clerk

Approved by the governing body on March 18, 2019

Attest:

Julie Stutzman, CMC

Julie Stutzman, CMC
City Clerk

