

LYNDON CITY COUNCIL
SPECIAL MEETING MINUTES OF
March 26, 2015

The Lyndon City Council met in special session on Thursday, March 26, 2015, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: City Clerk called roll of the City Council. Mayor Brandon Smith and members Doug Watson, Chris Cole (7:05), Darby Kneisler and Bill Patterson present.

City Staff present: Betty Thompson, City Administrator; Julie Stutzman, City Clerk; Darrel Manning, Chief of Police.

Others present: Kelly Hurla, Osage Herald Chronicle, Ron Bolz, Bolz Insurance (7:05)

3. APPROVE SPECIAL MEETING AGENDA: Patterson made the motion to approve the special meeting agenda. Kneisler seconded, motion carried.
4. UNFINISHED BUSINESS:

- a) INSURANCE (Ron Bolz, Bolz Insurance): The City Administrator stated the annual insurance policy premium renews on April 1st. She reviewed vehicles and equipment with the Chief of Police and Maintenance Supervisor and provided a list the condition and mileage for each as well as for City properties for the Council to review. The City Administrator stated the only action needed is whether to increase the flood insurance coverage for the Community Center from the current coverage of \$72,600 for \$1,185 to \$79,000 for \$1,267 a year. She stated the current appraised value of the Community Center is \$85,080. After further discussion, Cole made the motion for an increase in flood insurance coverage for the Community Center. Kneisler seconded, motion carried.
- b) JONES PARK USE AGREEMENT: The City Administrator stated the 2002 agreement mentions that the agreement can be reviewed and revised before July 1st and if the contract is to be terminated it has to be 60 days notice before June 30th which is April 30th. She stated the Kyle Jackson with the Land & Water Conservation Fund (LWCF) of the Kansas Department of Wildlife, Parks & Tourism (KDWPT) provided copies of the original boundary map and agreement for Jones Park. She stated if any of the park facilities paid for and included in the agreement are found obsolete; a request has to be submitted LWCF and KDWPT to remove such facilities. The Council received a draft of the City's facility maintenance proposal as well as a draft revision of the remaining portion of the 2002 agreement for review at the next Council meeting.
- c) SAFE ROUTES TO SCHOOL: The City Administrator stated to keep the City's share of the project at \$50,000 the switchback ramp at the corner of 8th and Ash was removed. She stated the proposal by KDOT is to raise the funding cap of the project from \$250,000 to \$300,000 to keep the ramp in the project. The cost of the ramp is approximately \$50,000. KDOT will pay \$40,000 (80%) if the City pays the additional \$10,000 (20%). After a lengthy discussion about the project and funding options,

Patterson made the motion to approve KDOT's proposal to raise the funding cap from \$250,000 to \$300,000 with an 80/20 split to keep the ramp in the project on 8th and Ash. In addition, with the understanding that a supplemental agreement will change the City's responsibility for project costs from amounts over \$200,000 to amounts over \$250,000. Watson seconded, motion carried.

5. NEW BUSINESS:

a) BG CONSULTANTS PROPOSAL FOR SURVEYING SERVICES: The Council received a copy of the proposal from BG Consultants in regards to surveying Monroe Street from 10th Street north to 13th Street and Washington Street from 13th Street to 14th Street. The estimated surveying costs will range from approximately \$1,700 to \$4,000. After a lengthy discussion, it was consensus of the Council to have BG provide a proposal for surveying only on Washington at this time and to wait to discuss the surveying of these streets with the Maintenance Supervisor when he returns.

6. EXECUTIVE SESSION: Patterson made the motion to recess to executive session for ten minutes for non-elected personnel with the City Administrator and Chief of Police attending. Cole seconded, motion carried. Cole made the motion to hire George Morrison as a part-time police officer effective April 1st at the rate of \$10.00 per hour. Kneisler seconded, motion carried.

At 7:13 p.m., Kneisler made the motion to recess to executive session for five minutes for confidential data relating to the financial affairs or trade secrets of second parties with the City Administrator attending. Cole seconded, motion carried. Council reconvened with no binding action taken.

7. ADJOURNMENT: Kneisler made the motion to adjourn to Monday, April 6, 2015 at 7:00 p.m. for regular meeting. Cole seconded, motion carried.

Julie Stutzman

City Clerk