

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
January 7, 2019

The Lyndon City Council met in regular session on Monday, January 7, 2019, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Doug Harty, Kevin Heit, Darin Schmitt and Katie Shepard (7:05) present.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Darrel Manning, Chief of Police; and Scott Culley; Public Works.

Others Present: Tammy Schlingmann, Herald Chronicle; C.D. and Sue Olsen.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- a) Patterson made the motion to approve the regular meeting minutes of December 17, 2018 as amended. Harty seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Patterson made the motion to approve the bills as set forth. Schmitt seconded, motion carried.

4. PUBLIC COMMENTS: C.D. and Sue Olsen submitted a letter to the governing body which was read aloud. The Olsens voiced their concern about an underground draining issue at their property at 830 Adams and that it might have been caused by the current sewer project. After a lengthy discussion, the issue was taken under advisement and will be reviewed with the city's engineer.

5. CORRESPONDENCE TO COUNCIL:

- December 2018 Edition of the Kansas Government Journal.

6. UNFINISHED BUSINESS:

- a) ZONING ADMINISTRATOR POSITION: See executive session.
- b) UTILITY TRACTOR PURCHASE APPROVAL: The council reviewed the three quotes for the proposed utility tractor from the previous meeting for consideration and the Maintenance Supervisor provided the warranty information as requested. The John Deere tractor has a 24-month, 2000 hour warranty; the new Kubota has a 24-month, 1500 hour warranty and 36-

month powertrain warranty; and the used Kubota would not have any warranty. After brief discussion, Schmitt made the motion to purchase the Kubota tractor in the amount of \$35,232.00 and to pay the expense from the Equipment Reserve Fund. Heit seconded, motion carried.

7. NEW BUSINESS:

- a) ADVANTAGE COMPUTER ANNUAL RENEWAL JUS/JSC/DENALI: The City Clerk provided the Council with the annual renewal contract with Advantage Computer for the utility billing and municipal court software and Denali support in the amount of \$2,050.00. Schmitt made the motion to approve the expense. Shepard seconded, motion carried.

8. STAFF REPORTS:

- a) POLICE: Council received the Officer's Activity and year-end activity reports.
- b) PLANNING AND ZONING: The council received copies of the building permits for December and the rezone application submitted by Mr. Parry. The Planning and Zoning Commission will be meeting Wednesday, January 9 to review the rezone application and to set the zoning public hearing date. The City Clerk noted the house that sits on 9th and Ash has been torn down and Mr. Parry is hoping to build duplexes on that property. A brief discussion was held about the required utility connections and best options for the contractor.

Patterson asked about the old Cafe Thyme building and it was noted it is possible that a new restaurant maybe opening there.

- c) PUBLIC WORKS: The council received a copy of the Maintenance Activity report.

Mayor Morrison asked about fall tree planting and it was noted that approximately 10 trees were planted.

- d) CITY CLERK: The Council received a copy of the Clerk's report. The City Clerk stated the interns have been a great asset to the office.

Mayor Morrison asked if the residents were going to be notified of the trash changes. The City Clerk stated she has called Mr. Rathbun with Ottawa Sanitation Environmental to make sure the changes are supposed to be for this year or next year and is awaiting a return call. She stated she does not want to notify residents in error.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson asked about replacement of the city cell phones and noted they were getting fairly old and outdated. The City Clerk stated the plan was to hold off purchasing any new phones until the new sewer plant was up and running. One of the new phones will have to be smart phone and wanted to make sure before purchasing one that it had the capability to handle the notifications and applications that new system will send out.

Schmitt asked if people who sell things out of their house need a permit and the City Attorney stated that is part of Planning and Zoning rules.

Schmitt asked who approves the building permits and it was noted the Zoning Administrator does.

Mayor Morrison stated that employee training is encouraged.

10. EXECUTIVE SESSION: At 8:50 p.m. Patterson made the motion to recess to executive session for 10 minutes for Non-elected Personnel with the City Attorney attending. Shepard seconded, motion carried. Council reconvened at 9:00 p.m. with no binding action taken.

11. ADJOURNMENT: At 9:05 p.m., Schmitt made the motion to adjourn to Tuesday, January 22, 2019 for regular meeting. Patterson seconded, motion carried.

Respectfully submitted,

Julie Stutzman, CMC

Julie Stutzman, CMC
City Clerk

Approved by the governing body on January 22, 2019

Attest: Julie Stutzman, CMC

Julie Stutzman, CMC
City Clerk

