

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
January 2, 2018

The Lyndon City Council met in regular session on Tuesday, January 2, 2018, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Katie Shepard, Darrel Finch and Darin Schmitt present.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Scott Culley, Maintenance Operator; Darrel Manning, Chief of Police and David Forkenbrock, Officer.

Others Present: Brian Foster, BG Consultants; and Tammy Schlingmann, Herald Chronicle.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

a) Patterson made the motion to approve the regular meeting minutes of December 18, 2017 as amended. Shepard seconded, motion carried.

3. CONSENT AGENDA:

a) Approval of Bills: Patterson made the motion to approve the bills as set forth. Schmitt seconded, motion carried.

4. PUBLIC COMMENTS: None.

5. CORRESPONDENCE TO COUNCIL:

- December 2017 Edition of the Kansas Government Journal.

6. UNFINISHED BUSINESS:

a) PROJECT BID DATE - BRIAN FOSTER, BG CONSULTANTS: Mr. Foster provided Council with a project update memo. He stated that he spoke with Mr. Duerksen at the Corps of Engineers earlier in the day who stated the 404 Permit will be sent out via mail tomorrow. The City and BG Consultants will review the permit and need to agree to the conditions. Once the permit is signed, then can proceed with buying the mitigation credits.

Mr. Foster stated they received KDHE approval of the plans and specifications of the project as well as to proceed with bids. He stated they are still waiting on USDA approval.

The deadline to award per CDBG funding requirement is March 1, 2018. Mr. Foster reviewed the bid schedule as follows:

- January 2, 2018 - City Authorize Advertisement

- January 10, 2018 - Bid is published in the paper
- January 23, 2018 - Pre-Bid Meeting will be held at 1:00 p.m. and was consensus of the Council to hold it the Lyndon Community Center
- February 13, 2018 - Bids shall be received no later than 10:00 a.m. and at which time bid will be opened.
- February 19, 2018 - Award bids at Regular Council meeting.

Mr. Foster briefly went over the estimated project budget and stated he would work with the City Clerk to verify and update figures.

After a lengthy discussion, Schmitt made the motion to authorize BG Consultants to proceed with advertising for bid of the wastewater treatment facility project and the proposed schedule as outlined. Finch seconded, motion carried.

Mr. Foster stated the City Clerk contacted him about an email she received about from KDHE in regards to a permit application for the lagoon and has an annual permit fee of \$185. He stated he would work with the clerk to complete this and will more than likely need the Mayor's signature.

7. NEW BUSINESS:

- a) RESOLUTION 18-01 - GAAP WAIVER: The Council received a copy of the annual GAAP Waiver resolution for 2018 finances. Finch made the motion to approve the resolution. Shepard seconded, motion carried.

8. STAFF REPORTS:

- a) POLICE: Council received a copy of the Officer Activity report and discussed with the Chief of Police.
- b) PUBLIC WORKS: Mayor asked about the water leak and the operator stated it was fixed.
- c) PLANNING AND ZONING: Council received a copy of a report from Planning and Zoning Administrator Danny Decker.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson and Shepard both thanked the maintenance crew and the police department for working over the holidays.

10. EXECUTIVE SESSION: Patterson made the motion to recess to executive session for 10 minutes for non-elected personnel with the City Attorney and City Clerk attending. Schmitt seconded, motion carried. Council reconvened with no action taken.

11. ADJOURNMENT: Finch made the motion to adjourn to Tuesday, January 16, 2018, at 7:00 p.m. for regular meeting. Patterson seconded, motion carried.



Julie Stutzman, City Clerk