

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
December 3, 2018

The Lyndon City Council met in regular session on Monday, December 3, 2018, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Katie Shepard, Kevin Heit and Darin Schmitt present. Doug Harty absent with notification.

City Staff present: Pat Walsh, City Attorney; Lynda Prost, Assistant Clerk; Darrel Manning, Chief of Police; and Scott Culley; Public Works.

Others Present: Tammy Schlingmann, Osage Herald Chronicle; and Gene Hirt.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- a) Patterson made the motion to approve the regular meeting minutes of November 19, 2018 as amended. Shepard seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Schmitt made the motion to approve the bills as set forth. Heit seconded, motion carried.

4. PUBLIC COMMENTS: Gene Hirt briefly spoke with Council in regards to a couple who are wanting to open a business in town. He voiced his concern about the sewer project repairs on 4th and Adams Street and designated areas of parking for the Amish community. Mr. Hirt also spoke about the electrical outage during the last storm.

5. CORRESPONDENCE TO COUNCIL: None.

6. UNFINISHED BUSINESS:

- a) APPOINTMENT OF PWWSD#12 REPRESENTATIVES: Russell Swanson talked with the Maintenance Supervisor about the finding someone to fill the representative position as Mr. Swanson has been filling in as the interim representative. Brandon Smith stated he would be willing to represent the City at the meeting and Mr. Swanson stated he would be the alternate in case Smith could not go. The position is a mayoral appointment and the Mayor proceeded with appointing Smith and Swanson. Shepard made the motion to approve the appointments. Patterson seconded, motion carried.

- b) APPROVAL OF HEALTH INSURANCE CLAIM BILL: The Council received an updated bill from the Osage County EMS for transportation of a person in Lyndon Police custody who needed to be taken to the hospital. The City Attorney stated there is statutory liability for anyone who is custody and the bill should be based upon Medicare rates. Schmitt made the motion to approve payment of the ambulance transportation bill of \$799.79. Shepard seconded, motion carried.

- c) PLANNING AND ZONING ADMINISTRATOR POSITION: The Mayor stated that we have had an interim Zoning Administrator, however, recommended the City advertise the position so that it may be filled permanently. After brief discussion, it was consensus of the Council to advertise the position.

7. NEW BUSINESS:

- a) 2019 CEREAL MALT BEVERAGE LICENSES: The Council received copies of the 2019 CMB licenses submitted by Buzzard's Pizza, Casey's General Store and D's MiniMart for approval. The Council approved the licenses as below with the amended date of December 3, 2018.

Schmitt made the motion to approve and authorize the Mayor to sign the CMB license for D's MiniMart. Heit seconded, motion carried.

Schmitt made the motion to approve and authorize the Mayor to sign the CMB license for Buzzard's Pizza. Shepard seconded, motion carried.

Schmitt made the motion to approve and authorize the Mayor to sign the CMB license for Casey's General Store #3248. Patterson seconded, motion carried.

- b) TREE BOARD MEMBER APPOINTMENT: The Council received a copy of an email from Danny Roush conveying his interest to serve on the Lyndon Tree Board. Mayor Morrison proceeded with the mayoral appointment of Mr. Roush to the board. Patterson made the motion to approve the appointment. Shepard seconded, motion carried.
- c) LYNDON RECREATION COMMISSION APPOINTMENT: Mayor Morrison stated the one of the city representatives Jackie Miller has moved out of city limits and can no longer serve on the board as a representative of the city. However, the Lyndon Rec held its monthly meeting and the commission appointment Miller to the school position and has requested the City appoint Ashley Dorr to the city representative position. Mayor Morrison proceeded with the mayoral appointment of Ms. Dorr to the unexpired term on the Lyndon Recreation Commission. Patterson made the motion to approve the appointment. Shepard seconded, motion carried.
- d) 2019 HOLIDAY SCHEDULE: Council received a copy of the proposed 2019 Holiday Schedule per City's personnel handbook, and also the request of employees to work President's Day and receive a discretionary day. Heit made the motion to approve the holiday schedule. Schmitt seconded, motion carried.

8. STAFF REPORTS:

- a) POLICE: Council received the Officer's Activity report.
- b) PLANNING AND ZONING: No report.
- c) PUBLIC WORKS: The Maintenance Supervisor reported they repaired a water leak last week on 7th and Adams. He stated there was also a water leak today on 245th

Street which is not a city water line, however, the city provides metered water to that small water district.

John Deere brought down a utility tractor for maintenance to look at to replace the McCormick tractor. The Maintenance Supervisor stated he will be looking at used Kubota tractor with only 240 hours on it later this week. He also wanted to look at both before obtaining quotes for the Council to consider and plans to have solid numbers by the next meeting.

The Maintenance Supervisor stated he reviewed and requested minor changes on the location of the fence at the lagoon site.

Mayor Morrison reported a streetlight out on the north side of the courthouse.

There is another leak that is scheduled to be addressed at 8th and Washington tomorrow. The Maintenance Supervisor called the Kansas Rural Water Association who will bring locating equipment that will assist them in pinpointing the leak to help reduce the area they will need to dig to facilitate the repair.

d) CITY CLERK: No report.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson thanked everyone who helped out the Winterfest Parade.

Shepard wanted to voice her appreciation to city staff who have to work out in the winter conditions and to be careful.

Mayor Morrison thanked council members, city staff and the Pride for their participation at the Winterfest Parade.

10. EXECUTIVE SESSION: At 7:45 p.m. Patterson made the motion to recess to executive session for 15 minutes for Non-elected Personnel with the City Attorney attending. Schmitt seconded, motion carried. Council reconvened at 8:00 p.m. with Patterson making the motion to accept the resignation of the city treasurer Sandra Kill. Schmitt seconded, motion carried. Patterson also requested the Mayor to coordinate with the City Clerk to provide the office job descriptions at the next meeting. Patterson made the motion to authorize the City Clerk to advertise for the position. Shepard seconded, motion carried.

11. ADJOURNMENT: Schmitt made the motion to adjourn to Monday, December 17, 2018, at 7:00 p.m. for regular meeting. Patterson seconded, motion carried.

Lynda Prost
Assistant Clerk