

LYNDON CITY COUNCIL
ADJOURNED MEETING MINUTES OF
DECEMBER 28, 2011

The Lyndon City Council met in adjourned session on Wednesday, December 28, 2011, 7:30 p.m., at City Hall.

Members Present: Wayne Howard, Kay Jones, Bill Patterson, Doug Watson
and Mayor Jeff Bronson

Absent: Brandon Smith, Kim Newman, City Administrator
Pat Walsh, City Attorney

Others Present: Barbara Schattak, City Clerk
Julie Stutzman, Deputy Clerk
Robert Smith, Officer
Diane Whiteside, Lyndon After-Prom Representative

1. CALL TO ORDER: Mayor Bronson called the meeting to order.
2. ROLL CALL: The City Clerk called roll of the city council; all members were present with the exception of Smith who was absent without notification.
3. ADOPTION OF MINUTES OF PREVIOUS MEETING: A motion was made by Jones to approve the regular meeting minutes of December 5, 2011 as amended. Watson seconded the motion, which carried.
4. CORRESPONDENCE TO COUNCIL: Correspondence to Ron Groff of Groff & Berry, CPA's from the City Attorney, a request from Julie Stutzman expressing interest to be on the Joint Recreation Commission and a request from the Lyndon PTO for a donation to After-Prom activities.

Mayor Bronson recommended appointing Julie Stutzman to be appointed to the Joint Recreation Commission to fulfill the three year unexpired term vacated by Laura Moore. A motion was made by Jones to appoint Julie Stutzman to the three year term position which expires May 2012. Patterson seconded the motion, which carried.

5. CITIZEN'S STATEMENTS AND PETITIONS: Diane Whiteside, a representative for the Lyndon PTO-After Prom Organization, requested a donation to help fund the after prom activities. After some discussion, the matter was tabled to the next meeting.
6. UNFINISHED BUSINESS:
 - a) APPOINT JULIE STUTZMAN AS CITY TREASURER: Mayor Bronson recommended Julie Stutzman be appointed as City Treasurer effective January 1, 2012 and suggested a pay raise for the additional responsibility. After some discussion, a motion was made by Watson to appoint Julie Stutzman as City Treasurer effective January 1, 2012. Jones

seconded the motion, which carried. The City Clerk gave the oath of office of City Treasurer to Julie Stutzman.

Council discussed working on a rate schedule for employees rather than having annual raises. The matter was tabled.

Jones apologized to the part time clerks for being excluded in the one-time bonus at the last meeting. It was noted the City Administrator corrected the error by giving each part time clerk a \$300 one-time bonus.

- b) HOLIDAY SCHEDULE: The City Clerk presented the council with a request from city employees to change the holiday schedule to work on February 20th (President's Day) and designate one personal day to be taken at the discretion of the employee in the year given. After some discussion, a motion was made by Jones to approve the holiday change for 2012. Howard seconded the motion, which carried.

7. NEW BUSINESS: None

8. MONTHLY FINANCIALS: A list of vouchers for payment of December expenses was presented. A motion was made by Howard to pay accounts as set forth. Jones seconded the motion, which carried.

9. COUNCIL COMMENTS: Patterson noted the 6th Street parking news article has generated several comments; which he has heard from individuals if the City is looking at one street it should be checking other streets as well. Another suggestion was to redo the sidewalk and remove the curb along the south side of West 6th Street.

Jones asked the governing body if they would like to see a power point presentation from Peggy Clark of the restoration progress of the log cabin. Howard questioned if the daubing was being done correctly and voiced concerns of it being done now, it was noted this would be a good question for state officials. After further discussion, it was the consensus of the council to have the Peggy Clark come to the adjourn meeting in February. The matter was tabled.

Council asked for an update on Chief Manning; Officer Smith gave them an update.

10. EXECUTIVE SESSION: None

11. ADJOURNMENT: At 8:22 p.m. a motion was made by Patterson to adjourn to an adjourned meeting on Tuesday, January 17, 2012 at 7:30 p.m. Jones seconded the motion, which carried.



Barbara Schattak
City Clerk