

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
November 20, 2023

The Lyndon City Council met in regular session on Monday, November 20, 2023, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Steve Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Steve Morrison, Council President Lynn Atchison, and members Kevin Heit, Hannah Wilson and Darin Schmitt were present. Dominic Crook was absent with notification.

CITY STAFF: Hannah Small, City Treasurer; Randy Gregory, Maintenance Supervisor; and David Forkenbrock, Chief of Police. Pat Walsh, City Attorney and Julie Stutzman, City Clerk were absent with notification

OTHERS PRESENT: Charles Hanna, Sharon Hanna, and Zach Hanna.

2. APPROVAL OF MINUTES:

- a) Atchison made the motion to approve the regular meeting minutes of November 6, 2023 as amended. Heit seconded; motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Heit made the motion to approve the bills as set forth. Schmitt seconded; motion carried.

4. CORRESPONDENCE TO COUNCIL:

- Notification of Kim Bomberger retirement from Kansas Forest Service.
- Copy of the Snow Removal Policy letter that was sent out.

5. UNFINISHED BUSINESS:

- a) DRAFT OF RULES AND FEES FOR LAGOON SITE: It was the consensus of the council to accept the draft of the rules and fees as amended with times adjusted to follow the current public works hours, addition of an after-hours fee, requirements for licensure and insurance and monthly billing.
- b) QUOTE FROM GADES SALES - CROSSWALKS: Atchison was to meet with Chief Forkenbrock and the Gades representative to obtain additional information on the quote and items listed. No action taken.

6. NEW BUSINESS:

- a) ORDINANCE NO. 859 - REZONE 711 WEST 6TH: Atchison made the motion to approve Ordinance No. 859. Schmitt seconded; motion carried.
- b) DEBIT CARD USER AGREEMENT: Schmitt made the motion to approve the debit card user agreement as amended. Wilson seconded; motion carried.
- c) QUOTE FOR PD VEST FOR BVP GRANT: It was stated the current vests are new and the purchase of new ones was not necessary. No action was taken.
- d) UPDATED QUOTE FROM KILLOUGH REGARDING 2023 STREET PROJECTS: Wilson made the motion to approve the updated quote. Atchison seconded; motion carried.
- e) TRAINING FOR PART-TIME OFFICER: Atchison made the motion to approve the training for part-time Officer Williams with the City paying for the cost of the class at \$545.00, providing a patrol car for transport and fuel. Heit seconded; motion carried

7. STAFF REPORTS:

- a) PUBLIC WORKS:
 - Maintenance Activity report from November 6, 2023 to November 20, 2023.
- b) POLICE DEPARTMENT:
 - Police Activity report from November 4, 2023 to November 20, 2023.

8. COUNCIL/MAYOR COMMENTS AND REPORTS:

Atchison made discussion about obtaining further information regarding hot spots for each of the patrol cars from AT&T.

Atchison talked about the sewer issue at 328 Adams Street. After discussion within the council, it was the consensus for the Maintenance Supervisor to purchase a one-way check valve and install it.

EXECUTIVE SESSION - NONE:

9. ADJOURNMENT: Schmitt made the motion to adjourn to Monday, December 4, 2023 at 7:00 p.m. for a regular meeting. Wilson seconded; motion carried.

Respectfully submitted,



Hannah Small, City Treasurer

Approved by the governing body on November 20, 2023.

Attest:



Hannah Small, City Treasurer

