

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
November 7, 2016

The Lyndon City Council met in regular session on Monday, November 7, 2016, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Cole called the meeting to order.

a) City Clerk called roll of the City Council. Mayor Chris Cole and members Doug Watson, Bill Patterson, Darin Schmitt, Ryan Kuhn and Steve Morrison present.

City Staff present: Julie Stutzman, City Clerk; David Wilson, Maintenance Supervisor; and Darrel Manning Chief of Police/Zoning Administrator.

Others Present: Tammy Schlingmann, Osage Herald Chronicle; Kirklan Pauli.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

a) Watson made the motion to approve the regular meeting minutes of October 17, 2016 as written. Schmitt seconded, motion carried.

3. CONSENT AGENDA:

a) Approval of Bills: Patterson made the motion to approve the bills as set forth. Kuhn seconded, motion carried.

4. PUBLIC COMMENTS: Kirklan Pauli spoke with Council about sidewalks in disrepair on the property he currently resides at and about the City's process or regulations for removing those sidewalks. After a lengthy discussion, it was consensus of the Council to have the Maintenance Supervisor provide information and pictures of the sidewalk and bring it back for Council to review.

5. CORRESPONDENCE TO COUNCIL:

- Pledge of Securities from Lyndon State Bank as of October 31, 2016

6. UNFINISHED BUSINESS:

a) STREETLIGHT ON ASH COURT: The City Clerk provided Council with a copy of the approved plan for placement of the streetlight on Ash Court. The Maintenance Supervisor stated he called Dig Safe to mark utilities lines and KCPL scheduled the light installation for November 9.

b) UPDATE ON WASTEWATER PROJECT: The City Clerk stated the CDBG grant was submitted and accepted per Garrett with G.A.S. The loan agreement is in the process of getting KDHE signatures and then will be sent to the City for approval and signatures per an email from Rod Geisler from KDHE. Bruce Boettcher with BG Consultants is waiting for completion of appraisals for the proposed lagoon site properties.

- c) **COST AND EFFECTIVENESS CERTIFICATION:** The City Clerk provided Council a copy of the Cost and Effectiveness Certification for the sewer project from KDHE for review. The City Attorney will review the document and then will be considered by Council for approval at the November 21 meeting.
- d) **REZONING OF PROEPRTY ON 6TH STREET:** The Council received a copy of the approved rezoning application by the Zoning Commission. The Zoning Administrator stated the hearing was held and no one attended to speak for or against the rezoning of the property on 6th Street to R-2. After further discussion, it was consensus of the Council to have the City Attorney proceed with drafting the ordinance rezoning the property.
- e) **FINANCIAL UPDATES:** The City Clerk provided Council with financial updates as of September 30, 2016 and briefly discussed fund balances, revenues and expenses. Capital improvement project expenses and remaining balances in the fund were also discussed.

7. NEW BUSINESS:

- a) **JAYHAWK JUS, CMS, AND JCS ANNUAL CONTRACT:** The Council received a copy of the annual contract with Advantage Computer for the utility billing, court and accounting software for \$2,050.00. Patterson made the motion to approve the contract and authorized the Mayor to sign. Watson seconded, motion carried.
- b) **MUNICIPAY FEES IN 2017:** The City Clerk stated as of January 1, 2017 the City will pay \$25 per month, \$300 a year for the online bill pay option through Municipay. She stated in the past there was no monthly or annual fee, however, in order not to pay the \$25.00 per month a minimum of \$8,000 would need to be collected each month through the service. It was consensus of the Council to continue to provide online payment options for residents and continue to look for other venues.
- c) **TRASH SERVICE:** The Mayor stated some issues have come up lately in regards to the trash service and discussed those briefly with Council.
- d) **DECEMBER MEETINGS:** The Council discussed meetings for December due to holidays and after a brief discussion, it was consensus that meetings be held as regularly scheduled.

8. STAFF REPORTS:

- a) **POLICE:** The Council received a copy of the Officer's Activity report and briefly discussed.
- b) **PLANNING AND ZONING:** The Planning and Zoning Commission met on November 2, 2016 and held hearing on rezoning of property and application was approved.

- c) PUBLIC WORKS: The Maintenance Supervisor provided Council with the Maintenance Activity report.

Patterson asked about the ball field lighting at Jones Park and if there had been a meeting held with the City, USD 421 and the Lyndon Rec. The Mayor stated the meeting is scheduled for November 8 with the lighting company.

- d) CITY CLERK: The Council received a copy of the Clerk's report and discussed briefly.

Community Thanksgiving Dinner is Thursday, November 24 at the Lyndon High School Cafeteria from 11:30 a.m. to 1 p.m.

Winter Festival is Saturday, December 3rd and the Christmas parade will be at 10:30 a.m.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson asked about the RFP for auditing services and the City Clerk stated she sent a copy to the City Attorney and they are working on it.

Morrison thanked Maintenance for taking him on a tour of the sewer plant.

Watson thanked the Maintenance Supervisor and City crews for their work on the streets, curbs and gutters.

10. EXECUTIVE SESSION: Morrison made the motion to recess to executive session for 15 minutes for Attorney-Client Privilege with the City Attorney. Schmitt seconded, motion carried. Council reconvened with Patterson making the motion to authorize the Mayor to sign the amendment to the owner-engineer agreement with BG Consultants for the sewer project. Morrison seconded, motion carried.

Patterson made the motion to recess to executive session for 15 minutes for non-elected personnel. Morrison seconded motion carried. Council reconvened with no binding action taken.

Watson made the motion to recess to executive session for five minutes for non-elected personnel. Schmitt seconded, motion carried. Council reconvened with no binding action taken.

11. ADJOURNMENT: Morrison made the motion to adjourn to Monday, November 21, 2016, at 7:00 p.m. for regular meeting. Kuhn seconded, motion carried.



City Clerk