

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
November 4, 2019

The Lyndon City Council met in regular session on Monday, November 4, 2019, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Doug Harty, and Kevin Heit present. Darin Schmitt and Katie Shepard absent with notification.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Scott Culley, Public Works; and David Forkenbrock, Patrolman; Travis Brown, Zoning Administrator.

Others Present: Daniel Davis, Osage Herald Chronicle; George Stutzman; Rachel Stutzman; Ed Beatty; Bret Lewis and Gene Hirt.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- a) Patterson made the motion to approve the regular meeting minutes of October 21, 2019 as amended. Harty seconded; motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Harty made the motion to approve the bills as set forth. Heit seconded; motion carried.

4. PUBLIC COMMENTS: Gene Hirt spoke about a dog issue and his concerns. The City Attorney stated a citation has been issued.

5. CORRESPONDENCE TO COUNCIL:

- Public Wholesale Water Supply District Meeting minutes of October 16, 2019.

6. UNFINISHED BUSINESS:

- a) EAB (EMERALD ASH BORER) TESTING RESULT: The City Clerk provided a copy of a letter from Taro Eldrege with the Kansas Department of Agriculture stating that Osage County remains free from quarantine at this time and no EAB detection has been noted. The EAB testing was performed in Lyndon as well as Burlingame. The Council was also given a copy of a news release stating they have been confirmed in Miami County.

- b) SIDEWALK BRIDGES: The Maintenance Supervisor provided pictures of the sidewalk bridge that is in need of removal at 503 W 8th. After much discussion with the Maintenance Supervisor and the landowner Ed Beatty, it was consensus of the Council that an agreement will be drafted by the City Attorney between the City and Mr. Beatty detailing the specifics of responsibility in the removal and time limit

for completion within 1 year to be approved at the next meeting on November 18, 2019.

7. NEW BUSINESS:

- a) HEATER QUOTES FOR OLD FIREHOUSE/EQUP SHOP: The Maintenance Supervisor provided copies of three quotes for replacement of the heater at the equipment shop on 3rd and Washington. Barrington Heating and Air \$2,993.00; Modern Air \$2,998.00; and Latta-Whitlow \$3,995.00. After brief discussion, Council tabled the matter to allow the Maintenance Supervisor time to obtain warranty information on the heating units.
- b) 2020 HOLIDAY SCHEDULE: The Council received the Annual 2020 Holiday schedule as set forth in the employee handbook with the requested changes submitted by employees which makes the addition of Christmas Eve or Day After Christmas, and to work on President's Day in exchange for one personal day to be taken at the discretion of the employee in the year given. Heit made the motion to approve the schedule as set forth. Patterson seconded; motion carried.
- c) ADVANTAGE COMPUTER COUGAR SOFTWARE ASSURANCE: The Council received a copy of the annual software assurance agreement for the Cougar accounting system for approval in the amount of \$1,226.00. The agreement runs from December 9, 2019 to December 8, 2020. Patterson made the motion to approve the agreement. Harty seconded; motion carried.
- d) MEMORIAL BENCH AT JONES PARK TRAIL REQUEST: The Council was given a copy of a request from the family of Mary Ann Goodrich to put a memorial plaque on the bench that sits south of the school and faces the tee-ball field on the Aldie Christesen Trail. The City Clerk also stated she has received a verbal request from the family of Elton Decker to place a memorial bench on the Sunflower Trail. Patterson made the motion to approve the request from the Goodrich family. Harty seconded; motion carried.

The Council directed the City Clerk to have the Decker Family submit a letter of request in regards to the memorial for Elton Decker.

8. STAFF REPORTS:

- a) POLICE: Council received a copy of the Officer Activity report from October 19 through November 3, 2019.

Patterson asked Officer Forkenbrock if there were any concerns and inquired about vehicles during the repair of his charger. Officer Forkenbrock stated Terry's Service will be fixing the front-end issue on the car and is a common issue.

- b) PUBLIC WORKS: Council received a copy of the Maintenance Activity report from October 21 to November 4, 2019.

Mayor Morrison asked about the repair of the road grader and the Maintenance Supervisor stated it still needs some work, but is operational.

Mayor Morrison asked if the clean rock had been located or obtained to complete the work on the alley between Jeff Clark's building on Washington and the Methodist Church. The Maintenance Supervisor stated they had, work began today and will be completed tomorrow.

Patterson asked if the City had sand and salt supply ready with winter coming. The Maintenance Supervisor stated the City purchased a load of sand and salt, they mix it at the county on site and should be good this year.

Fire hydrant flushing was done during the chlorine burnout. It was also noted the water valves were also exercised and all completed per State regulations.

Mayor Morrison directed the Maintenance Supervisor to put together the cost for the culvert request for Lillie Jo Bayless and to prepare a plan. The Maintenance Supervisor stated he left a message for Glen Tyson at Osage County Road and Bridge and has not heard from him. He stated he will follow up with him again in regards to the 6th Street tube that is in disrepair.

- c) CITY CLERK: Cereal Malt Beverage Licenses will be ready at the December 2, 2019 meeting for approval.

Approval of Rick Schmidt's lot split which has been recommended for approval by the Planning and Zoning Commission.

The Memorial Banner project has also been very successful and only has 2-4 poles left for reservation in 2020.

City Offices will be closed Monday, November 11 for Veteran's Day, Thursday, November 28 and Friday, November 29, 2019 for Thanksgiving Holiday.

The City Clerk reminded Council members regarding the Community Survey.

Winterfest is Saturday, December 7, 2019. The schedule will be coming out soon.

- 9. COUNCIL/MAYOR COMMENTS AND REPORTS: None.
- 10. EXECUTIVE SESSION: At 7:51 p.m. Patterson made the motion to recess to executive session for 15 minutes for Attorney-Client Privilege with the City Attorney. Heit seconded; motion carried. At 8:06 p.m. Council reconvened with no binding action taken.
- 11. ADJOURNMENT: Heit made the motion to adjourn to Monday, November 18, 2019 at 7:00 p.m. for regular meeting. Harty seconded; motion carried.

Respectfully submitted,

Julie Stutzman, CMC
Julie Stutzman, CMC City Clerk



Approved by the governing body on November 18, 2019

Attest: Julie Stutzman, CMC
Julie Stutzman, CMC City Clerk