

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
October 6, 2014

The Lyndon City Council met in regular session on Monday, October 6, 2014, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: City Clerk called roll of the City Council. Mayor Brandon Smith and members Darby Kneisler, Chris Cole, Bill Patterson and Laura Moore present. Doug Watson absent with notification.

City Staff present: Betty Thompson, City Administrator; Julie Stutzman, City Clerk; Pat Walsh, City Attorney; David Wilson, Public Works Supervisor; and Darrel Manning, Chief of Police.

Others present: Terry Osborn; Kevin and Elizabeth Heit; and Kelly Hurla, Osage County Herald; Nathan and Whitney Decker; and Wayne White, OsageCountyOnline.com.

3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: Kneisler made the motion to approve the regular meeting minutes of September 15, 2014 as presented. Cole seconded, motion carried.

Cole made the motion to approve the special meeting minutes of September 22, 2014 as presented. Patterson seconded, motion carried.

4. CORRESPONDENCE TO COUNCIL:

- PWWSD#12 meeting minutes of September 17, 2014.
- Kansas Government Journal for September 2014.

5. CITIZEN'S STATEMENTS AND PETITIONS: Nathan Decker presented to the Council inviting the them and City staff to attend the disaster emergency exercise in Burlingame on Saturday, October 11th at 9:30 a.m. Bryce Romine with Emergency Management has set up the exercise and observers will be able to see the emergency command center and emergency personnel dealing with multiple scenarios. The Mayor thanked Mr. Decker for the invitation.

6. UNFINISHED BUSINESS:

- a) PUBLIC HEARING (STREET CLOSING): The City Attorney stated Rick and Cindy Schmidt filed a petition to close the platted, but unopened street on Madison between 10th and 11th. After further discussion, Moore made the motion to adopt Ordinance No. 802 closing the platted street on Madison street between 10th and 11th. Patterson seconded, motion carried.
- b) EXECUTIVE SESSION - ATTORNEY-CLIENT PRIVILEGE: Kneisler made the motion to recess executive session for 15 minutes for attorney-client privilege. Moore seconded, motion carried. Council reconvened with no action taken.

- c) WATER BACK UP PLAN OPTIONS: The City Administrator discussed emergency water back up options with Council and provided maps of the rural water districts 7 and 3 to show where the City could potentially connect to have access to water in case of an emergency. The City Administrator stated that it would take approximately \$10,000 to fix the intake valve at the City Lake which is the City's current emergency backup water supply and also \$1000 - \$4000 for the dam inspection in the spring. The Maintenance Supervisor explained to the Council the issue with the intake valve and floats at the City Lake and what caused the breakage. After further discussion, it was consensus of the Council to repair the City Lake intake valve and to get a detailed bid from the Dark Water Divers. The Council also requested the Maintenance Supervisor to get costs for bringing the water plant pumps up to working standards.
- d) SAFE ROUTES UPDATE: The City Administrator presented several options for funding for the project and discussed budgetary limitations. After lengthy discussion about the project and funding sources, it was consensus of the Council to have Bruce Boettcher with BG Consultants to come to the next council meeting to discuss Option #2 for Safe Routes to School. Option #2 would bring the City's share down to \$62,466 and would extend instead of replace the culvert on 8th Street and cap the 8th Street water line.
- e) JONES PARK MEMORIAL TRAIL UPDATE: The City Administrator stated that there is a one-year warranty on the trail and expires October 15th, 2014. She stated that she and the Maintenance Supervisor walked the trail to identify the issues and sent a letter to Dayhoff. The City Administrator stated there are four issues with the trail which include 2 concrete panels that are cracking, some of the sidewalk panels are shifting more than one half an inch which is a trip hazard, soil has eroded on the side of the sidewalks and the need to re-seed. She stated that on Friday afternoon that herself, the Maintenance Supervisor and Mr. Dayhoff walked the trail to discuss these issues. The City Administrator stated Mr. Dayhoff will replace the soil and re-seed once and will be available in 2-3 weeks. After further discussion on whether to fix the issue in the fall or spring, it was consensus of the Council to have Dayhoff fix the issues that are under warranty when he is available in the next couple of weeks.

The City Administrator stated that she has spoken to Brad Loveless regarding the Schmitt tree. She and council member Patterson discussed with the Council possible locations for the tree. After further discussion, Patterson will speak with Mr. Loveless of the tree board again regarding a location for the tree.

7. NEW BUSINESS:

- a) SHARED SEWER ON DATE STREET: The City Administrator stated Kevin Heit lives at 729 Date and Terry Osborn lives at 717 Date. Currently, the houses share a part of the existing sewer line and is in need of replacement. The City Administrator cited Ordinance 782, the current sewer ordinance, which requires each house to have a separate line. After a lengthy discussion about the language within the current ordinance and of replacement options, Cole made the motion to permit Terry Osborn at 717 Date and Kevin & Liz Heit at 729 Date to repair the existing private sewer line. Moore seconded, motion carried.

- b) RESIGNATION OF COUNCILMEMBER LAURA MOORE: The Council received a copy of the letter from Laura Moore resigning her position on the governing body. Patterson made the motion to accept Moore's resignation. Cole seconded, motion carried.

8. STAFF REPORTS:

- a) POLICE: Council members received a copy of the Lyndon PD Officer Activity report for September 13 to October 6th, 2014.
- b) PLANNING AND ZONING: No meeting as the Zoning Administrator was on vacation.
- c) MAINTENANCE: Council members received a copy of the Maintenance report.
- d) CITY CLERK: No written report. The City Clerk stated she had spoken to Diane Gillespie with Jayhawk File Express about the shred day for the residents. She stated that for \$25 per month the City can have monthly pick up and a yearly shred day included in the price. No action taken.
- e) CITY ADMINISTRATOR: Council received a copy of the City Administrator's report and the City Administrator briefly discussed her report with Council. She also provided the Council with a copy of the community and business directory and discussed its contents and updates.

The City Administrator stated that she would be at City Hall for Halloween in the evening for kids trick or treating. Council discussed hours to be open and Patterson stated he would be able to help.

9. COUNCIL COMMENTS:

Patterson asked when the Assistant Clerk will be returning to work and the City Clerk stated it is October 20th. He also asked about the interns and the City Administrator provided information about changes that were made to hours making one a paid position at 20 hours per week and one a paid position at 10 hours per week.

Patterson discussed the sign options and provided a draft of the proposed sign at the new trail.

10. EXECUTIVE SESSION: Attorney-Client Privilege - moved to Item B on unfinished business.

11. ADJOURNMENT: Moore made the motion to adjourn to October 20, 2014 at 7:00 p.m. for regular meeting. Kneisler seconded, motion carried.



City Clerk