

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
October 16, 2017

The Lyndon City Council met in regular session on Monday, October 16, 2017, 7:10 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Katie Shepard (7:08), Darrel Finch and Darin Schmitt present. Ryan Kuhn absent with notification.

City Staff present: Pat Walsh, City Attorney (7:03); Julie Stutzman, City Clerk; David Wilson, Public Works; and Darrel Manning, Chief of Police/Planning and Zoning Administrator.

Others Present: Tammy Schlingmann, Herald Chronicle.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- a) Schmitt made the motion to approve the regular meeting minutes of October 2, 2017 as amended. Finch seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Patterson made the motion to approve the bills as set forth. Schmitt seconded, motion carried. It was noted that the Century Link bills will be reduced substantially due to switching internet and phones to Kwikom and Mediacom provides complimentary TV to municipalities, so we will no longer receive a bill from Mediacom.

4. PUBLIC COMMENTS: None.

5. CORRESPONDENCE TO COUNCIL:

- Pledge of Securities from Lyndon State Bank as of October 2, 2017
- Letter from the Kansas Department of Health and Environment; which is an annual notice, of any Kansas Water Pollution Control Permits for Agriculture and Related Wastes and Authorization to Discharge. She stated the only property listed on the permit that is local is Sturdy Farms and has to be posted for residents, and then filed.
- Letter and inspection report from the Kansas Department of Wildlife, Parks and Tourism who conducted a site visit to the Jones Park Facility on July 24, 2017. The letter stated the Jones Park Facility was found to be in excellent condition overall.

6. UNFINISHED BUSINESS:

- a) SEWER PROJECT UPDATE - WORK SESSION DATE: The City Clerk stated she had spoken with Brian Foster from BG Consultants about setting up a special meeting in regards to the wastewater facility project. After a brief discussion, it was consensus of the Council to hold the special meeting on Monday, October 30 at 7:00

p.m. if Mr. Foster is available. (Note: The City Clerk contacted Mr. Foster the following day and the special meeting scheduled for October 30 will work.)

The City Clerk stated the next sheets in the packet include the responses to the USACE 404 Permit from the US Army Corp of Engineers; Kansas Historical Society; Kansas Department of Wildlife, Parks and Tourism; and EPA which provided concerns and recommendations, however, there were no objections in proceeding with the project as outlined.

The City Clerk stated that the Maintenance Supervisor and Mr. Foster would be meeting with Helen Holms from KDHE on Wednesday, October 18 for a lagoon site visit.

- b) SENIOR HOUSING PROJECT UPDATE: The Mayor stated that he, the Maintenance Supervisor, and the City Clerk met with Bill Caton from Windy Ridge Developments and Dave Osborne from Osborne Construction to review the site map in regards to the proposed connections to city utilities for the senior housing project. The Maintenance Supervisor stated they wanted to have two meters in one well per unit, however, was changed due to one meter per well for a total of four to clarify which meter services that living space and for billing purposes. He also stated there was discussion in regards to extending the sewer lines from the alleyway between Washington and Adams, across 14th Street as a main, and then connects the units to that extension of the main. The Maintenance Supervisor stated at that point they could connect the Sheriff's Office system to that segment and remove it from the manhole.

The City Clerk stated she spoke with Mr. Osborne today who stated the building permit and other required documents for the project will be submitted in the next day or so.

- c) BAILEY HOUSE PROJECT: The City Clerk stated she contacted Peggy Clark due to the current project extension expiring on September 30, 2017. She provided Council a copy of the email from Katrina Ringler with Heritage Trust stating the Bailey House project has been given a project extension until December 2017.
- d) PLANNING AND ZONING ADMINISTRATOR POSITION: The City Clerk stated she has had a few building permits come in and asked if she should go ahead and advertise or if the Council already had someone in mind to take over the position as Planning and Zoning Administrator. After a brief discussion, the City Attorney stated he would contact one of the people who had done it in the past and was consensus of the Council to proceed with advertising for the position.
- e) CITY UTILITIES - 245TH STREET HOUSING DEVELOPMENT: The Council received a copy of the approved building permit and a draft drawing of proposed extensions of city utilities. At this time, the proposed area does not have a preliminary plat and needs to follow Planning and Zoning procedures for developing of a small subdivision. After a lengthy discussion, it was consensus of the council to have the City Clerk and City Attorney draft a letter to the developer to attend the next Planning and Zoning Commission due to proposal of a small subdivision.

- f) UPDATE ON DILAPIDATED HOUSE AT 906 MONROE: The Council received a copy of a letter from Matt and Megan Bones providing Council an update on the progress of removal of the house at 906 Monroe and states it should be removed by the end of the year. The Governing Body directed the City Clerk to provide them with a copy of the updated ordinance on unsafe structures passed at the October 2 meeting with a letter emphasizing Section 10 of the ordinance.

7. NEW BUSINESS:

- a) COMMUNITY WORKING GROUP - RISKMAP PROJECT: The City Clerk stated the City had received a letter from the Kansas Department Division of Water Resources in regards to the new RiskMAP program in cooperation with FEMA for the Upper Marais des Cygnes watershed. This program focuses on reducing flood risk by increasing public awareness and developing new or updated Flood Insurance Rate Maps (FIRM). The program also encourages setting up community working groups for the project. After a brief discussion, the Mayor and City Clerk will attend the kickoff meeting on November 1 in Ottawa.
- b) RESIGNATION OF COUNCIL MEMBER: Council member Ryan Kuhn submitted his letter of resignation from his council seat as he and his family have moved. Finch made the motion to accept Kuhn's resignation. Shepard seconded, motion carried.

8. STAFF REPORTS:

- a) POLICE: Council received a copy of the Officer Activity report.
- b) PLANNING AND ZONING: The Council received a copy of an accessory building permit for a proposed shed at 1122 Adams.
- c) PUBLIC WORKS: Council received a copy of the Maintenance Activity report and held a brief discussion about the street project. The City Attorney stated he has heard several compliments about the street and curb project.
- d) CITY CLERK: The City Clerk stated City 1% fliers were sent out to residents on Friday.

Fall Fest was a success and had a very good day. The Pride's revenue for the day was a little over \$5,000 and after expenses had a net profit of approximately \$2,300. The City Clerk stated they purchased 115 pumpkins and not one was left unpainted.

The City Clerk stated she is working on getting a date and time for the ribbon cutting ceremony for the True Brew Coffee House and inquired about Tuesday or Wednesday of this week at 4 p.m. After a brief discussion, it was consensus to gather Wednesday, October 18 at 4:15 p.m. The City Clerk stated she would call and confirm with Wayne White and the Osage County Herald.

Representatives from Lyndon Pride will be speaking on Tuesday, October 24 at approximately 9:45 a.m. to high school students. There have been some discussions amongst high school students to start a youth Pride.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson stated the pep rally downtown and Tiger Pride came about because the school is trying to develop leadership skills amongst students and building relationships within the community. He stated that on September 30 they held a leadership workshop at the community center with Heather Morgan from SE Kansas facilitating it. The discussion focused around community concerns and things they would like to see develop or change. Patterson stated they are planning a technology night that will help the community learn to use social media, etc. He stated one other project would be community oriented and happen in the spring and fall. They are also working on having a "kid zone" during basketball games so that parents can enjoy watching games and is a free service.

Patterson thanked everyone for the hard work on Fall Fest.

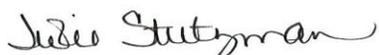
Finch stated he had gotten a couple of positive comments about the City 1% flier and those residents appreciated the information about the amount of funds received equals how many city mills.

Shepard thanked everyone who worked on Fall Fest and stated appreciates living in a community where you can go to an event and feel safe with your children.

Morrison stated he has heard more discussion about the disc golf course at Jones Park and briefly discussed it with Council. The Maintenance Supervisor stated before moving on any more projects at Jones Park recommended updating the Jones Park Use Agreement. Especially work on an agreement to get the lighting issues fixed at the ball diamonds. After a brief discussion, Council member Finch volunteered to be representative for the City; the City Clerk will email the Jones Park Use Agreement to those representatives, as well as the USD 421 Superintendent and the Rec Director, and inquire about setting up a meeting to begin updating the agreement. It was noted the main concern at this time is to work on cost sharing on the lighting at the ball diamonds and then work on the rest of the agreement.

10. EXECUTIVE SESSION: None.

11. ADJOURNMENT: Schmitt made the motion to adjourn to Monday, November 6, 2017, at 7:00 p.m. for regular meeting. Finch seconded, motion carried.



City Clerk