

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
JULY 6, 2010

The Lyndon City Council met in regular session on Tuesday, July 6, 2010, 7:30 p.m., at City Hall.

Members Present: Kay Jones, Wayne Howard, Bill Patterson, Brandon Smith,
Doug Watson, and City Clerk Barbara Schattak

Members Absent: Mayor Jeff Bronson and City Attorney Pat Walsh

Others Present: Steve Streny
Kayla Banzhaf, Pool Manager
Darrel Manning, Chief of Police/Zoning Administrator
David Wilson, Maintenance Superintendent

In the absence of the mayor, Council President Bill Patterson called the meeting to order. A motion was made by Jones to approve the minutes of the adjourned meeting of June 21, 2010 as amended. Watson seconded the motion, which carried.

A motion was made by Watson to approve the minutes of the special meeting of June 28, 2010 as written. Jones seconded the motion, which carried.

PUBLIC COMMENTS: Steve Streny, 422 West 7th, addressed the council regarding the advertisement in the paper asking for applications for the management position with the City. He questioned if the previous employer provided work comparable to his salary and what would this position be required to do; would the council keep an individual in the position if they were not performing the work. It was noted this position would manage the office and evaluate what work was being done and by who as well as seeing all bases were being covered. Jones stated the City is not hiring another City Administrator per se. Mr. Streny also stated he had visited with several citizens who feel the position is not needed; council members stated they have heard otherwise. When asked by Mr. Streny for a reason as to why this position is needed, Watson stated the Council needs somebody to manage the office, manage the departments, and manage the paperwork. Watson also stated when major items occur in the City such as water, sewer, and other items which come up such as change orders with an administrator these items can be taken care of immediately rather than waiting for council to convene.

Jones indicated the City has talked about having another town hall meeting; it would be appropriate to have one where individuals can stand up and state their views. After further discussion, Mr. Streny was thanked for coming to the meeting and voicing his concerns.

APPROVAL OF BILLS: Vouchers for payment of June expenses were presented. A motion was made by Jones to pay accounts as set forth. Watson seconded the motion, which carried.

Watson asked Darrel how many streetlights are on his list needing attention; Darrel reported there are nine. Darrel Manning, Chief of Police and City Clerk Barb Schattak both stated the

lights have been reported to KCP&L. After some discussion, it was the consensus of the council to have a letter drafted for the Mayor's signature expressing the unsatisfactory response or length of time between repairs. City Clerk Barb Schattak will contact Judy Sevey with KCP&L as well about this issue. Council would like to know how many times KCP&L have been contacted with no response back.

SWIMMING POOL: Kayla reported the pool is doing well but the attendance is down. She has visited with several parents and the guards as to why attendance is low; the responses she has gotten are with the zero entry and the slide at the Osage pool more parents are taking their children there as well as the lack of shade at our pool. In visiting with the guards to get ideas for the City pool, Kayla reported they would like to be able to get a slide and the guards would like to have a fund raiser to be able to purchase it. Kayla reported the kids would stay longer if there was something for them to do; such as basketball hoops and suggested have a game day to let kids bring items to play with normally not allowed at the pool. It was suggested if there was a town hall meeting to put the pool on the agenda to see what citizens would like at the pool. After some discussion, City Clerk Barb Schattak was asked to contact Ron Bolz regarding insurance perspective if a slide was at the pool.

Kayla stated she has worked with City Clerk Barb Schattak regarding the income at the pool; monies are only handled by herself, Julie and her two head guards and this is going well.

Steve Streny stated he is a Lions member and the club would like a list of things they could help with at the park including the pool.

CITY PARK FACILITY: City Clerk Barb Schattak reported she has received costs for a restroom facility at City Park with the lowest cost being \$35,000. The only grants available at the moment through Wildlife & Parks are an 80/20 match. Patterson asked Darrel if he could check in with Homeland Security to see if there are any grants available for a tornado shelter which could also be the restroom facility. Dave Wilson suggested the Council determine what they would like and have the construction be done in house. After some discussion, the matter was tabled. Council members will look at the facility already at the park.

RWD #1: City Clerk Barb Schattak reported she has visited with Mr. Hines regarding the contract with RWD #1; Mr. Hines stated he has been working with Delton Gilliland, Attorney for RWD#1, and he should have a draft by the next meeting. The matter was tabled.

RIBBON CUTTING CEREMONY: Due to having short notice regarding the opening of the Dollar General a ribbon cutting ceremony could not be held. Barb has visited with Kim Houser, Manager of the Dollar General store, and both felt the ribbon cutting could be held in conjunction with the grand opening which Kim will let the City Clerk know when it will be. The matter was tabled.

KNEISLER EASEMENT: City Clerk Barb Schattak presented the easement City Attorney Pat Walsh generated to grant Darby Kneisler 10 feet of the street easement. Darrel questioned if the easement should include the sale of the property to new owners. After some discussion, it was the consensus of the council to report to Pat the concerns regarding the easement if the land would sell. The matter was tabled.

APPOINTMENTS: Requests to be appointed to the Planning and Zoning Commission were tabled in the absence of the Mayor.

BUILDING PERMITS: Presented an application for a single family home submitted by James Kneisler, 1225 Adams. The application has been approved with conditions by Zoning Administrator, Darrel Manning and is on file at City Hall.

Presented an application for a fence permit submitted by Lori Gales, 155 E. 245th. The application has been approved by Zoning Administrator, Darrel Manning and is on file at City Hall.

Presented application for an accessory structure submitted by Warren Lutz, 534 Jefferson, for a garage. The application has been approved as amended with conditions by Zoning Administrator, Darrel Manning and is on file at City Hall.

MAINTENANCE: Maintenance: Dave Wilson reported on the following:

- He had visited with the State after the last meeting about fixing the pothole on Topeka between 4th & 5th and the drainage by the Community Center needing cleared; the pothole has been repaired and the drainage problem will be taken care of at a later date.
- Henry Brothers have delivered the new mower.
- Has visited with KCCI; they are waiting on materials which are about a month out from being received, do not know when they will be here to work on sewer lines.
- Killough Construction reported they should be here by the end of July; equipment problems and rain are slowing them down. Dave may know more by the next meeting.
- Daily activities: patched streets, put new meter wells in, monthly meter readings as well as mudded walls at Community Center, working on it around patrons.
- Met with an insurance representative regarding the flooding of the Community Center; Dave met him at the Center and answered questions.
- Had a water leak at 7th & Jefferson over the weekend; it has been repaired.
- Cleaning curbs on West 6th; Glen Tyson, County Road & Bridge, agreed to patch curb to curb as they patch the road.

Jones asked since the last rains is everything okay at the Community Center; Dave indicated short bursts of rain are better than the heavy downpours in order for the sewer plant to handle the water.

Jones asked if the water is flowing better at the corner of 11th & Cedar; Dave replied it won't until the City puts a bigger tube in this area. The street is scheduled to be asphalted this year with the project and it could probably be lost by other heavy rains. Dave reported a 30 x 36 tube cost approximately \$1,000. After some discussion, the council asked Dave to check on options of either two tubes or one larger tube. The matter was tabled to the next meeting.

Howard suggested contacting the contractors north of town regarding the concrete tubes which have been taken out by the old railway.

Dave reported he is getting prices for several items such as cleaning the water tower for budget.

POLICE: Darrel reported his department is going well. The alternator went out of the 2005 car and it will cost around \$550 to install a new alternator. After some discussion, a motion was made by Jones to authorize repair to the 2005 car up to \$550. Watson seconded the motion, which carried.

CITY CLERK: City Clerk Barb Schattak reported she has checked with other city clerks to see who prepared their budgets; out of 13 responses, 7 clerks prepare their budget, 6 stated their auditor prepares their budget and one indicated they hire a firm. The survey was passed to council for review. Jones asked if Barb felt comfortable doing the budget which the answer was yes. Barb indicated she has asked Ron Groff with assistance with the budget. Two firms have expressed an interest in preparing the City's budget.

Received a check from the State of Kansas in the amount of \$1806.70 regarding the Christmas snow storm filed with FEMA.

Each member was given a copy of the bill from Stover's Restoration in the amount of \$6148.06 to clean the Community Center after the recent flooding. City Clerk Barb Schattak reported she has turned this bill over to the insurance company. Barb indicated Bryce Romine with Emergency Preparedness stated the rains of June 8th have been declared a disaster and Bryce has filed a tentative report with FEMA on the damage at the center.

Reported effective July 1st the State sales tax is now 6.3%, making the City sales tax is 8.3%.

Barb reported due to a glitch in the water utility software, the sewer rate was prorated a month early and asked the council how they would like to take care of this. After some discussion, it was the consensus of the Council to give residents the extra month's proration.

Each council member was given a copy of Public Wholesale Water Supply District No. 12 minutes of June 16, 2010 and correspondence from Hillsdale Water Quality Project announcing accepting applications/nominations for the 2010 Marais des Cygnes Basin Leadership Institute Classes beginning July 29, 2010.

City Clerk Barb Schattak reported she has advertised the position as asked and has already received applications.

Contacted Jan Ogleby regarding the tourism guide; Jan will help with Lyndon's ad and will use pictures and information off of the brochure; pictures have been forwarded to her.

GOVERNING BODY COMMENTS: Jones reported Barb had e-mailed a list of the certificate of deposits and asked her how soon the monthly budget information could be updated. City Clerk Barb Schattak indicated budget information will be updated the next meeting.

Jones asked City Clerk Barb Schattak if she has decided to either be paid hourly or salary; Barb indicated she would stay hourly.

Patterson reported he had visited with Jennifer Poppe of Holy Fish Designs regarding the logo. Ms. Poppe had indicated when you use pictures in your logo and shrink them down to one inch you lose detail. Patterson brought samples of one inch logos as examples and passed out a survey from Ms. Poppe to help her know what the council would like for the logo. Watson suggested letting Ms. Poppe know the City's tagline is Gateway to the Lakes and she could draw from it. Smith indicated he liked the logo on the patrol car which is the same as the patches on the uniforms; Darrel gave Patterson a patch. Patterson also reported Holy Fish is concerned about the contract deadline. After some discussion, Patterson will scan the patch and send to Holy Fish Design. The matter was tabled.

City Clerk Barb Schattak reminded Council of the swim meet being held this weekend and invited council to attend.

At 9:37 p.m. a motion was made by Howard for adjournment to Monday, July 19, 2010, at 7:30 p.m. Smith seconded the motion, which carried.

A handwritten signature in cursive script that reads "Barbara Schattak".

Barbara Schattak
City Clerk