

LYNDON CITY COUNCIL
ADJOURNED MEETING MINUTES OF
MARCH 21, 2011

The Lyndon City Council met in adjourned session on Monday, March 21, 2011, 7:30 p.m., at City Hall.

Members Present: Kay Jones, Wayne Howard, Brandon Smith, and
Mayor Jeff Bronson

Absent by Notification: Bill Patterson
Absent: Doug Watson

Others Present: Kim Newman, City Administrator
Barbara Schattak, City Clerk
Dave Wilson, Maintenance Superintendent
Darrel Manning, Chief of Police/Zoning Administrator
Lou Wohletz, Deb Romine, Maurice Gregoire, Rick Anistdale,
Representatives for the American Legion
Kami Simmons & Avery, PTO
Susan Fredrickson, Melanie McGonigle, Tonya & Neal Wendling, After-
Prom
Wayne White, Osage County Herald

1. CALL TO ORDER: Mayor Bronson called the meeting to order.
2. ROLL CALL: City Clerk Barb Schattak called roll of the city council; all members were present with the exception of Patterson who was absent by notification and Watson.
3. ADOPTION OF MINUTES OF PREVIOUS MEETING: A motion was made by Smith to approve the regular meeting minutes of March 7, 2011 as amended. Jones seconded the motion, which carried.
4. CORRESPONDENCE TO COUNCIL: City Clerk Barb Schattak presented the following correspondence:
 - Joint Recreation Commission minutes of March 20, 2011.
 - An activity report from the Police Department.
5. CITIZEN'S STATEMENTS AND PETITIONS:

Rick Anistdale representing the American Legion and VFW reported the Legion has a shortage of funds and would like the council to consider a break on the water, sewer and trash bill. After some discussion, a motion was made by Smith to waive the water and sewer and the trash if the contractor is accepting. Howard seconded the motion, which carried. It was noted the American Legion will need to address the council each year with this request.

- a) Tonya Wendling, representing the After-Prom Committee requested a donation for the after prom drawing. After some discussion, a motion was made by Howard to give 4 - \$50 gift cards to be spent in Lyndon. Smith seconded the motion, which carried. Ms. Wendling stated the Committee will present a list of where they receive the gift cards.
- b) Kami Simmons, PTO School Carnival Committee, requested a pool pass for the silent auction. After some discussion, a motion was made by Smith to offer four pool passes to the PTO. Jones seconded the motion, which carried.

6. UNFINISHED BUSINESS:

- a) ANNEXATION OF PROPERTY AT W. 245TH STREET: Presented Ordinance No. 771 annexing land to the City of Lyndon, Kansas and the Consent to Annexation signed by Kurt and Carla Kitselman. After some discussion, a motion was made by Jones to approve Ordinance No. 771 and authorize Mayor Bronson to sign on behalf of the City. Smith seconded the motion, which carried.
- b) KDOT PRESENTATION: Earl Bosak, KDOT addressed the council about the letter he received regarding the trees along the highway. Mr. Bosak stated it is the property owner's responsibility to keep the trees trimmed; KDOT is only responsible for the 24 feet down the middle of the road and will only trim trees if they overhang within the 24 feet.

Mr. Bosak reported he also received correspondence regarding a speed reduction on the north end of town. It was noted with the new annexation a study can be conducted to see if it warrants a speed reduction.

- c) SAFE ROUTES TO SCHOOLS RESOLUTION: City Administrator presented Resolution No. 11-01 declaring the eligibility of the City of Lyndon to submit an application to the Kansas Department of Transportation for use of safe routes to schools funds set and authorizing the Mayor and City Clerk to sign this application. After some discussion, a motion was made by Smith to approve Resolution No. 11-01 and authorize Mayor Bronson to sign on behalf of the City. Jones seconded the motion, which carried
- d) HANDICAPPED PARKING: Chief Manning addressed the council regarding the request for more handicap parking along East 7th Street. After some discussion, it was the consensus of the council to have the City Attorney write a resolution for 4 two hour parking spaces, 2 on the North and 2 on the South of East 7th. The matter was tabled.
- e) ACTION ON DILAPIDATED BUILDING ORDINANCE: Chief Manning reported he has had several complaints on property at 6th and Monroe. Notices have been sent to the property owners to which they have not responded. Chief Manning asked if the City would be willing to tear down the building after notice has been placed in the paper for two weeks. After some discussion, it was the consensus of the council to demolish the building after proper notices are placed in the paper.

7. NEW BUSINESS:

- a) COMMUNITY SURVEY: City Administrator reported census information provides the Low to Moderate Income (LMI) percentage which allows cities to apply for grants. The current census information scored our city at 49%; a community survey will be going out with the next water bills for residents to fill out and get back to City Hall.
- b) WATER AND SEWER IMPROVEMENT STUDIES: City Administrator presented agreements with BG Consultants to do studies for Rockin Z Potable Water Improvements and Rockin Z Sanitary Sewer Improvements. After some discussion, a motion was made by Howard to approve the Rockin Z Potable Water Improvements Agreement and Rockin Z Sanitary Sewer Improvements Agreement and authorize Mayor Bronson to sign on behalf of the City. Smith seconded the motion, which carried.

8. COUNCIL/STAFF COMMENTS: Smith asked if there had been any interest in the Crossing Guard vacancy; to date there has been no response but the police officers are manning the position

Smith asked if the City would be paid by the State if we took over maintenance of the highway. After some discussion, it was noted to leave as is.

Jones reported she met with Peggy Clark at a workshop for the grant. The grant is for \$93,750 with the award being \$75,000 with the City's portion being \$18,750. Jones gave a copy of the information she received to the City Administrator and formal agreement will be forthcoming. After further discussion, the matter was tabled.

Mayor Bronson asked for updates on the following:

- Status of the new web page; City Administrator stated it should be live by this summer.
- Status of the sewer work; Maintenance Supervisor reported KCCI has completed the job.
- Pool shades; City Administrator reported the bids came in lower than expected. Also reported the lounge chairs will cost more than anticipated and have received a good bid on the pool roof.
- Questioned if the Community Center roof was going to be repaired this year; Maintenance Supervisor reported the roof repair has been budgeted and is receiving bids.
- Status of RWD #1 contract; City Administrator reported our attorney has sent the City a copy of a letter he sent to their attorney and a letter had been sent to the RWD as requested regarding their financials. To date there has been no further action.
- Questioned how many streets have been slated for work this summer; Maintenance Supervisor reported streets have been selected, which are the same amount as last year and are budgeted, and have been in contact with Killough Construction.

- Status of the restaurant on the north end of town, it was noted the owners are still working on the building.
- Status of adjustments on water leaks; City Administrator stated this will be discussed with the council next month. After some discussion, the matter was tabled.

Mayor Bronson asked if council packets could be e-mailed rather than packets being mailed and asked council members their input. After some discussion, packets will be mailed to everyone and also by email if requested.

9. EXECUTIVE SESSION: At 9:27 p.m. a motion was made by Jones to recess to executive session for 10 minutes to discuss a real estate matter. Smith seconded the motion, which carried. The governing body reconvened at 9:37 p.m. No action was taken.

Mayor Bronson reported the Recreation Commission replanted the softball fields where the grass has died; asked if they could lease a City mower to relieve maintenance of the extra work. After some discussion, the matter died.

10. ADJOURNMENT: At 9:42 p.m. a motion was made by Howard to adjourn to the regular meeting on April 4, 2011 at 7:30 p.m. Smith seconded the meeting, which carried.



Barbara Schattak
City Clerk