

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
September 19, 2016

The Lyndon City Council met in regular session on Monday, September 19, 2016, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Cole called the meeting to order.

- a) City Clerk called roll of the City Council. Mayor Chris Cole and members Bill Patterson, Darin Schmitt (7:04), Steve Morrison and Ryan Kuhn present. Doug Watson absent with notification.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; and David Wilson, Maintenance Supervisor.

Others Present: Bruce Boettcher, BG Consultants; Tammy Schlingmann, Osage Herald Chronicle; Charles and Sharon Hanna; Zack Hanna; and Ashleigh and Lilly Hanna.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- a) Patterson made the motion to approve the Special Meeting minutes of September 6, 2016 for KDHE/USDA public hearing as written. Morrison seconded, motion carried.
- b) Morrison made the motion to approve the Special Meeting minutes of September 6, 2016 for the CDBG public hearing as written. Patterson seconded, motion carried.
- c) Patterson made the motion to approve the Regular Meeting minutes of September 6, 2016 as written. Morrison seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Morrison made the motion to approve the bills as set forth. Kuhn seconded, motion carried.

4. PUBLIC COMMENTS: Charles, Sharon and Ashleigh Hanna who reside on Ash Court each spoke with Council about their written request presented at an earlier meeting for placement of a streetlight on their street for safety purposes. After a lengthy discussion, Patterson made the motion to approve placing a 150-watt streetlight at the proposed location of 11th and Ash Court. The Council directed the City Clerk to call KCPL to begin the process.

5. CORRESPONDENCE TO COUNCIL:

- Letter from Stormont Vail regarding the closing of the Lyndon clinic.
- Pledge of Securities from Lyndon State Bank as of August 31, 2016.

6. UNFINISHED BUSINESS:

- a) CONTRACT FOR ADMINISTRATIVE SERVICES - GOVERNMENTAL ASSISTANCE SERVICES: The City Attorney stated he reviewed the contract with Governmental Assistance Services for administrating the grant and environment assessment and concurred. Patterson made the motion to approve the contract. Morrison seconded, motion carried.

b) CONTRACT FOR PROFESSIONAL SERVICES - BG CONSULTANTS:

The City Attorney posed questions to Mr. Boettcher in regards to fees, project inspection, and additional costs for the wastewater project based on the contract and discussed with Council. The contract with BG Consultants is contingent upon the city being funded for the project.

Patterson made the motion to recess to executive session for 15 minutes for Attorney-Client privilege with the City Attorney attending. Council reconvened with no binding action taken.

Morrison made the motion to recess to executive session for 10 minutes for Attorney-Client privilege with the City Attorney attending. Kuhn seconded, motion carried. Council reconvened with Patterson making the motion to approve and to authorize the Mayor to sign the contract with BG Consultants to provide professional services as outlined for the wastewater treatment plant project. Morrison seconded, motion carried.

7. NEW BUSINESS: None.

8. STAFF REPORTS:

- a) POLICE: The Council received a copy of the Officer's Activity report and briefly discussed.
- b) PLANNING AND ZONING: The commission did not hold a meeting due to lack of quorum.
- c) PUBLIC WORKS: The Maintenance Supervisor provided a copy of the Maintenance Activity report that included pictures of the sidewalk bridges in town that are in disrepair and inquired about at a previous meeting.

The Council briefly discussed the process to remove the bridges and agreements between the City and property owners. It was consensus of the Council to authorize the Maintenance Supervisor to begin the process of removal when time allows and at his discretion. The City Attorney stated written agreements between the City and the property owner need signed before removal takes place.

- d) CITY CLERK: The Council received a copy of the Clerk's report.

The City Clerk stated she received an email from Greg Duryea at KRWA and the water rate analysis is nearly complete. She stated once it is done, it would be provided to Council for review.

The Council received copies of the trial balances for July and August and the City Clerk briefly discussed fund balances and transfers made.

The City Clerk stated she has a workday with Rita Clary from KRWA scheduled on Wednesday and they will complete the City's section of the RD Apply paperwork.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson stated two streetlights that need bulb replacement on 6th Street and he asked what the process is to report outages.

Patterson asked that a thank you letter be written to the Westar Green Team for completing the learning center on the trail.

Kuhn asked about fees for the community center and the policy for groups to hold meetings.

Mayor Cole stated he met with the school superintendent about the lighting and Jones Park and will meet in the near future with Mr. Massey and Mr. Marcotte.

Mayor Cole asked about the City's recreation commission representatives and it was noted they are Linda Volkman and Jacque Miller.

10. EXECUTIVE SESSION: See agenda item 6b.

11. ADJOURNMENT: Schmitt made the motion to adjourn to Monday, October 3, 2016, at 7:00 p.m. for regular meeting. Patterson seconded, motion carried.



City Clerk