

LYNDON CITY COUNCIL  
REGULAR MEETING MINUTES OF  
September 16, 2013

The Lyndon City Council met in regular session on Monday, September 16, 2013, 7:00 p.m., at City Hall.

Members Present: Mayor Brandon Smith, Chris Cole, Darby Kneisler, and Bill Patterson

Members Absent: Doug Watson.

Others Present: Kimberly Newman, City Administrator  
Patrick Walsh, City Attorney  
Julie Stutzman, City Clerk  
Darrel Manning, Chief of Police  
David Wilson, Maintenance Supervisor

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: City Clerk called roll of the city council; all members were present with the exception of Watson who was absent.
3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: A motion was made by Patterson to approve the regular meeting minutes of September 3, 2013 as presented. Kneisler seconded, motion carried.
4. CORRESPONDENCE TO COUNCIL:
  - Kansas Government Journal for August 2013.
  - Pledge of securities from Lyndon State Bank.
  - Thank you from Allison Reeser thanking the City for sponsoring the summer reading program.
5. CITIZEN'S STATEMENTS AND PETITIONS: None.
6. UNFINISHED BUSINESS:
  - a) COUNCIL VACANCY: After further discussion, the Mayor appointed Laura Moore to the vacant council seat. A motion was made by Cole to approve the Mayor's appointment of Laura Moore to fill the vacant council position. Kneisler seconded, motion carried.
  - b) RESOLUTION 13-04 ALLOWING ALCOHOL ON CITY STREETS FOR SPECIAL EVENT: The City Attorney presented Resolution 13-04 for Council approval. After further discussion, motion was made by Patterson to approve Resolution 13-04 allowing alcohol consumption at Fall Fest on October 5<sup>th</sup> from 4 p.m. to 10 p.m. in designated area. Kneisler seconded, motion carried.

7. NEW BUSINESS:

- a) STEPHANIE WATSON/BILL CATON SENIOR HOUSING: Bill Caton presented to the Council regarding Senior Housing and provided a draft resolution to the Council for consideration supporting Senior Housing. Mr. Caton stated the first attempt had failed for the Low Income Tax Credit Program due to not having an investor committed to buying the tax credits, and they were submitting again with the deadline being the first Friday in February. Mr. Caton stated Dave Osborne of Osborne Construction is the general contractor and developer, Osage County Economic Development will be a general partner, and he will act as a consultant. He stated what they would be asking the City for a sewer extension on 14<sup>th</sup> street just south of the alley and west about 45-60 feet. Mr. Caton stated their engineer stated they would be able to place a duplex or a four-plex on the proposed site. The City Administrator asked who would own the property after 15 years, and Mr. Caton stated the Osage County Economic Development group would. After further discussion by the Council, no action was taken.
- b) AUTHORIZATION FOR APPLICATION TO JONES TRUST FOR PHASE II OF JONES PARK PROJECT: The City Administrator provided the Council with a copy of the proposed application to Jones Trust. The City Administrator stated the total cost of Phase II of the Jones Park project including the Safe Routes to School project is approximately \$547,000. After reviewing project costs, City match and the application, a motion was made by Cole to authorize the City Administrator to apply to the W.S. & E.C Jones Trust for the Phase II of the Jones Park project for \$210,240. Patterson seconded, motion carried.
- c) AUTHORIZATION FOR APPLICATION TO BACK TO SCHOOL PLAYGROUND GRANT PLAYCORE: The City Administrator stated the Playground Grant matches 100% up to \$37,000. After discussion regarding the grant, a motion was made by Patterson to authorize the Mayor to submit an application for the Back to School Playground Grant. Kneisler seconded, motion carried.
- d) LED LIGHT CONVERSION PROPOSAL: The City Administrator stated the City had an energy audit performed and would like to discuss the numbers in the near future. Matter was tabled.
- e) JOINT RECREATION BOARD VACANCY: The City Administrator stated that George Stutzman has resigned from the City's position on the Joint Recreation Commission. It was consensus of the Council to re-advertise the position to get letters of interest and sending Rhonda Moon a letter letting her know the position is open and encouraging her to resubmit her letter of interest.

8. STAFF REPEORTS:

- a) POLICE: Each council member received a report for September/October 2013.

b) PLANNING AND ZONING: The Zoning Administrator stated no there was no meeting due to lack of quorum. The Zoning Administrator also provided the Council with pictures and information regarding dilapidated buildings for Council to review.

c) MAINTENANCE: Each council member received a copy of the Maintenance report.

d) CITY ADMINISTRATOR:

FALL FEST: The City Administrator gave a brief progress report on Fall Fest and events.

TRAIL: The City Administrator stated the wetlands would be shortened on the west side due to drainage. She stated the secondary loop is still .51 of a mile and is still over ½ mile.

RECREATION BOARD MINUTES AND FINANCIALS: The Council was provided minutes and financials from the Joint Recreation Commission for review. The City Administrator stated they have an ongoing bank balance of \$60,000. Further discussion continued regarding the Recreation Commission and pool programming.

#### 10. COUNCIL COMMENTS:

PATTERSON: Patterson asked about police applicants. The Chief of Police stated there are three applications and the necessary background checks were completed.

Patterson stated that an ad for Winterfest was in the paper. The City Administrator stated someone from the Chronicle came in and took that flyer off her desk.

COLE: Cole inquired about the information about the dilapidated buildings. The City Administrator stated these would be revisited in October.

Cole asked about the needed street repair in front of Casey's. The Maintenance Supervisor stated the County would patch the street from the centerline to the 3-foot area where the City cut in and that is in the works to be fixed.

KNEISLER: No comment.

MAYOR SMITH: Mayor Smith asked about hook up access fees and road repair costs. The Maintenance Supervisor stated there are fees for trenching into the streets and alleys. Currently the fees are \$150 for street trench and \$75 for alley trench.

10. EXECUTIVE SESSION: At 9:25 p.m., the City Administrator asked the Council for a 5-minute executive session for non-elected personnel. Patterson made a motion to recess for 5 minutes for executive session. Kneisler seconded, motion carried. The Council reconvened at 9:30 p.m. and no action was taken.

11. ADJOURNMENT: A motion was made by Kneisler to adjourn to Monday, October 7, 2013 at 7:00 p.m. for Regular meeting. Cole seconded the motion, which carried.

*Julie Stutzman*

City Clerk