

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
September 15, 2014

The Lyndon City Council met in regular session on Monday, September 15, 2014, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: City Clerk called roll of the City Council. Mayor Brandon Smith and members Darby Kneisler, Chris Cole, Bill Patterson and Laura Moore (7:36) present. Doug Watson absent with notification.

City Staff present: Betty Thompson, City Administrator; Julie Stutzman, City Clerk; Pat Walsh, City Attorney (7:05); David Wilson, Public Works Supervisor; and Darrel Manning, Chief of Police.

Others present: Rick Ensz, Cooper, Malone & McClain; Kelly Hurla, Osage County Herald; and Darin Schmitt.

3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: Cole made the motion to approve the regular meeting minutes of September 2, 2014 as presented. Kneisler seconded, motion carried.
4. CORRESPONDENCE TO COUNCIL:
 - Pledge of Securities from Lyndon State Bank as of August 31, 2014.
 - Copy of letter from John Osburn of Bellevue, Nebraska thanking the City for having a very nice and clean city park. Maintenance received a copy of the letter.

5. CITIZEN'S STATEMENTS AND PETITIONS: Darin Schmitt presented to the Council about his previous request to plant the memorial tree at the new trail in memory of his mother who passed in May. After further discussion, it was consensus of the Council to approve his request and have him work with the City Administrator, Public Works Supervisor and Brad Loveless to decide on the location to plant the tree.

6. UNFINISHED BUSINESS:

- a) PRESENTATION BY RICK ENSZ - COOPER, MALONE & MCCLAIN: Rick Ensz presented to the Council per the City Administrator's request to discuss refinancing the current water bonds. After further discussion, Cole made the motion to authorize the Mayor to sign the underwriter letter of intent, underwriter disclosure letter, and underwriting agreement from Cooper, Malone and McClain to review refund options for the rural development bond. Patterson seconded, motion carried.

Cole made the motion to authorize the Mayor to sign the underwriter letter of intent, underwriter disclosure letter, and underwriting agreement from Cooper, Malone and McClain to review refund options for the SRF bond. Patterson seconded, motion carried.

- b) SALT CREEK WATER RIGHTS: Kneisler made the motion to recess to executive session for ten minutes for attorney-client privilege. Cole seconded, motion carried. Council reconvened tabling items B & C on agenda.
- c) CITY LAKE INTAKE REPAIR: Tabled.
- d) FINANCIAL UPDATES: The City Administrator presented and discussed with Council the financial spreadsheets providing updates by fund.
- e) SAFE ROUTES: The City Administrator discussed funding for Safe Routes to School with Council and the possibility of delaying the project. It was consensus to do more research on funding options.
- f) TRAIL SIGN DESIGNS: The City Administrator provided Council with sign design options. It was consensus of the Council to choose Option 1 and going with wood instead of metal. The Council directed the City Administrator to work with the Public Works Supervisor to decide dimensions and costs.

7. NEW BUSINESS:

- a) ORDINANCE NO. 800 TO ADOPT 2014 EDITION OF THE STANDARD TRAFFIC ORDINANCE: Kneisler made the motion to approve Ordinance No. 800 and authorize the Mayor to sign. Moore seconded, motion carried.
- b) ORDINANCE NO. 801 TO ADOPT 2014 EDITION OF THE UNIFORM PUBLIC OFFENSE CODE: Patterson made the motion to approve Ordinance No. 801 and authorize the Mayor to sign. Kneisler seconded, motion carried.
- c) COMMUNITY AND BUSINESS DIRECTORY: The City Administrator provided the Council with a draft of the directory for their review.
- d) TREE BOARD PROPOSAL FOR FALL TREE PLANTING: The City Administrator provided the Council with a proposal from Brad Loveless of the tree board. The proposal included a diagram for the proposed locations of the trees for fall planting. Patterson stated he would speak with Brad Loveless and report back to Council at the October 6th meeting.

8. STAFF REPORTS:

- a) POLICE: Council members received a copy of the Lyndon PD Officer Activity report for August 29 to September 13.
- b) PLANNING AND ZONING: No meeting due to lack of quorum. He stated only 2 people showed up at the last meeting.
- c) MAINTENANCE: Council members received a copy of the Maintenance report.

- d) CITY CLERK: Council received a copy of the Clerk's report that included the bill list for August 2014 and Fall Festival progress updates.
- e) CITY ADMINISTRATOR: Council received a copy of the City Administrator's report and the City Administrator briefly discussed her report with Council.

9. COUNCIL COMMENTS:

Patterson asked about the homecoming parade and if KDOT had been called. The City Clerk stated she had emailed Spencer and Marcotte had the made the arrangements with KDOT.

Patterson asked about the bridge on 7th street between Ash and Birch. He stated there is a tree limb hanging down from storm damage and asked who removes those. The Maintenance Supervisor stated if it was a hazard that he would take care of it.

Patterson asked about the trash can still at the ball diamonds being picked up. The Maintenance Supervisor stated the Rec is the only ones that use them during the fall/winter and the City Clerk stated she would have them picked up.

Patterson would like to add housing or realty section to the directory.

Kneisler discussed materials and the need for detailed plans for the trail signage.

10. EXECUTIVE SESSION: Attorney-client privilege executive session moved to item B under unfinished business.

Patterson made the motion to recess to executive session for 15 minutes for non-elected personnel and inviting the City Administrator. Moore seconded, motion carried. No action taken.

11. ADJOURNMENT: Cole made the motion to adjourn to October 6, 2014 at 7:00 p.m. for regular meeting. Moore seconded, motion carried.



City Clerk