

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
August 3, 2015

The Lyndon City Council met in regular session on Monday, August 3, 2015, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.

- a) City Clerk called roll of the City Council. Mayor Brandon Smith and members Doug Watson, Chris Cole, Darby Kneisler, and Steve Morrison present. Patterson absent with notification.

City Staff present: City Attorney, Pat Walsh (7:07); Julie Stutzman, City Clerk; David Wilson, Maintenance Supervisor; and Darrel Manning, Chief of Police.

Others present: Kelly Hurla, Osage County Herald Chronicle.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- a) Cole made the motion to approve the regular meeting minutes of July 20, 2015 as written. Kneisler seconded, motion carried.

3. CONSENT AGENDA:

- a. Approval of bills: Cole made the motion to approve the bills as presented. Watson seconded, motion carried.
- b. City Attorney Pat Walsh presented Ordinance No. 805 to adopt the 2015 Standard Traffic Ordinance for Kansas Cities. Cole made the motion approve Ordinance No. 805, which will become effective upon its publication in the Osage County Herald-Chronicle on August 13, 2015. Morrison seconded the motion, which carried.
- c. City Attorney Pat Walsh presented Ordinance No. 806 to adopt the 2015 Uniform Public Office Code for Kansas Cities. Kneisler made the motion to approve Ordinance No. 806, which will become effective upon its publication in the Osage County Herald-Chronicle on August 13, 2015. Watson seconded the motion, which carried.

4. PUBLIC COMMENTS: None.

5. CORRESPONDENCE TO COUNCIL:

- Public Wholesale #12 meeting minutes from July 15, 2015.
- A copy of the letter from Betty Thompson.

6. UNFINISHED BUSINESS:

- a. 2016 BUDGET: Council member Cole presented the 2016 Budget and discussed the tax levy funds i.e. General, Law Enforcement, Employee Benefits and Debt Service. Recommendations included an increase of the Parks and Recreation fund by \$10,000 to create capital outlay for improvements and repairs; increase the transfer to

Employee Benefits from the General Fund to lower transfers for benefits from the utility funds; increase Law Enforcement to approximately 2 mils to plan for vehicle replacement and equipment purchases; and transfer \$40,000 to the Equipment Reserve Fund. The projected expenditures for the General Fund are \$580,119 and the City Clerk stated that carry over into the 2017 budget is approximately \$175,000.

It was consensus of the Council to establish the equipment reserve fund and to have the City Attorney to draft the ordinance to approve at the next meeting. Fund transfers from the General Fund and Water Fund are scheduled in the 2016 Budget to begin building this reserve.

The Water and Sewer Funds were discussed; Cole recommended setting up reserve funds to plan for future improvements.

Discussed several items to be budgeted in 2016 and following discussion, it was consensus of the Council to hold the public hearing on August 17th at 6:30 p.m.

- b. APPOINTMENT OF CITY REPRESENTATIVE TO THE JOINT RECREATION COMMISSION: The Mayor stated the City has received a letter of interest for the vacant position on the Recreation Commission. After further discussion, it was consensus of the Council to table the matter.

7. NEW BUSINESS:

- a) STATE EMPLOYEE HEALTH PLAN CONTRACT: The City Clerk provided Council members with a copy of the SEHP health insurance contract to review and stated the current contract expires on December 31, 2015. The contract is for three years and coverage begins January 1, 2016 and ends December 31, 2018. She stated the signed contract is due back to SEHP on or before October 1, 2015. The City Clerk stated she registered to attend the Open Enrollment Personnel Officer training on September 2nd that provides an overview for the 2016 health insurance plan. After further discussion, Council tabled the matter until the September 8th meeting.

8. STAFF REPORTS:

- a) POLICE: The Council received the Officer Activity Report for July 2015.
- b) PLANNING AND ZONING: The next meeting is Wednesday, August 5th at 6:30 p.m.
- c) PUBLIC WORKS: Council received the Maintenance Activity report for review.

The Maintenance Supervisor discussed questions posed by KDOT regarding having a crossing guard on 8th Street and the school zone. He stated that a traffic study could be done in September when schools begins to get more accurate data and possibly get assistance from KDOT. After further discussion, it was consensus of the Council to wait for the traffic study to determine the needs for the crossing on 8th Street.

The Maintenance Supervisor stated he would be contacting Brad Thompson at Musco Lighting about the light pole at Jones Park to give a cost estimate on replacement. Discussion continued about lighting plans at Jones Park with no action taken.

- d) CITY CLERK: Council received a copy of the Clerk's report.

That Dam 5K has been rescheduled for September 12th at Melvern Lake.

Honey I Shrunk the Kids is playing in the park on Saturday at 9 a.m. and is the last movie for the Summer Movie Series.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Cole stated he walked the Safe Routes to School project with the Mayor and the Maintenance Supervisor and discussed project concerns such as the crosswalk on 6th street and parking.

Kneisler thank Council member Cole and the City Clerk for their hard work on the budget.

Watson also thanked Cole and the City Clerk for their work on the budget and asked about when the budget has to be submitted. The City Clerk stated the public hearing on the budget will be at 6:30 p.m. on Monday, August 17th and once approved it will be delivered to the County Clerk the next day.

10. EXECUTIVE SESSION:

Cole made the motion to recess to executive session for 10 minutes for non-elected personnel with the City Attorney attending. Kneisler seconded, motion carried. Council reconvened with no binding action taken.

Morrison made the motion to recess to executive session for five minutes for non-elected personnel with the City Attorney attending. Watson seconded, motion carried. Council reconvened with no binding action taken.

11. ADJOURNMENT: Kneisler made the motion to adjourn to August 17, 2015 at 6:30 p.m. for special meeting. Morrison seconded, motion carried.

Julie Stutzman

City Clerk