

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
August 19, 2013

The Lyndon City Council met in regular session on Monday, August 19, 2013, 7:00 p.m., at City Hall.

Members Present: Mayor Brandon Smith, Chris Cole, Darby Kneisler, Doug Watson, and Bill Patterson

Members Absent: None.

Others Present: Kimberly Newman, City Administrator
Julie Stutzman, City Clerk
Pat Walsh, City Attorney
Darrel Manning, Chief of Police
Wayne White, Osage County Online

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: All members were present.
3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: A motion was made by Patterson to approve the special meeting minutes of August 5, 2013 as presented. Kneisler seconded, motion carried. A motion was made by Watson to approve the regular meeting minutes of August 5, 2013 as presented. Patterson seconded, motion carried.
4. CORRESPONDENCE TO COUNCIL:
 - LKM City voting delegate registration.
 - Governor Sam Brownback's invitation to the Dredging Stakeholder meeting regarding reservoir issues.
 - LKM 2013 Annual Conference brochure and the Kansas Government Journal for July 2013.
5. CITIZEN'S STATEMENTS AND PETITIONS: None.
6. UNFINISHED BUSINESS: None.
8. NEW BUSINESS:
 - a) ORDINANCE 796 STANDARD TRAFFIC ORDINANCE: A motion was made by Cole to authorize the Mayor to sign Ordinance 796 adopting the 2013 Edition of the Standard Traffic Ordinance. Kneisler seconded, motion carried.
 - b) ORDINANCE 797 UNIFORM PUBLIC OFFENSE CODE: A motion was made by Patterson to authorize the Mayor to sign Ordinance 797 adopting the 2013 Edition of the Uniform Public Offense Code. Watson seconded, motion carried.

- c) ORDINANCE 798 AMENDMENT OF WATER TESTING FEES: A motion was made by Kneisler to authorize the Mayor to sign Ordinance 798 amending fees for water meter testing. Patterson seconded, motion carried.

9. STAFF REPEORTS:

- a) POLICE: Each council member received a report for July/ August 2013. Each member received a copy of the resignation letter from Officer Robert Smith.

A motion was made by Patterson to accept Officer Smith's resignation and to provide a certificate of service. Kneisler seconded, motion carried. The City Administrator will advertise the position in the paper for the next two weeks.

- b) PLANNING AND ZONING: The Zoning Administrator had been on vacation, however, there have been some building permits approved.
- c) MAINTENANCE: Each Councilmember received a copy of the Maintenance Activity report.

- d) CITY ADMINISTRATOR:

COUNCIL VACANCY: The City Administrator stated she had spoken to three people about the vacant position. She stated there is one letter of interest so far and there are not have enough candidates to start interviews at this time. The City Administrator stated she will keep advertising until September 3rd and possibly interviews will be at the next council meeting.

The Mayor asked if there will be a town hall meeting after the Council vacancy is filled. The City Administrator stated October would be the tentative month for the town hall meeting.

SAFE ROUTES TO SCHOOL: The City Administrator stated the SRTS representatives will be here on Monday, August 26th to review the SRTS project and meet with the planning team.

FALL FEST: Fall Fest is planned for Saturday, October 5th from 9 a.m. to 9 p.m. The City Administrator discussed events, which include a swap meet, dunk tank, KC Cheerleaders appearance, kid's games, dinner, street dance making for a full day. A letter was sent to area businesses regarding sponsorship opportunities.

JONES PARK MEMORIAL TRAIL: The City Administrator stated there was a meeting on Friday at the school with the trail committee and Westar. The committee and the Westar representative toured the trail and discussed ideas. In the last few weeks, the contractor and the representative from Westar met to discuss the wetlands site. The City Administrator provided a map showing the proposed new site of the wetlands and stated the maximum depth will be two feet. Westar will provide a kiosk, floating bridge, and outdoor learning center. Due to the change in the trail design, the trail

would move up a little to allow for this feature. The City Administrator met with the engineer and contractor to discuss cost, which would be approximately \$6,000.00. Discussion continued regarding the trail and the City Administrator would like the Council to tour the site in the near future.

10. COUNCIL COMMENTS:

PATTERSON: Patterson stated the homecoming parade will be September 20th and asked about notifying KDOT. The Chief of Police stated law enforcement does not request that and KDOT just needs a drawing of the route and parade time.

Patterson stated both welcome signs at each end of town are in need of repair.

The City Administrator stated all street signs would be required to be replaced by 2015 per state statute.

COLE: None.

KNEISLER: Kneisler inquired if the sidewalk on 6th street in front of Casey's was going to be open when school starts. The Police Chief stated the kids will cross on the other side of the street in front of the Texaco station until traffic regulates.

Kneisler asked about the Fall Festival banner. After further discussion, the banner, once found, will be located on courthouse lawn or at City Park.

WATSON: Watson received several positive comments regarding the new Casey's.

MAYOR SMITH: None.

10. EXECUTIVE SESSION: The City Attorney asked for a 10-minute executive session for attorney-client privilege. A motion was made by Watson to recess for executive session for 10 minutes. Kneisler seconded, motion carried.

Council reconvened and a motion was made by Watson to authorize the City Administrator to negotiate the sale of the tax credit. Kneisler second, motion carried.

11. ADJOURNMENT: A motion was made by Cole to adjourn to Monday, September 3, 2013 at 7:00 p.m. for Regular meeting. Watson seconded the motion, which carried.

Julie Stutzman
City Clerk