

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
July 6, 2015

The Lyndon City Council met in regular session on Monday, July 6, 2015, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.

- a) City Clerk called roll of the City Council. Mayor Brandon Smith and members Doug Watson, Darby Kneisler, Chris Cole, Bill Patterson and Steve Morrison present.

City Staff present: City Attorney, Pat Walsh (7:05); Betty Thompson, City Administrator; Julie Stutzman, City Clerk; Darrel Manning, Chief of Police, and David Forkenbrock, Patrolman.

Others present: Kelly Hurla, Osage County Herald Chronicle.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- a) Cole made the motion to approve the regular meeting minutes of June 15, 2015 as written. Kneisler seconded, motion carried.

3. PUBLIC COMMENTS: None.

4. CORRESPONDENCE TO COUNCIL: None.

5. UNFINISHED BUSINESS:

- a) 2016 BUDGET AND CAPITAL IMPROVEMENT PLAN: The City Administrator presented a PowerPoint presentation to review the proposed 2016 budget. She discussed the budget process; debt, expected carry over, expenditures and revenues of each fund; expected transfers with statutory authorization; projected departmental needs and the affect of the Neighborhood Revitalization Rebate on the City's budget. The City Administrator also discussed establishing an Equipment Reserve Fund for future equipment purchases, and Water and Sewer Reserve Funds. She stated these new funds would need to be established by ordinance. The City Administrator noted that City Hall and Swimming Pool debts are paid off in 2016.

The City Administrator discussed the Capital Improvement Plan (CIP) and provided some pages for Council to review. She stated that the CIP is still a work in progress.

6. NEW BUSINESS:

- a) CITY REPRESENTATIVE FOR LYNDON RECREATION COMMISSION: The Mayor stated Matt Bones no longer lives within city limits and makes him ineligible to hold the City's representative position on the Joint Recreation Commission. The vacant commission seat will be advertised on the City's Facebook, website and utility bills. The Council asked for a letter to be sent to Mr. Bones thanking him for serving on the Joint Recreation Commission.

7. STAFF REPORTS:

- a) POLICE: The Chief of Police provided the Council a Police Officer Activity report for the month of June 2015.
- b) PLANNING AND ZONING: The Planning and Zoning Commission did not meet due to lack of quorum. Council received copies of building permits for May and June to review.
- c) PUBLIC WORKS: No report provided.
- d) CITY CLERK: City Clerk provided a written report to Council. She briefly discussed the success of the 4th of July celebration.
- e) CITY ADMINISTRATOR: Council received the City Administrator's report and discussed it with Council.

8. COUNCIL/MAYOR COMMENTS AND REPORTS:

Watson stated he attended the Planning and Zoning Commission, however, the meeting was not held due to lack of quorum.

Kneisler stated July 4 Celebration was great and thanked PRIDE and Lyndon PD for their hard work.

Cole stated July 15th would be Betty's last day and thanked her for doing a great job for the City.

Morrison thanked Betty for her hard work and for working with him when he became a new Council member.

Patterson stated he has been working with the Maintenance Supervisor on designing the trail sign.

Patterson thanked PRIDE for the successful 4th of July celebration.

Patterson reiterated Betty's last day would be Wednesday, July 15 and thanked her for all of her time and effort.

Mayor Smith thanked Betty for her work on the City's budget and providing more understanding of the budget process.

Mayor Smith stated he appreciated the City Clerk spending extra hours in the office to work on PRIDE events and that the Council appreciates it.

9. EXECUTIVE SESSION:

Patterson made the motion to recess to executive session for 15 minutes for non-elected personnel with the City Attorney and City Administrator attending. Kneisler seconded, motion carried. Council reconvened with no binding action taken.

Patterson made the motion to recess to executive session for 10 minutes for non-elected personnel with the City Attorney and City Administrator attending. Watson seconded, motion carried. Council reconvened with no binding action taken.

Kneisler made the motion to recess to executive session for 15 minutes for attorney-client privilege with the City Attorney attending. Morrison seconded, motion carried. Council reconvened with no binding action taken.

Patterson made the motion to recess to executive session for 10 minutes for non-elected personnel with the City Attorney and City Administrator attending. Cole seconded, motion carried. Council reconvened with no action taken.

10. ADJOURNMENT: Cole made the motion to adjourn to July 20, 2015 at 7:00 p.m. for regular meeting. Kneisler seconded, motion carried.

Julie Stutzman

City Clerk