

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
July 21, 2014

The Lyndon City Council met in regular session on Monday, July 21, 2014, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: City Clerk called roll of the City Council. Mayor Brandon Smith and members Doug Watson, Darby Kneisler, Chris Cole, Bill Patterson present. Laura Moore absent with previous notification.

City Staff present: Betty Thompson, City Administrator; Julie Stutzman, City Clerk; Pat Walsh, City Attorney; David Wilson, Maintenance Supervisor; and Darrel Manning, Chief of Police.

Others present: Jenae & Gabby Schmidt, Rick Schmidt (7:20)

3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: Watson made the motion to approve the regular meeting minutes of July 14, 2014 as presented. Patterson seconded, motion carried.
4. CORRESPONDENCE TO COUNCIL: None.
5. CITIZEN'S STATEMENTS AND PETITIONS: None.
6. UNFINISHED BUSINESS:
 - a) 2015 BUDGET: Cole stated there has been progress on the 2015 budget, however, there are amounts that need to be clarified before a budget can be presented. He stated that due to the publication deadline of August 4th, a special meeting would need to be held to finalize the budget by the end of the week. It was consensus of the Council for the City Administrator to check the deadline and have a special meeting on July 29th at 7:00 p.m. for budget.
 - b) FARMER'S MARKET: The Council received an e-mail from Liz Heit asking to hang flyers in surrounding towns and counties to try to bring more vendors to the Farmer's Market. The City Clerk stated she had spoken with Liz and Liz reported that she had only gotten responses from two people who requested the market be moved back to Mondays. After further discussion, it was consensus of the Council to move the market to the 2nd and 4th Mondays starting on August 11th. The Council also instructed the City Clerk to e-mail the fliers to libraries, cities, and businesses to advertise the market as well as change the monthly advertisement on OsageCountyOnline.com.
 - c) TRASH CONTRACT: The Council received a copy of the updated solid waste contract with Ottawa Sanitation for approval. After further discussion with the City Attorney, Patterson made the motion to authorize the Mayor to sign the 2-year contract with Ottawa Sanitation. Kneisler seconded, motion carried.

- d) EXECUTIVE SESSION - ATTORNEY/CLIENT PRIVILEGE: Kneislser made the motion to recess for 15 minutes for attorney-client privilege. Patterson seconded, motion carried. Council reconvened with no action taken.
- e) REQUEST TO CLOSE STREET: The Council received a copy of a letter and maps from Rick and Cindy Schmidt asking the Council to consider their request to close Madison Street between 10th and 11th. After further discussion about options for the City utility easement, the matter was tabled to the August 4th meeting.

7. NEW BUSINESS:

- a) OPEN HOUSE: The City Administrator asked the Council about having a meet and greet. After further discussion, it was consensus of the Council to have the City Administrator suggest possible dates.

8. STAFF REPORTS:

- a) POLICE: The Council received a copy of the Police Activity Report.
- b) PLANNING AND ZONING: No meeting due to lack of quorum.
- c) MAINTENANCE: Council received a copy of the Maintenance report.
- d) CITY CLERK: Council received a copy of the Clerk's report.

The City Clerk stated the Jayhawk Payment Receipting module was installed and discussed the JPR hardware that includes the cash drawer and thermal receipt printer. After further discussion, Patterson made the motion to approve the purchase of the cash drawer and thermal printer at the quoted price of \$620.00 from Jayhawk Software. Watson seconded, motion carried.

Watson stated the first meeting for the Jones Park Agreement is tentatively scheduled for the first part of August and requested the information on the agreements from Jones Trust and KS Wildlife and Parks be made available to the City representatives by that time.

The City Clerk briefly discussed the pool update for swim lessons and swim team from Lisa Reeser.

The City Clerk stated she was approached by the coaches of the Lyndon C girls softball team about turning the lights on at the ball fields on Friday, July 25th. The coaches reported they had spoken to Jeff Bronson about the lights and he directed them to Council for permission. After further discussion, it was consensus of the council to allow the coaches to turn on the lights for the ball fields and it would be their responsibility to make sure they are turned off.

The City Clerk stated Lisa Reeser inquired about allowing the Swim Team to have their end of the season awards and party without a fee as the City has done in the past. It was consensus of the Council to allow the swim team to have their party at the pool at no charge.

- e) CITY ADMINISTRATOR: Council received a copy of the City Administrator's report.

The City Administrator stated she has been working on the 2014 budget; getting an idea of what percentage of the budget has been spent for each fund, and will continue to work on those numbers.

9. COUNCIL COMMENTS:

Patterson discussed the master list and the need to set deadlines for the items listed. Watson stated the Jones Park Agreement completion date is July of 2015.

Kneisler briefly discussed the City Park restrooms and the option of the pre-fabricated bathrooms the Corp of Engineers have been using at area lakes.

Watson asked about the work at the Bailey House and inquired if the gutters were installed. He also stated he would like an update about the Bailey House from one of the members from HPPL.

10. EXECUTIVE SESSION: Watson made the motion to recess to executive session for 15 minutes for non-elected personnel inviting the City Administrator to attend. Cole seconded, motion carried. Council reconvened with no action taken.

11. ADJOURNMENT: Patterson made the motion to adjourn to Tuesday, July 29th, 2014 at 7:00 p.m. for special meeting. Watson seconded, motion carried.



City Clerk