

LYNDON CITY COUNCIL  
REGULAR MEETING MINUTES OF  
June 1, 2015

The Lyndon City Council met in regular session on Monday, June 1, 2015, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.

- a) City Clerk called roll of the City Council. Mayor Brandon Smith and members Doug Watson, Darby Kneisler, Chris Cole, Bill Patterson and Steve Morrison present.

City Staff present: Betty Thompson, City Administrator; Julie Stutzman, City Clerk; David Wilson, Public Works Supervisor; and Darrel Manning, Chief of Police.

Others present: Kelly Hurla, Osage County Herald Chronicle; and Wayne White, Osage County Online.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- a) Kneisler made the motion to approve the regular meeting minutes of May 18, 2015 as written. Cole seconded, motion carried.

3. PUBLIC COMMENTS: None.

4. CORRESPONDENCE TO COUNCIL:

- Letter from Micro-Comm regarding the Micro-Comm water tower telemetry unit warranty.
- Letter from KDOT announcing the office in Osage City relocated to Topeka.
- Letter from KDHE with a report of the current sanitary survey of public water supply and storage system.

5. UNFINISHED BUSINESS:

a) SAFE ROUTES TO SCHOOL:

1) Supplemental Agreement: The Council received a copy of the agreement for review. Cole made the motion to approve the KDOT Supplemental Agreement for Safe Routes to School and authorized the Mayor to sign on behalf of the City. Watson seconded, motion carried.

2) Resolution 15-05 Safe Routes to School: Watson made the motion to approve resolution 15-05 Authority to Award Contract and Commitment of City Funds for Safe Routes to School and to authorize the Mayor to sign on behalf of the City. Patterson seconded, motion carried.

b) JONES PARK USE AGREEMENT: The Council received a copy of the current draft of the Jones Park Agreement discussed at the last joint meeting between the City, USD 421 and Lyndon Recreation Commission representatives. Council discussed

the parking lot, baseball field light poles in need of replacement, and the concession stand at Jones Park as well as each entity establishing a contingency fund for emergency repair. In response to the request of USD 421 and Recreation Commission for project improvement procedures, it was consensus of the Council for the two entities to help create the procedures for any future improvement projects at Jones Park.

6. NEW BUSINESS:

- a) 2016 BUDGET SCHEDULE: The City Administrator provided the Council a timeline for preparing the 2016 Budget and discussed the process.

7. STAFF REPORTS:

- a) POLICE: The Chief of Police provided the Council a Police Officer Activity report for the month of May.
- b) PLANNING AND ZONING: The Planning and Zoning Administrator stated the next meeting of the Commission is Wednesday, June 3 at 6:30 p.m. at City Hall. The Mayor and Councilmembers Cole and Patterson (for Morrison) will attend.
- c) PUBLIC WORKS: The Maintenance Supervisor provided the Council a copy of the Maintenance report.
- d) CITY CLERK: The Council received a copy of the City Clerk's report.
- e) CITY ADMINISTRATOR: Council received a copy of the City Administrator's report.

8. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson stated he planted about eight trees planted on the new trail.

Patterson asked the City Administrator about progress on the CDBG survey. The City Administrator stated she has surveyed about one-third of the residents and the LMI is at about 33% of the total population.

Morrison spoke with Brad Loveless and there will be a tree planting this fall.

Kneisler stated when the new SRTS trail is in place; the City needs to look into snow removal equipment for Maintenance to maintain the trail and sidewalk during the winter.

Kneisler inquired about the City continuing to have carpet at the Community Center and the Maintenance Supervisor stated it is due to the Community Center addition and the uneven concrete floor.

9. EXECUTIVE SESSION:

Patterson made the motion to recess to executive session for five minutes for non-elected personnel with the City Administrator attending. Morrison seconded, motion carried. Council reconvened with no binding action taken.

Darby made the motion to recess to executive session for five minutes for non-elected personnel. Patterson seconded, motion carried. Council reconvened with no binding action taken.

Patterson made the motion to recess to executive session for ten minutes for discussion prior to the acquisition of real estate. Cole seconded, motion carried. Council reconvened with no binding action taken.

Patterson made the motion to recess to executive session for ten minutes for non-elected personnel. Kneisler seconded, motion carried. Council reconvened with no binding action taken.

10. ADJOURNMENT: Cole made the motion to adjourn to June 15, 2015 at 7:00 p.m. for regular meeting. Watson seconded, motion carried.

Julie Stutzman

City Clerk