

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
May 6, 2013

The Lyndon City Council met in regular session on Monday, May 6, 2013, 7:00 p.m., at City Hall.

Members Present: Mayor Kay Jones, Darby Kneisler, Bill Patterson, Brandon Smith, Chris Cole, Doug Watson

Members Absent: None.

Others Present: Kimberly Newman, City Administrator
Julie Stutzman, City Clerk
Darrel Manning, Chief of Police
David Wilson, Maintenance Supervisor
Patrick Walsh, City Attorney
Russell Swanson, PWWSD#12

1. CALL TO ORDER: The Mayor called the meeting to order.
2. ROLL CALL: All members were present.
3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: A motion was made by Smith to approve the regular meeting minutes of April 15th, 2013 as presented. Patterson seconded, motion carried.
4. CORRESPONDENCE TO COUNCIL:
 - Postcard invitation to Osage County Poverty Simulation meeting from ECKAN.
 - Pledge of Securities for April from Lyndon State Bank
 - PWWSD#12 minutes from April 12, 2013.
 - Copy of KRWA certificate.
 - Copy of Certificate of Service for Wayne Howard. A motion was made by Kneisler to authorize the Mayor to sign the certificate on the behalf of the City. Watson seconded, motion carried.
5. CITIZEN'S STATEMENTS AND PETITIONS: None.
6. MONTHLY FINANCIALS: Each Council member was provided a list of expenditures for January, February and March of 2013. They were also given quarterly numbers for revenues and expenditures to review.
7. UNFINISHED BUSINESS:

- a) PWWSD#12 RATE INCREASE AND REFINANCE: The City Administrator stated she spoke with the auditor for PWWSD#12 and at this time they have enough votes to proceed with the bond refinance. She provided a sheet to the Council showing how this will affect City reserves in water.
- b) CITY BOND REFINANCE: The City Administrator stated that according to the bond council a charter ordinance has to be redone in order to refinance sewer. The Council was given copies of a draft charter ordinance, excerpt from the minutes and certificate of no protest. After further discussion, matter was tabled.
- c) SAFE ROUTES TO SCHOOL RESOLUTION FOR PHASE 2 APPLICATION: Bruce Boettcher gave a brief overview of the proposed routes that are going to be submitted with the application for SRTS. The City's cost will be approximately \$100,000 with for a total project cost of \$300,000, given the City is awarded Phase II monies of \$200,000. After brief discussion, a motion was made by Patterson to authorize the Mayor to sign Resolution 13-03 for support of SRTS Phase II. Smith seconded, motion carried.

8. NEW BUSINESS:

- a) APPOINTMENT OF BOARDS AND COMMISSIONS: The Mayor made recommendations for the following appointments:
 - Julie Stutzman, City Clerk
 - Kimberly Newman, City Treasurer
 - Patrick Walsh, City Attorney
 - Stephen Jones, Municipal Court Judge
 - Darrel Manning, Municipal Court Clerk
 - Julie Stutzman, Local Freedom of Information Officer
 - David Wilson, Maintenance Supervisor
 - Chief of Police, Darrel Manning
 - Darrel Manning, Nuisance Ordinances 772, 773 Enforcement Officer
 - Darrel Manning, Tall Grass/Weed Ordinances 647/774 Enforcement Officer
 - Darrel Manning, Building Inspector/Zoning Administrator
 - Russell Swanson, Public Wholesale District #12 Liaison
 - Lyndon State Bank, Official Depository
 - Osage Herald-Chronicle, Official Newspaper
 - Jayson Massey, Planning and Zoning Board, Position #3
 - Jayson Massey, Joint Recreation Board, Position #2
 - Brad Loveless, Lyndon Tree Board, Position #1
 - Planning and Zoning positions #1 and #3 were tabled.

A motion was made by Smith to approve the Mayor's appointments. Kneisler seconded, motion carried.

A motion was made by Watson to elect Smith as the Council President. Patterson seconded, motion carried.

- b) ADAMS STREET REPORT: Bruce Boettcher from BG Consultants provided the Council with a map of the proposed improvements with several different cost options for the Adams street project. After further discussion, no action taken.
- c) CMB LICENSE: After review by the City Attorney, a motion was made by Kneisler to approve the CMB license for Leroy's Bar, and authorize the Mayor to sign on behalf of the City. Cole seconded, motion carried.

9. STAFF REPEORTS:

- a) POLICE: Council members were given a copy of the Officer Activity for April/May 2013.
- b) PLANNING AND ZONING: Each Council member was given a copy of the Planning and Zoning minutes from April 3, 2013 along with copies of 4 building permits that were submitted in the month of April.
- c) MAINTENANCE: Each Councilmember was given a copy of the Maintenance Activity report.
- d) CITY ADMINISTRATOR: The City Administrator stated today was the first Farmer's Market.

The City Administrator stated that on Saturday Rod Schaub, Osage County Extension agent presented a class for gardening at the Community Center for the Lyndon Pride Garden.

The City Administrator stated that last week was the 3rd Safe Routes to School assemblies and the bike was given away.

The Pride will be having a meeting Tuesday night to pick the summer movies.

The City Administrator stated the special meeting is schedule for Saturday, May 11th, 7:30 to 10:30 a.m. The Council will then go to the Hobb's memorial bench dedication.

10. COUNCIL COMMENTS:

PATTERSON: Inquired about the Criqui Construction bill; it has not been recieved.

Patterson asked about the 4th of July schedule. The City Administrator stated that it is and gave a brief overview.

Patterson asked about the construction scheduled for the roundabout north of town; the City Administrator had not received an update.

SMITH: Smith asked if there was going to be another 5K race; the City Administrator stated one is planned.

COLE: Cole asked how a Council member should handle a resident's request that would need maintenance assistance. The City Administrator stated that inquiries should be first given to her when possible.

KNEISLER: Kneisler stated that he appreciated Bruce's time and work, however, he feels the proposed cost on the Adams street project is high.

Kneisler asked what the sewer truck charge was the day the truck was on main street. The Maintenance Supervisor stated there was not a charge because there was possible movement of the slip liner at the sewer connection. He was shown the results and the issue has been resolved.

Smith asked how old the City camera sewer footage is; the Maintenance Supervisor stated 2002.

WATSON: Watson asked about the sign at Town Pump and wanted to know what the status is. Planning and Zoning Administrator stated that Wayne Howard had been talking to the owner, and those have ceased. He will send a certified letter and go from there.

MAYOR JONES: None.

10. EXECUTIVE SESSION: None.

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11. ADJOURNMENT: A motion was made by Patterson to adjourn to Saturday, May 11th at 7:30 a.m. Patterson seconded the motion, which carried.

Julie Stutzman
City Clerk