

LYNDON CITY COUNCIL  
REGULAR MEETING MINUTES OF  
May 20, 2013

The Lyndon City Council met in regular session on Monday, May 20, 2013, 7:00 p.m., at City Hall.

Members Present: Mayor Kay Jones, Bill Patterson, Brandon Smith, Chris Cole

Members Absent: Darby Kneisler, Doug Watson

Others Present: Kimberly Newman, City Administrator  
Julie Stutzman, City Clerk  
Darrel Manning, Chief of Police  
David Wilson, Maintenance Supervisor  
Patrick Walsh, City Attorney

1. CALL TO ORDER: The Mayor called the meeting to order.
2. ROLL CALL: All members present, except for Kneisler and Watson who are absent with previous notification.
3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: A motion was made by Smith to approve the regular meeting minutes of May 6th, 2013 as amended. Cole seconded, motion carried.
4. CORRESPONDENCE TO COUNCIL:
  - Kansas Government Journal February 2013
  - Complete list of Mayoral Appointments of May 6th
5. CITIZEN'S STATEMENTS AND PETITIONS: None
6. UNFINISHED BUSINESS:
  - a) CHARTER ORDINANCE FOR BOND REFINANCE: After discussion with the City Attorney and City Administrator regarding the proposed ordinance, a motion was made by Patterson to authorize the Mayor to sign Charter Ordinance No. 8 exempting the City from the provisions of K.S.A. 12-621. Smith seconded, motion carried.
  - b) TIME TABLE FOR BOND REFINANCE: The Council was given a copy of the bond refinance time table for review.
  - c) SAFE ROUTES TO SCHOOL APPLICATION: Each councilmember was given a full copy of the Safe Routes to School Application for review. The City Administrator gave a brief review of what the application includes. After further discussion, no action taken.

7. NEW BUSINESS:

- a) APPOINTMENT OF BOARDS AND COMMISSIONS: A motion was made by Patterson to approve the Mayor's appointment of Peggy Clark to Position #3 on the Planning and Zoning Board. Cole seconded, motion carried.
- b) COPS GRANT: The City Administrator stated there is a COPS grant that is available for 4 years which pays for a School Resource Officer. Each councilmember was given a cost analysis for the life of the grant showing the cost to the City and to USD 421. After further discussion, a motion was made by Smith authorizing the City staff to submit an application to the COPS grant. Cole seconded, motion carried.
- c) SEWER ABATEMENT YOUNG: Each councilmember was given a copy of the sewer abatement request letter from Toby and Mary Young and meter usage history showing the proposed abatement. After further discussion, a motion was made by Cole to approve the proposed sewer abatement. Patterson seconded, motion carried.
- d) SEWER ABATEMENT SMALL: No action taken due to non-verification of the leak by City Maintenance per ordinance.

9. STAFF REPEORTS:

- a) POLICE: Council members were given a copy of the Officer Activity for April/May 2013.
- b) PLANNING AND ZONING: No report due to lack of quorum at last meeting.
- c) MAINTENANCE: Each Councilmember was given a copy of the Maintenance Activity report.
- d) CITY ADMINISTRATOR: The City Administrator stated the policy on opening of City Hall for summer storms will be City offices will open once a severe storm warning has been issued.

The City Administrator stated the Lyndon library received \$500 from the Dollar General grant that she had applied for on their behalf.

The City Administrator stated that there are several new classes such as outdoor walk fit aerobics and Aqua Zumba at the pool which will all start in June. The City Administrator stated she will not be charging the Zumba instructor the pool rental fee; however, the instructor will pay the costs of guards and \$1 per person to the City.

The City Administrator stated there are 11 returning guards and 11 new applicants. She gave a brief overview of who will be in charge of running the pool this season and the pool will open on Saturday, May 25<sup>th</sup>.

The City Administrator stated that Grace Foiles will be the summer office assistant and will help the City Clerk with office duties. Chris Dunn will also be returning this year as the summer Maintenance assistant.

Summer movies are going to be held on Friday nights with Hotel Transylvania on June 14<sup>th</sup>, Wreck it Ralph on July 19<sup>th</sup> and the Avengers on August 9<sup>th</sup>. There will be games starting at 8 p.m. with the movies starting at 9 p.m. The MOPS group from the Methodist church will be providing concessions this year.

There will be an extended 4<sup>th</sup> of July parade this summer which will include 10 categories of prizes and will be motorized. The parade route will go down 6<sup>th</sup> street and onto 75 highway heading north to the City Park. The Lions club has been asked to do the pancake feed and Lyndon Building Materials will have the nail driving contest again. The Maintenance Supervisor reminded the City Administrator of the possible work at Casey's being a obstacle; she will look at the construction schedule.

Erika Bradshaw has been hired as the summer program assistant and will be taking care of the Farmer's Market as well as working on the Community Garden. She will be going to other markets close to the area to promote Lyndon's market.

The City Administrator stated the Osage County Pride has been holding regional meetings and are working on hosting a poker run on September 13<sup>th</sup> in the tradition of Quenemo's past Friday the 13<sup>th</sup> motorcycle ride. She has been working with Steve Zerr and other Pride members with each participating town being responsible for area events.

The City Administrator stated many people would like to have a fall event. Instead of having an all day fall festival, discussion has been to have an evening where people can gather to enjoy food, a live band and beverages. The Masons have offered to serve dinner with the Lions possibly providing the dessert. The proposed site of the event is to be on 7<sup>th</sup> street between Dalrymple's Liquor Store and Burns and Burns' office with an area being cordoned off allowing open containers. There is also discussion about having a benefit for the VFW with a portion of the night's proceeds going to them. The tentative date for the event is October 5<sup>th</sup>.

The City Administrator stated she will be gone May 21 through May 30<sup>th</sup>.

#### 10. COUNCIL COMMENTS:

PATTERSON: Patterson inquired about the progress of the trail. The City Administrator reported that the bid packets and ads for bids have been sent out. Bids are due June 12<sup>th</sup> and there will be the opening of the sealed bids here at City Hall that morning at 10 a.m. There

will also be a non-mandatory pre-bid meeting on June 5<sup>th</sup> at 10 a.m. answering questions by contractors with a walk through at the trail site following the meeting. The City Administrator stated funds from W.S. & E.C Jones Trust of approximately \$91,000 have been received by the City.

Patterson stated that several residents have asked why the City would not work with Kirkpatrick regarding development of the land north of town. The City Administrator stated the answer to that is we had a senior housing project with Kirkpatrick and he walked away from it the day of signing and no other explanation is needed.

Patterson again asked about the Adams street project and where the City stands on improvement and would like to get the street fixed. The City Administrator stated the Council will need to select the best course of action for that road and vote on it. The Maintenance Supervisor stated that he is currently waiting on a quote from Criqui Construction.

SMITH: Smith stated his phone number on the City website is incorrect and stated it needs to be updated.

Smith stated that Melissa Herdman's position on the Recreation board had been filled by Michael Massey at the last school board meeting as Herdman's term had expired. Further discussion continued regarding the City's hopes for the Rec's future and the appointment of the joint Recreation commission position next month.

COLE: Cole inquired about the Community Garden progress. The City Administrator stated that progress is slow because of the weather and lack of manpower. The lifeguards are going to be recruited to help before swim lessons start.

MAYOR JONES: The CBW will be working on the flower bed near the Bailey house. The will be meeting on Thursday to do upkeep.

10. EXECUTIVE SESSION: None.

11. ADJOURNMENT: A motion was made by Patterson to adjourn to Monday, June 3<sup>rd</sup>, at 7:00 p.m. Cole seconded the motion, which carried.

*Julie Stutzman*  
City Clerk