

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
April 21, 2014

The Lyndon City Council met in regular session on Monday, March 17, 2014, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: City Clerk called roll of the City Council; Mayor Brandon Smith and members Doug Watson, Darby Kneisler, Bill Patterson and Chris Cole present. Laura Moore absent with prior notification.

City Staff present: Kimberly Newman, City Administrator; Julie Stutzman, City Clerk; Pat Walsh, City Attorney; David Wilson, Maintenance Supervisor; and Darrel Manning, Chief of Police.

Others present: Stephanie Watson, Osage County Economic Development; Bill Caton, Excel Building Corporation; Matt and Jackie Miller; and Michael Massey.

3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: Kneisler made the motion to approve the regular meeting minutes of April 14, 2014 as presented. Watson seconded, motion carried.
4. CORRESPONDENCE TO COUNCIL:
 - Letter from Bryce Romine of Osage County District #5 regarding the sewer charge on the water bill. Council received the copy of the letter asking for abatement of sewer due to the water used on grass fires not entering city sewer. After further discussion, it was consensus of the Council to for the City Administrator to send a letter to Fire District #5 denying abatement citing Ordinance 782.
 - Email from Melissa Findlay requesting donation. Kneisler made the motion to donate 2 pool pass books to the Culley fundraiser. Cole seconded, motion carried.
 - Sponsorship letter from Kaitlyn Pringle. Watson made the motion to donate 25 pool passes. Patterson second, motion carried.
5. CITIZEN'S STATEMENTS AND PETITIONS: Matt Miller presented to Council requesting early sewer abatement to fill pool. After further discussion, it was consensus of the Council not to grant the sewer abatement at this time also citing Ordinance No. 782.
6. UNFINISHED BUSINESS:
 - a) SENIOR HOUSING UPDATE: Stephanie Watson and Bill Caton presented to Council with an update on Senior Housing. Ms. Watson stated the tax credit application was submitted on February 7th. She also stated they have been working on the Affordable Housing Grant Program application and Mr. Caton stated the grant is through Federal Home Loan Bank in which they submitted an application for on Wednesday requesting

\$370,000 in funds. The notice of award for this grant will not be until October 1, 2014. Discussion continued about the project and possible construction date if the tax credits and grant award are successful.

Ms. Watson also reminded the Council of the Pomona Lake 50th Anniversary and provided information about the event. She also provided a letter to the Council about Osage County Economic Development and list of programs currently underway.

7. NEW BUSINESS: None.

8. STAFF REPORTS:

a) POLICE: Council received the officer activity report for April 2014.

Watson asked the Police Chief about what the City can do regarding the Osage County Officers speeding through town without proper use of lights and sirens and worries about the safety of residents. It was consensus of the Council to have the City Administrator write a letter thanking the Sheriff's Office for their service and request they monitor their speeds when responding to calls.

b) PLANNING AND ZONING: The Zoning Administrator stated he received 2 permits, one for a fence and once for shed. The Mayor asked if there were still vacancies on the board and the Zoning Administrator stated there are.

c) MAINTENANCE: Council received a copy of the Maintenance Report.

Watson asked about the street sign project and the Maintenance Supervisor stated they are working on getting the pool ready. The Maintenance Supervisor stated Dig Safe has been called for Topeka Avenue where the project is to begin.

d) CITY ADMINISTRATOR: The City Administrator stated she downloaded the 2015 budget from the State and entered our audited numbers from 2013. She stated they will have the expenditures in next week, however, revenues from the County are not received until June.

The City Administrator stated the Hutchcroft family thanked her for allowing Josye to be part of the last Council meeting and the media coverage.

9. COUNCIL COMMENTS:

PATTERSON: Patterson asked about the Tree City date and residents signed up. Tree City will be Saturday, April 26 at 9 a.m. at Lyndon City Hall and 7-8 residents signed up.

SMITH: Mayor Smith stated he attended the Rec meeting the prior evening and they have agreed to take over the swim team and are waiting on the director to submit a budget on this program to approve. Mayor Smith stated they are not willing to take over the programming on swim lessons and lifeguard camp. Mayor Smith stated he spoke with the

City Clerk about lifeguard camp and stated this is something the City may want to keep because that is the process of training our guards early. The City Clerk stated she didn't want to see water aerobics go away because that program has grown from 3 people to over a dozen. Michael Massey from the Rec Commission stated they are still looking into providing these programs. Mr. Massey stated the Rec Commission is having a special meeting on May 4th at 7:00 p.m. at the high school.

10. EXECUTIVE SESSION: Patterson made the motion to recess to executive session for 40 minutes for non-elected personnel. Watson seconded, motion carried. Council reconvened with no action taken.

Cole made the motion to recess to executive session 5 minutes for non-elected personnel. Patterson seconded, motion carried. Council reconvened with no action taken.

Mayor Smith stated there is a need for executive session with department heads. Watson made the motion recess to executive session for 1 hour and 15 minutes for personnel. Patterson seconded, motion carried. Council reconvened with no action taken.

11. ADJOURNMENT: Cole made the motion to adjourn to Monday, May 5th, 2014 at 7:00 p.m. for regular meeting. Watson seconded, motion carried.

Julie Stutzman
City Clerk