

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
April 18, 2016

The Lyndon City Council met in regular session on Monday, April 18, 2016, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Cole called the meeting to order.

- a) City Clerk called roll of the City Council. Members Darby Kneisler, Doug Watson, Bill Patterson, and Steve Morrison present.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; David Wilson, Maintenance Supervisor; and Darrel Manning, Chief of Police, David Forkenbrock, Patrolman.

Others present: Kelly Hurla, Osage County Herald.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- a) Morrison made the motion to approve the Regular Meeting minutes of April 4, 2016 as written. Watson seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Kneisler made the motion to approve the bills as set forth. Patterson seconded, motion carried.

4. PUBLIC COMMENTS: None.

5. CORRESPONDENCE TO COUNCIL:

- Pledge of securities from Lyndon State Bank as of March 31, 2016.
- Copy of the monthly report from Peggy Clark on the Bailey House project sent to the Heritage Trust Fund grant administrator.
- Copy of the letter from MediaCom Cable about a channel change.

6. UNFINISHED BUSINESS:

- a. SELECTION OF COUNCIL PRESIDENT: Watson made the motion to appoint council member Kneisler as Council President. Patterson seconded, motion carried. Kneisler opposed.
- b. COUNCIL VACANCY: The City Clerk briefly discussed advertising the Council vacancy. She put the notice of the vacant seat on Facebook, the water bill, and flyers around town.
- c. LIGHT POLE INSPECTION UPDATE - JONES PARK: The Maintenance Supervisor advised Council he received the results of the inspection of the light poles at the Jones Park ball fields from the previous week. He stated the results are not favorable and will review the report further to discuss with Council at the

May 2 meeting. He noted the poles at the softball field showed worse results than the ones at the baseball field.

- d. WATER TOWER MAINTENANCE PROGRAM: The Maintenance Supervisor stated Jake Duggar with Utility Service met with himself, the City Clerk and Mayor Cole about budgeting funds for maintenance of the water tower. He stated as the meeting concluded, Mr. Duggar would send the City a contract for the City Attorney to review and the cost of the tower maintenance program for Council to consider. The maintenance program would include inspections of the tower yearly, disinfection every 2-3 years and repainting of the tower every ten years. Council will receive further information at the next meeting.

7. NEW BUSINESS:

- a) CONNECTING LINKS - OSAGE COUNTY: The Council received a copy of the connecting links agreement from Osage County in which the City would take over street maintenance of 1.5 miles on 6th street for \$1,100. After further discussion, Patterson made the motion to decline signing the agreement. Watson seconded, motion carried.
- b) PROPOSAL FROM DOVE TAIL - BAILEY HOUSE ROOF: The City Clerk provided Council with a copy of the quote from Dove Tail Roofing to install the roof on the Bailey House. She stated the budget for the roof was a little over \$5,000 and the quote is under what was budgeted for that particular line item. The City Clerk stated once Council approved the quote, a draft contract between the City and Dove Tail would be drawn up to be reviewed by the City Attorney and the grant administrator at Heritage Trust. After further discussion, Kneisler made the motion to approve the bid from Dove Tail of Kansas to install the roof on the Bailey House. Patterson seconded, motion carried.
- c) KRWA - PROPOSAL FOR ENVIRONMENTAL REPORT: Council received a copy of the letter from the Kansas Rural Water Association that offered the City assistance in preparing the Environmental Report for the sewer plant project. The City Clerk stated there is no contract and the cost to the City would be \$2,500. After further discussion, Council tabled the matter.
- d) REQUEST FOR LIGHT POLE/LIGHTING ON ASH COURT: The City Clerk provided a request from the resident at 1109 Ash Court in regards to installing a light pole on their street. After further discussion, it was consensus of the Council to contact KCPL to get cost estimates on installing a light and if Council chooses to proceed, obtain a consensus from the other residents on the street to make sure they are in favor of the light.
- e) REQUEST FROM CHRIS RENO: The Council received a request from Chris Reno to waive sewer charges for three of his empty businesses downtown. It was consensus of the Council that the City is bound by the ordinance and chose not to consider amending the current sewer ordinance at this time and not to

waive the sewer charge. The Council directed the City Clerk to send Mr. Reno a letter and a copy of the current ordinance.

8. STAFF REPORTS:

- a) POLICE: The Council received a copy of the Officer Activity report.
- b) PLANNING AND ZONING: The Zoning Board held their monthly meeting on April 4, 2016 at City Hall and discussed the Comprehensive and Capital Improvement plans.
- c) PUBLIC WORKS: Council received a copy of the Maintenance Activity report and briefly discussed it with Council.
- d) CITY CLERK: The City Clerk provided Council with the Clerk's report.

The City Clerk stated she provided the listing of residents connected to sewer to Donna Crawford at G.A.S for the LMI Survey by street.

The new computer tower for the City Treasurer's desk is installed and running. She stated that the server is running low on memory and talked to IT about adding more memory in the near future.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson thanked the City Clerk and the Police Chief for the assistance with the Knockout 5K. He said the race was a success and had 40 participants. Patterson stated the proceeds are going to Team Tate.

Patterson stated Mr. Massey spoke with him about the Joint Recreation Board's thought of installing a playground between the ball fields at Jones Park. It was consensus of the Council that a playground in that area is not viable and discussed other areas. The Maintenance Supervisor also stated there are many underground electrical lines in that area.

Morrison stated the new police car looks great with the new graphics.

Cole stated he spoke with Maintenance at the courthouse about the Ash trees they removed. He stated the trees were just rotten in the middle and not removed specifically because of the current Emerald Ash Borer problem. The City Clerk stated she spoke with Kim Bomberger from Kansas State and she would be happy to come discuss the steps the City needs to take and could take an inventory of the Ash trees in the City. The Council directed the City Clerk to invite Kim Bomberger to attend a Council meeting as soon as she can fit it into her schedule.

10. EXECUTIVE SESSION:

Patterson made the motion to recess to executive session for 15 minutes for Attorney-Client privilege. Morrison seconded, motion carried. Council reconvened with no action taken.

Kneisler made the motion to recess to executive session for five minutes for non-elected personnel with the City Attorney and City Clerk attending. Watson seconded, motion carried. Council reconvened with no action taken.

11. ADJOURNMENT: Kneisler made the motion to adjourn to Monday, May 2, 2016, at 7:00 p.m. for the regular meeting. Morrison seconded, motion carried.


City Clerk