

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
April 15, 2013

The Lyndon City Council met in regular session on Monday, April 15, 2013, 7:00 p.m., at City Hall.

Members Present: Mayor Kay Jones, Darby Kneisler, Bill Patterson, Brandon Smith, and Chris Cole, Doug Watson (10:45 p.m.)

Members Absent: None.

Others Present: Kimberly Newman, City Administrator
Julie Stutzman, City Clerk
Darrel Manning, Chief of Police
Russell Swanson, Public Wholesale Water Dist. #12

1. CALL TO ORDER: The Mayor called the meeting to order.
2. OATH OF OFFICE FOR MAYOR ELECT: The City Clerk swore in Mayor-elect Kay Jones and oath was signed.
3. SWEARING IN OF NEWLY ELECTED COUNCIL MEMBERS: The City Clerk swore in Darby Kneisler, Chris Cole, Doug Watson and oaths were signed.
4. ROLL CALL: The City Clerk called roll. Watson absent with previous notification and arrived at 10:45.
5. ADOPTION OF MINUTES OF PREVIOUS MEETING: A motion was made by Patterson to approve the regular meeting minutes of April 1, 2013 as presented. Kneisler seconded, motion carried.
4. CORRESPONDENCE TO COUNCIL:
 - Pledge of Securities from Lyndon State Bank.
 - Tree City USA certification for 2012.
 - Consumer Confidence Report.
 - Election certification letters from County Clerk Rhonda Beets.
 - Letter from Randy & Donna Kirkpatrick regarding de-annexation.
 - Letter from League of Kansas Municipalities regarding Governing Body Institute sessions.
 - Letter from MediaCom regarding rate changes.
5. CITIZEN'S STATEMENTS AND PETITIONS: None.
6. UNFINISHED BUSINESS:

- a) **BULK WATER METER:** The City Administrator stated that she and the Maintenance Supervisor had contacted the company from Canada and the proposed machine has a 1 year warranty. After further discussion, a motion was made by Kneisler to purchase the bulk water machine for \$1990.00 plus shipping from SEM, Inc. Smith seconded, motion carried.
- b) **PWWSD#12 RATE INCREASE AND REFINANCE UPDATE:** The Mayor stated that she had accompanied Russell Swanson to a PWWSD#12 meeting regarding the refinance of their bonds. She stated that it would possibly result in an increase in the City's cost of water purchased from PWWSD#12 by approximately 19% over a period of time. After some discussion regarding how this will affect the City's finances, matter was tabled to gather more information for council to review before giving support.
- c) **JOINT RECREATION BOARD UPDATE:** The City Administrator stated the Recreation Board was set to have a meeting on April 7th to review athletic director applications, but did not due to lack of quorum. They are to have a follow up meeting on April 21st to hire the athletic director. The City Administrator stated that there were meetings between Superintendent Brian Spencer and Scott Toman, herself and Jeff Bronson. The outcome of these meetings concluded that Jeff Bronson will do baseball this summer. The Council and City Administrator continued brief discussion regarding appointments coming up and the finance processes of the Recreation Board.
- d) **SUNFLOWER TRAIL UPDATE:** The City Administrator stated after Bill Patterson, Bruce Boettcher from BG Consultants and herself had discussed the layout of the trail, she asked Criqui Construction to give a bid because they were already in town working on the new Casey's. After a representative from Criqui Construction walked the site, they submitted an estimate of \$4800. The City Administrator stated the estimate was accepted and they will fit this project in between their current jobs. The City Administrator stated that if things need to be hauled away the City will pay for that expense. Further discussion continued regarding the location of the trail, parking, the outdoor learning classroom, and naming of the trail. The Council was presented a map of the trail location and details.
- e) **SAFE ROUTES TO SCHOOL UPDATE:** Patterson stated that the SRTS committee met 2-3 weeks ago. Heartland BMX performed at the last school assemblies and the kids were told about the essay and coloring contests with entries being due on April 18th. At the next SRTS meeting on April 23rd, the best 4 will be selected from each grade level to be put in a hat to win the bike. On May 6th, Patterson stated that there will be a trial run of the walking school bus from the school to a designated drop off. There will be 4 different walking bus leaders and the City will be split into 4 different areas. On May 8th the kids will be doing the walking school bus on their own with a student leader and not an adult leader. Patterson stated that due to the water accumulation, that possibly on 8th Street the route will be moved to the north side of the road as opposed to the south side. The City Administrator stated that funding for SRTS Phase II has been decreased from \$250,000 to \$200,000. The City Administrator stated the City's cost would be approximately \$65,000 to \$100,000.

7. NEW BUSINESS:

- a) RESOLUTION 13-02 WATER WATCH: The City Administrator stated the state has declared for 6 months the State of Kansas is in a water watch. After some discussion, a motion was made by Kneisler to authorize the Mayor to sign Resolution 13-02 prepared by the City Attorney declaring a water watch within the City of Lyndon. Cole seconded, motion carried.
- b) APPOINTMENT OF JAYSON MASSEY TO RECREATION BOARD: A motion was made by Kneisler to approve the Mayor's appointment of Jayson Massey to the open position on the Recreation Board. Patterson seconded, motion carried.
- c) SUMMER HIRING RATES: The City Administrator presented the council with lifeguard wages for consideration. After further discussion, a motion was made by Patterson to approve the pool employment salaries as presented. Smith seconded, motion carried. A brief discussion continued regarding offering more classes and events at the pool for the 2013 season.
- d) CITY BOND REFINANCE: The City Administrator stated the City has 1.5 million dollars in debt and presented a possible timeline summary and schedule of potential savings. After some discussion, no action taken.
- e) KIRKPATRICK DE-ANNEXATION REQUEST: A letter from Randy and Donna Kirkpatrick asking to de-annex 6 acres of the property on west 245th. After some discussion, matter was tabled and to be revisited with City Attorney.
- f) YEAR END TRANSFER OF FUNDS: The City Administrator stated the audit had been completed and the auditor would be coming to a meeting in the near future to present the audit. The City Administrator provided the Council with yearend transfers to review and approve. A motion was made by Kneisler to approve yearend transfers as presented for 2012 audit. Patterson seconded, motion carried.

8. STAFF REPEORTS:

- a) POLICE: Council members were given a copy of the Officer Activity for March/April 2013.
- b) PLANNING AND ZONING: The Zoning Administrator stated that only 2 fence permits and 1 construction permit have been submitted.
- c) MAINTENANCE: Each member was given a copy of the Maintenance report.

The City Administrator stated the Maintenance Supervisor gave her an estimate on roads which will be discussed at the next meeting. Discussion continued regarding the Adams street situation with senior housing and future road projects.

- d) CITY ADMINISTRATOR: The City Administrator stated that on Wednesday, April 24th at 9:45 a.m. that Kansas Governor Sam Brownback will be at City Hall to do a meet and greet. She encouraged Council members to attend.

The City Administrator reminded the Council that the Bailey House Stewardship award dinner is coming up and Council members who are interested in going need to let her know before May 10th to RSVP.

The City Administrator stated she will be going to the CDBG meeting on Wednesday and on Thursday and Friday she will be attending conference for the Kansas Managers Association in Lawrence.

The City Administrator stated the Council needs to have a goal setting meeting and it was consensus of the Council to hold a meeting on May 11th at 7:30.

9. COUNCIL COMMENTS:

PATTERSON: Patterson asked about summer hours and the City Administrator stated Mondays will be until 7:00 due to the Farmer's Market, however, will close during the lunch hour.

SMITH: Smith inquired about the Boys Scouts and Girls Scouts involvement in the plots at Community Garden. The City Administrator stated the Girl Scouts have a plot sponsored by Buzzards; however, no contact from the Boy Scouts has been made.

Smith is requesting a bill list once a month which will be provided.

COLE: None.

KNEISLER: Kneisler stated that residents have approached him with concerns about the water rates and sidewalks.

WATSON: None.

MAYOR JONES: None.

10. EXECUTIVE SESSION: None.

11. ADJOURNMENT: A motion was made by Patterson to adjourn to Monday, May 6th at 7 p.m. Kneisler seconded the motion, which carried.

Julie Stutzman
City Clerk