

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
January 6, 2014

The Lyndon City Council met in regular session on Monday, January 6, 2014, 7:00 p.m., at City Hall.

Members Present: Mayor Brandon Smith, Doug Watson, Darby Kneisler, Chris Cole, Bill Patterson, and Laura Moore

Members Absent: None.

Others Present: Kimberly Newman, City Administrator
Julie Stutzman, City Clerk
David Wilson, Maintenance Supervisor
Darrel Manning, Chief of Police
David Forkenbrock, City Officer
Kelly Hurla, Osage Herald Chronicle

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: City Clerk called roll of the city council; all members present.
3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: Cole made the motion to approve the regular meeting minutes of December 16, 2013 as presented. Patterson seconded, motion carried.
4. CORRESPONDENCE TO COUNCIL:
 - Public Wholesale #12 minutes from December 18, 2013.
 - Copy of letter and approved permit from KDOT to Torgeson Trenching Services granting permission to bore and remove payment on Highway 75 to replace existing sewer line at 520 Topeka Avenue.
 - Thank you note from Peggy Manning to the Governing Body and City staff.
 - Water and sewer rate increases and schedule for 2014.
5. CITIZEN'S STATEMENTS AND PETITIONS: None.
6. UNFINISHED BUSINESS:
 - a) MUNICIPAL PAY: The City Clerk stated that the electronic bill pay is up and running. She stated she and the utility clerk have training in the next couple of days and should be fully functional by March. Payments for utilities and municipal court are available online, in the office and over the phone.

- b) BAILEY HOUSE GUTTERS: The City Administrator stated the HPPL agreed with the proposed agreement of the 70/30 split for the cost of the gutters on the Bailey House and she advised them to look at another bid for the labor.

7. NEW BUSINESS:

- a) KANSAS SAMPLER PARTICIPATION: The City Administrator stated she had received an email from Osage Economic Development Director Stephanie Watson regarding the Kansas Sampler Festival in Wamego in May. The City Administrator stated it is \$155 per space and not sure if that amount is to be split between the participating cities or if it is for each city to pay. The City Administrator stated the City could promote the events like Fall Fest, 4th of July, Winter Festival, local businesses and other things that Lyndon has to offer. After further discussion, it was consensus of the Council to have the City Administrator to look further into the event and give details at the next meeting.

8. STAFF REPEORTS:

- a) POLICE: Council received the yearly police activity report for 2013 and the report for January 2014.

The City Administrator introduced David Forkenbrock who has accepted the full time officer position. Mr. Forkenbrock briefly spoke with the Council and told them a little bit about himself. The Council welcomed Mr. Forkenbrock and wished him well in the position.

The City Administrator stated that Erin Burkdoll also accepted the full time office position and started on January 1, 2014.

- b) PLANNING AND ZONING: No report.
- c) MAINTENANCE: Council received a copy of the Maintenance report.
- d) CITY ADMINISTRATOR:

HOLIDAY PARTY JANUARY 24TH: The City Administrator reminded Council members of the holiday party on January 24th at 6:30 p.m.

The City Administrator stated she has scheduled the special meeting for January 21st 6:00 p.m. for the work session. The two items that need talked about at the meeting are replacing street signs and new personnel policy manual. The City Administrator stated other things that need discussed are unsafe structures, Safe Routes to School, Jones Park Trail, and the Jones Park Agreement to list a few. She asked the Council to make lists of things they want to discuss and maybe add one item to the second meeting of each month, however, the Council needs to have a work session to plan and asked about a Saturday work session. After further discussion, it was consensus of the Council to have a work session on Saturday, February 22nd from 8 a.m. to 11 a.m. at the Lyndon Community Center.

The City Administrator stated she needed a recommendation letter from the governing body for a scholarship to go to China for ICMA in May which part of the expense is covered in her yearly conference allowance. She prepared the recommendation letter and asked the Council to read it and sign it. Watson made the motion that the Mayor and Council sign the letter of support for the City Administrator. Patterson seconded, motion carried.

10. COUNCIL COMMENTS:

PATTERSON: Patterson stated he was looking at the City's website and it needs updated. The City Administrator stated its been noted and will be done.

Patterson inquired about information regarding Senior Housing and the City Administrator stated she has not received anything. Cole stated they are still working on getting the tax credits. The City Administrator stated there were things they were supposed to provide to the City to get the resolution completed.

MOORE: Moore inquired about the house on 10th that was a health violation. The City Administrator stated the Chief was taking care of the situation. Cole noted they have cleaned up the outside of the residence.

Moore stated a resident asked her about a truck parked over the sidewalk at the abandon gas station on 6th and Topeka.

Moore asked about the large truck parked at the low-income housing on 10th and Cedar asking if parking is permitted as it is a yard and not a parking lot. This has been causing some visual problems at that intersection.

Moore asked the Chief of Police if he had talked with the rep from KDOT. Moore gave a brief description of the programs and discussed those programs with the Chief. The City Administrator stated she would be interested in the program especially for the Memorial and Labor Day weekends. Moore will get the information to the City Administrator.

COLE: Cole stated he had received a compliment about the maintenance crew regarding the snow removal and thanked them for their hard work.

KNEISLER: None.

WATSON: Watson stated he attended the last focus group meeting for the proposed school buildings and discussed the options presented at this meeting with the Council. He stated at the conclusion of the meeting, it was a consensus of the focus group to build 3 monolithic domes and build across 7th street which would need to be vacated. Watson stated they would also tear down the old high school and build a gymatorium. He stated the only piece of the grade school they would keep is the new part and there has been discussion about possibly selling or leasing the older part of the grade school. Watson stated the approximately price tag was approximately \$15 million.

MAYOR SMITH: Mayor Smith asked the Chief of Police if the new officer has gear and signed up for training. The Chief stated that it has been done.

10. EXECUTIVE SESSION: None

11. ADJOURNMENT: Patterson made the motion to adjourn to Monday, January 21st, 2013 at 6:00 p.m. for special meeting. Kneisler seconded the motion, which carried.

Julie Stutzman

City Clerk