

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
December 7, 2015

The Lyndon City Council met in regular session on Monday, December 7, 2015, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.

- a) City Clerk called roll of the City Council. Mayor Brandon Smith and members Chris Cole, Darby Kneisler, Bill Patterson, and Doug Watson (7:05) present. Steve Morrison absent with prior notification.

City Staff present: City Attorney, Pat Walsh; Julie Stutzman, City Clerk; David Wilson, Maintenance Supervisor; and Darrel Manning, Chief of Police.

Others present: Kelly Hurla, Osage County Herald Chronicle.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- a) Cole made the motion to approve the Regular Meeting minutes of November 16, 2015 as amended. Patterson seconded, motion carried.

3. CONSENT AGENDA:

- a. Approval of Bills: Watson made the motion to approve the bills as set forth. Patterson seconded, motion carried.

4. PUBLIC COMMENTS: None.

5. CORRESPONDENCE TO COUNCIL:

- Public Wholesale Water Supply District #12 minutes from November 18, 2015.

6. UNFINISHED BUSINESS:

- a. SEWER PLANT EVALUATION: Each Council member received a copy of the 2015 Sanitary Sewer Treatment Facility Improvements PER from BG Consultants to review. The City Clerk stated she scheduled a special meeting for Monday, December 14 at 6:30 p.m. to review the proposal with Bruce Boettcher from BG Consultants and to discuss the City's options.

7. NEW BUSINESS:

- a) ANNUAL CEREAL MALT BEVERAGE LICENSES: The City Clerk provided the annual CMB licenses for E-Z Rock Café, Buzzards Pizza, Lyndon 66, and Casey's General Store for approval that expire December 31, 2016.

Kneisler made the motion to approve Cereal Malt Beverage license for E-Z Rock Café. Watson seconded, motion carried.

Cole made the motion to approve the Cereal Malt Beverage license for Buzzard's Pizza. Watson seconded, motion carried.

Patterson made the motion to approve the Cereal Malt Beverage license for Lyndon 66. Cole seconded, motion carried.

Watson made the motion to approve the Cereal Malt Beverage license for Casey's General Store. Kneisler seconded, motion carried.

- b) PAWNBROKER LICENSE: The City Clerk stated Scott Harrison with Harrison's Shooter Supply submitted an application for a Pawnbroker and Precious Metal Dealer License and paid the fee. After further discussion, Patterson made the motion to approve the license. Cole seconded, motion carried.
- c) SPRECKER SEWER ABATEMENT: The Council received information on the proposed sewer abatement for a water leak and noted it was certified by Maintenance. After further discussion, Cole made the motion to approve the sewer abatement for \$18.16. Watson seconded, motion carried.

8. STAFF REPORTS:

- a) POLICE: The Council received a copy of the Officer Activity report for November/December 2015.
- b) PLANNING AND ZONING: The Zoning Administrator stated due to the holidays, there are no meetings planned for December and January.
- c) PUBLIC WORKS: The Maintenance Supervisor provided Council the Maintenance Activity report for review.

The Mayor asked if there was new information from Torgeson in regards to the water line project for the proposed icehouse. The Maintenance Supervisor stated that the discussion was mainly about valves and piping for the project. Cole asked if the Council would receive estimated costs by the end of the year and the Maintenance Supervisor stated he was unsure and that Mr. Zerr is working on getting estimates. The Maintenance Supervisor stated he discussed six and eight-inch lines with the representative from Torgeson.

The Mayor asked if rock was placed on Ash Court after the rains and the Maintenance Supervisor stated it was done.

Watson asked if the work on the tornado sirens was routine or if there were problems. The Maintenance Supervisor stated the siren at the pool is down at this time due to issues with the circuit board and sent that part in for repair. He stated he is waiting to hear back from the company to see if there is a warranty or if the part can be repaired. He stated there is a warranty on the board in the last year to repair it at cost. The Maintenance Supervisor stated there are also issues with the tornado siren at the Sheriff's Annex and the power drains too quickly in the newly replaced batteries during testing. He stated when he hears back about the circuit

board for the tornado siren at the pool, he will check on pricing for installation of the new board and service on the siren at the Sheriff's annex. The Maintenance Supervisor stated the tower at the annex was hit by lightning which took down the Sheriff's radio repeaters and is not sure it did not affect the siren. Watson asked how many sirens are in the city and the Maintenance Supervisor stated there are two of the Whelen sirens, which are approximately 7 years old. Watson asked if those sirens were purchased by the City or by Osage County Emergency Management, and the Maintenance Supervisor stated they were purchased by the City through a grant. Watson stated due to having problems, mention it to Emergency Management and see about grants or funding for replacement. The City Clerk stated she received an email recently from Bryce Romine about grant funding through Hazard Mitigation available for sirens with a letter of intent due on January 15, 2015. The City Clerk stated she would contact Mr. Romine about the funding. The Maintenance Supervisor stated after work on the newer sirens is complete; the older siren in the middle of town also needs attention.

- d) CITY CLERK: Council received a copy of the Clerk's report for review and discussed it with Council.

Patterson asked about the Neighborhood Revitalization Rebate and if Osage County was going to continue with it. The City Clerk stated she spoke with the County Clerk and she stated the rebate sunsets on December 31, 2015. Commissioners have not made a decision on the continuing the rebate program and may not until next spring. The County Clerk also stated that Stephanie Watson plans to contact the cities in the near future about restarting program and asking for support.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson thanked staff and crew for a successful Winter Fest.

Patterson asked if the inspection of the railing on the ADA ramp at eighth and Ash had been repaired or replaced and discussed it with Maintenance Supervisor. The Maintenance Supervisor stated a crew came in on Saturday and repaired it to ADA compliance. Jason Hoskins from BG Consultants came down, they discussed it and he sent letters to the appropriate people and thus led to the repair on Saturday. Patterson asked if Safe Routes is complete, and the Maintenance Supervisor stated it was other than a change order on extending culvert to take it farther away from the sidewalk and raising the water valves that were below grade, one on seventh and two on eighth and Birch.

Mayor Smith briefly discussed the Winter Fest parade and thanked the people who marked the 5k.

10. EXECUTIVE SESSION:

Patterson made the motion to recess to executive session for 10 minutes for non-elected personnel with the City Attorney and City Clerk attending. Kneisler seconded, motion carried. Council reconvened with Cole making the motion to pay the employer's portion of the health insurance for Dan Dehn for the month of December to retain his insurance

through the month of January as pursuant to the Employee Handbook and continue on unpaid leave through to the end of December 2015. Kneisler seconded, motion carried.

Cole made the motion to adjourn to executive session for 5 minutes for non-elected personnel. Patterson seconded, motion carried. Council reconvened with no action taken.

11. ADJOURNMENT: Kneisler made the motion to adjourn to Monday, December 14, 2015 at 6:30 p.m. for the special meeting. Watson seconded, motion carried.

Julie Stutzman

City Clerk