

LYNDON CITY COUNCIL  
REGULAR MEETING MINUTES OF  
DECEMBER 17, 2012

The Lyndon City Council met in Regular Session on Monday, December 17, 2012, 7:41 p.m., at City Hall.

Members Present: Darby Kneisler, Doug Watson, Bill Patterson,  
Mayor Kay Jones, Wayne Howard, Brandon Smith (8:25pm)

Members Absent: None

Others Present: Kim Newman, City Administrator  
Pat Walsh, City Attorney  
Darrel Manning, Chief of Police/Zoning Administrator  
Steven Zerr

- 1) **CALL TO ORDER:** Mayor Jones called the meeting to order.
- 2) **ROLL CALL:** The City Administrator called roll of the city council; Smith (8:25 p.m.)
- 3) **ADOPTION OF MINUTES OF PREVIOUS MEETING:** None.
- 4) **CORRESPONDENCE TO COUNCIL:**
  - a) Lyndon State Bank statement of pledged securities
  - b) Public Wholesale Meeting Notice and Minutes
- 5) **CITIZEN'S STATEMENTS AND PETITIONS:** None
- 6) **UNFINISHED BUSINESS:**
  - a) **DE-ANNEXATION:** The council received a copy of the petition to de-annex from Steve and Shelley Zerr. The City Administrator stated that the Zerr's legal description as submitted is an exact match to the City's legal description prepared by BG Consultants. A final plat of the Rocking Z ridge and the proposed area to be de-annexed was submitted with the petition.
  - b) **PUBLIC HEARING DATE AND TIME:** The Council reviewed the language, date and advertizing details of a proposed resolution setting the date and time for a public hearing on the Zerr de-annexation. A motion was made by Watson, seconded by Howard authorizing the Mayor to sign the resolution 12- 06 on behalf of the City Council setting the date and time of the public hearing as February 4<sup>th</sup> 2013 at 8pm. The resolution will be published in the Osage County Herald Chronicle once. Motion carried. Steve Zerr spoke on behalf of the project, confirmed future dates, and thanked the City.

- c) **KDOT CONNECTING LINKS RESOLUTION:** A motion was made by Kneisler, seconded by Patterson to authorize the mayor to sign the KDOT Connecting Links Resolution on behalf of the City. Motion carried.
  
- d) **EMPLOYEE HOLIDAY MEMO:** The City Administrator presented a memo signed by the employees requesting the addition of Christmas Eve as a paid holiday. This would bring the number of holidays to 11 from the previous 10. A motion was made by Watson, seconded by Kneisler to approve the employee holiday schedule. Motion carried.
  
- e) **TRAIL MASTER PLAN:** The City administrator presented the council with the Lyndon Trail Master Plan that was created by BG Consultants at the request of the council. She stated that this was the first draft of a plan that would span over ten years and would be matched with funding sources.
  
- f) **AUTHORIZATION FOR APPLICATION FOR JONES TRUST/SUNFLOWER:** The City Administrator discussed the two grant applications she had completed for trail funding. Different funding scenarios were discussed and the City's Capital Budget was reviewed. The trail will cost approximately \$130,000, with an additional \$56,000 for a possible future parking area. A motion was made by Patterson, seconded by Smith to authorize the City Administrator to apply for a Sunflower Trails grant of \$55,000 with the City's match not to exceed \$30,000 plus \$5,000 for engineering. Motion carried. Howard opposed. A motion was made by Patterson, seconded by Smith to authorize the City Administrator to apply for funding for the trail project from the Jones Trust for the balance of the needed funding. Motion carried. Howard opposed.

**7) NEW BUSINESS: NONE**

**8) STAFF REPORTS:**

- a) **POLICE:** None
  
- b) **PLANNING & ZONING:** None
  
- c) **MAINTENANCE:** None
  
- d) **CITY ADMINISTRATOR:** An update on the senior housing project was given. Based upon data collected by the developer, the Lyndon portion of the project will have to be reduced to four units from eight, with no phase II to be developed.

City Administrator has met with property owner Chris Reno about improvement to the City and to his buildings. They will work together in 2013.

Jeff Clark has been inquiring about having his meter pulled post the City placing a lock on it. The City will work with him to find a solution. Additionally, Clark is still looking for the City to offer incentives to business via water/tax breaks. Cotton O'Neil will be filling half of the SRS building.

38 persons were in attendance at the City's recognition dinner on December 15<sup>th</sup>. The City received many compliments.

\$1,086 was raised by the City at the Winterfest Road Race for the Caleb Hobbs memorial. The money will purchase a bench to be placed at City Park and will be dedicated in May of 2013. The Hobbs family will work on getting the plaque and the concrete donated. Any money in excess of the costs of the bench, supplies and labor will be donated to the Hobbs.

Employee health benefits changes will be effective January 1<sup>st</sup>, 2013. All employees received a memo detailing the changes to salaries. Some follow up meetings were held with individual employees.

- e) **CITY ATTORNEY:** Reported that he will draft an ordinance for the January 14<sup>th</sup> meeting to change the meeting dates and times for 2013. The dates will remain the 1<sup>st</sup> and 3<sup>rd</sup> Mondays but the meeting time may change to 7pm.

**9) COUNCIL COMMENTS:**

Patterson: None

Smith was approached by a resident who inquired about grading the alley on the block between 13<sup>th</sup> and 14<sup>th</sup> street. The consensus was that the City only maintains the business alleys. Smith was approached by a tree board member about creating a long term maintenance plan for the trees.

Howard: None

Kneisler inquired about Jeff Clark's water meter at the rental building. He invited Clark to a future meeting. City Administrator reported that the meter has not been pulled, and the City has not received a request for it to be pulled.

Watson: None

Jones: The Mayor attended a meeting focusing on the Osage County Community Action plan.

January 22<sup>nd</sup> is the filing deadline for running for City Council.

- 10) ADJOURNMENT:** At 9:43 p.m. a motion was made by Howard to adjourn to January 14, 2013 at 7:30 p.m. for Regular Meeting. Smith seconded the motion, which carried.

Kimberly Newman  
City Administrator