

LYNDON CITY COUNCIL  
REGULAR MEETING MINUTES OF  
October 5, 2015

The Lyndon City Council met in regular session on Monday, October 5, 2015, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.

a) City Clerk called roll of the City Council. Mayor Brandon Smith and members Doug Watson, Darby Kneisler, Chris Cole, and Bill Patterson and Steve Morrison present.

City Staff present: City Attorney, Pat Walsh; Julie Stutzman, City Clerk; David Wilson, Maintenance Supervisor; and Darrel Manning, Chief of Police.

Others present: Kelly Hurla, Osage County Herald Chronicle; Peggy Clark, HPPL (7:04)

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

a) Kneisler made the motion to approve the Regular Meeting minutes of September 21, 2015 as written. Patterson seconded, motion carried.

3. CONSENT AGENDA:

a. Approval of Bills: Cole made the motion to approve the bills as set forth. Watson seconded, motion carried.

4. PUBLIC COMMENTS: None.

5. CORRESPONDENCE TO COUNCIL:

- Kansas Government Journal for October 2015.

6. UNFINISHED BUSINESS:

a. CHARTER ORDINANCE #9 - ELECTIONS: The City Attorney presented Charter Ordinance #9 to Council for approval. The charter ordinance changes the Mayor's term to 4 years as discussed previously by Council and changes the election dates as regulated by the new law. Cole made the motion to approve and authorize the Mayor to sign Charter Ordinance #9. Morrison seconded, motion carried. The City Attorney they will publish the charter ordinance in the paper for the next two weeks.

b. ORDINANCE #809 - MUNICIPAL COURT FEES: The City Attorney presented Ordinance #809 to Council for approval and repeals Ordinance No. 758. The ordinance increases court fees from \$60 to \$80, fees for appeal to \$40, and updates current language. Patterson made the motion to approve the ordinance. Kneisler seconded, motion carried.

- c. APPOINTMENT TO JOINT RECREATION COMMISSION: The City received two letters of interest in regards to the vacant Recreation Commission position. After further discussion, Mayor Smith asked for a Council vote approving his appointment of Linda Volkman to the 2-year Recreation Commission position. Cole made the motion to approve the Mayor's appointment. Kneisler seconded, motion carried.
  - d. BAILEY HOUSE GRANT: Peggy Clark updated the Council on the preliminary grant application process for the needed improvements on the Bailey House and discussed the project schedule, budget and scope of work. Ms. Clark stated the project does not require an architect and can use the previous plans. She stated the estimated project cost is \$52,800 and the City's cost would be approximately \$10,560 as the grant is an 80/20 match. The City has \$5,493 from the sale of the tax credit for the project and the difference is \$5,067. Ms. Clark stated the HPPL would be willing to pay \$480 difference of what she initially estimated for the City's cost. The grant is a reimbursable grant with the City paying all costs up front. After further discussion, it was consensus of the Council to review the City's budget to discuss funding of the project.
7. NEW BUSINESS: None.
8. STAFF REPORTS:
- a) POLICE: The Council received a copy of the Officer Activity report for September/October 2015.
  - b) PLANNING AND ZONING: The next meeting is Wednesday, October 7 at 6:30 p.m. at City Hall.
  - c) PUBLIC WORKS: The Maintenance Supervisor provided Council the Maintenance Activity report for review.

Mayor Smith asked if there was satisfactory resolution of the drainage in the alley behind the medical clinic. The Maintenance Supervisor stated the property owner was satisfied, however, will most likely become an issue again in the future.

The Maintenance Supervisor requested postponing the street project this year due to being short staffed due to injury, delay in delivery of culverts and supplies, and concern for weather as it is late in the year. He stated that he spoke with Killough and they are behind on projects as they are also understaffed. It was consensus of the Council to delay the street project until next year. The Maintenance Supervisor stated he plans to still do some curb and gutter work in the next few weeks.

The Maintenance Supervisor briefly discussed the continued work on the railing for the switchback ramp and is meeting Jason Hoskins from BG Consultants on Thursday to inspect the ramp and discuss concerns.

The Maintenance Supervisor stated there is a problem with the laboratory that handles the City's monthly wastewater testing and was notified by KDHE of the

issue. He stated there is the possibility of the City having to hire a new lab to handle testing of the sewer samples and noted field test certification to take test the PH levels have been acquired for the plant operators through KDHE.

- d) CITY CLERK: Council received a copy of the Clerk's report.

Fall Fest was successful and was a great day. She thanked the Maintenance Supervisor and Chief of Police for their help during the event.

The City Clerk stated she has received four applications to date for the billing clerk position. She stated she and council member Cole would review the applications and begin interviews.

The City Clerk stated she emailed the USD 421 Superintendent Cheryl Cook and the Recreation Commission Director Michael Massey about resuming work on the Jones Park Use Agreement, however, has not received a response from either person yet.

The City Clerk stated she left a message for the contact at Kansas Wildlife and Parks regarding the learning structure at the trail at Jones Park and that person is out of the office.

The City Clerk stated the City received the first distribution from the half- percent sales tax and that amount was \$4,417.10.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson stated that work will begin on the learning center structure over the weekend and has volunteers to help.

Patterson asked about the haunted trail. The City Clerk stated she is waiting to hear from another Pride member and still not sure if the haunted trail is going to be a go. The PTO plans on doing hotdogs, chips and a drink during the haunted trail and the Pride may provide a hayrack ride. The City Clerk stated she believes it is the same weekend as the Trunk or Treat and Halleluiah Square.

10. EXECUTIVE SESSION:

Patterson made the motion to recess to executive session for 15 minutes for Attorney-Client privilege. Morrison seconded, motion carried. Council reconvened with no action taken.

11. ADJOURNMENT: Cole made the motion to adjourn to Monday, October 19, 2015 at 7:00 p.m. for the regular meeting. Kneisler seconded, motion carried.

*Julie Stutzman*

City Clerk