

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
SEPTEMBER 4, 2012

The Lyndon City Council met in Regular Session on Tuesday, September 4, 2012, 7:30 p.m., at City Hall.

Members Present: Darby Kneisler, Brandon Smith, Doug Watson, Bill Patterson,
Mayor Kay Jones, Wayne Howard

Members Absent: None

Others Present: Kim Newman, City Administrator
Julie Stutzman, Deputy City Clerk
Pat Walsh, City Attorney (7:55)
Darrel Manning, Chief of Police/Zoning Administrator
David Wilson, Maintenance Supervisor
Jayson Massey
Robert and Diana Hutchcroft
Julia Davis
John Davis
Cory Martin
Phillip Davis

1. **CALL TO ORDER:** Mayor Jones called the meeting to order.
2. **ROLL CALL:** The City Clerk called roll of the city council; Howard arrived at 7:35 p.m.
3. **ADOPTION OF MINUTES OF PREVIOUS MEETING:** A motion was made by Smith to approve the adjourned meeting minutes of August 20, 2012 as presented. Kneisler seconded the motion, which carried.
4. **CORRESPONDENCE TO COUNCIL:**
 - The City Administrator received a notification from KDOT and the City was awarded the maximum funding of \$15,000 for Safe Routes to School for Phase 1.
 - E-mail from Sharon Watson regarding September 10th, 2012 as Emergency Preparedness Day.
 - A Letter from Olathe Winwater regarding the Reduction of Lead in Drinking Water.
 - A copy of the letter from City Administrator to the USD 421 Superintendant regarding the proposed new facility at Jones Park and concerns about appointments to the Joint Rec Commission.

- A thank you from the Lyndon Library for sponsoring the Summer Reading Program.
- PWWSD#12 minutes.

5. **CITIZEN'S STATEMENTS AND PETITIONS:** Robert & Diana Hutchcroft came to speak to Council regarding a memorial for Alec Mounkes and requested a spot near the ball fields at Jones Park. Mr. Hutchcroft stated he would need approximately 10 foot. They presented the Council the memorial plaque and weather vane with the #55 which signifies Alec's football number to be placed in the park. The City Administrator stated she thinks the football field may be a better place because the trail in the future may be moved whereas the football field is unlikely to. The City Administrator stated she would work with the Maintenance Supervisor and the Superintendent on this project.

Phil Davis voiced his concerns with the current water billing changes. He also spoke of the increase in the charges and wanted to know where those funds were being allocated. The City Administrator gave a summary of information presented during the budget hearing, and the Mayor invited him to attend the next town hall meeting on September 29th.

6. **UNFINISHED BUSINESS:**

- a) **LOCAL SALES TAX RESOLUTION:** A motion was made by Watson to authorize the Mayor to sign Resolution 12-03 to put the one-half percent Sales Tax question on the November ballot. Patterson seconded, motion carried.
- b) **CLASS ACTION SETTLEMENT:** The City Administrator submitted the Class Action Settlement Lawsuit on the behalf of the City.
- c) **ALLEY CLOSURE:** The City Attorney reported a Public Hearing notice was submitted to the Osage County Herald-Chronicle; the hearing date on the alley closure will be October 15th, 2012. Matter was tabled until that date.
- d) **I.T. SERVICE:** Motion was made by Smith to authorize the City Administrator to proceed with IT services not to exceed \$7,000. Patterson seconded, motion carried.

7. **NEW BUSINESS:**

- a) **AUDIT RFP:** The City Administrator gave each Council member a copy of the RFP. The City received 3 bids for auditing services with references. She will be checking with Groff & Berry to see if they are going to prepare the 2012 audit. Matter was tabled to the next meeting pending reference checks.
- b) **ACCOUNTS CLERK:** The Council was introduced to the new Accounts Clerk, Erin Burkdoll.

8. STAFF REPORTS:

- a) **POLICE:** Each council member was given a copy of the Police Activity Report.

Smith asked Chief Manning how often he is called to the school for issues and Chief Manning reported it depended on the situation.

- b) **PLANNING AND ZONING:** The Zoning Administrator stated the plans for Casey's are available for Council review and that all permits have been sent. The first Planning and Zoning Commission meeting regarding Casey's will be Wednesday, September 5th at 6:30 p.m. The Maintenance Supervisor was aware of how water and sewer service is to be connected.

- c) **MAINTENANCE:** Each Council member was given a copy of the Maintenance Activity Report.

Smith inquired about the Kevin Payne meter issue. The Maintenance Supervisor met with Mr. Payne and showed him what the issue was. Mr. Payne agreed there was a problem and it was left up to him to hire a contractor to work on getting a physical break.

Patterson inquired about 4th and Cedar street closure and repair. Maintenance Supervisor stated there was a leak on a 2" main and if he opens the street at this time it could cause more damage.

The City Administrator stated the Maintenance Supervisor has been proactive about finding a solution for road problems and has met with Killough. The letter from Terracon has information similar to some of the issues the City is dealing with. The Maintenance Supervisor stated it was an informational letter showing the results from an independent group who did a study of some of the roads at John Redmond Reservoir due to dry conditions. The Maintenance Supervisor stated that he has a machine coming to seal the cracks in the street at the end of September and are also looking into a better sealant. Kneisler asked how long the City will have the sealer and the Maintenance Supervisor stated about 1 week. Killough should be in the City also at the end of September.

- d) **CITY ADMINISTRATOR:**

- a) A crossing guard has been hired.

- b) She had a meeting Brian Spencer and also with Jeff Bronson regarding the Recreation Commission. A new Jones Park agreement will soon be in the process of being drawn up before the meeting regarding the new building. Bronson

stated Glenda will be resigning her position on the Recreation board and with the City Clerk resigning; the city now has 2 vacant positions.

- c) The next Council meeting David Yearout, Steven Zerr and Bruce Boetcher will be here regarding the Zerr de-annexation.
- d) Bill Caton, his engineer and Brian Spencer will be at the next Council meeting regarding senior housing.
- e) Town Hall meeting will be Saturday, September 29th from 9 a.m. to 11 a.m. focusing on the utility rate overview and increase on January 1, trash bid, update on senior housing, overview of sales tax vote, Safe Routes to Schools, Employee Benefits changes if asked, roads, and possibly the newly proposed Casey's.

9. COUNCIL COMMENTS:

Patterson inquired about sending a Thank You note to the person who took care of the flowers. Erika Bradshaw, Debbie Feltner and Linda Thompson did a great job.

Patterson inquired about the potholes south of town near Casey's and wanted to know about contacting KDOT.

City Administrator noted that Jeff Clark asked about getting his meter unlocked. Due to infiltration this is not doable.

Howard stated overhanging trees need to be trimmed again.

Patterson asked about Bailey's moving cars to the north side and asked how it was zoned. The Zoning Administrator stated it was zoned C2.

Smith inquired about a fall festival. The City Administrator stated there is no budget for the fall festival this year, but possibly next year. There will be some October activities and Christmas activities discussed at the next Pride meeting.

Smith also asked about the Community Garden and if the City will be applying for that grant. The City Administrator will be sending in the same grant in again.

Howard asked the Maintenance Supervisor regarding the curb and road settling in the 900 block of Topeka. The Maintenance Supervisor stated it looked like it was approximately south of the sewer, but was keeping an eye on it. The road is deteriorating in that area and the State might have to be brought in on this issue.

Howard asked when Council minutes would be brought up to date on the City's website. The City Administrator stated it is will brought up to date now that the new position has been filled.

Howard asked about the speed/radar sign and wanted to know if the Council had agreed to proceed with purchasing one. Chief Manning is checking on the feasibility of budget funding.

Howard also asked about buying a snow plow for Dave's truck and if that was ever approved. The Maintenance Supervisor stated it can be revisited in the future.

Kneisler stated he spoke with Jon Clayton and he is looking for volunteers to help with building the new Help House building.

Kneisler asked the Chief about a "children at play" sign on Adams and wanted to know what the requirements are. The Chief stated it would restrict traffic flow and does not change the speed limit.

Watson inquired about the circus outcome. Howard stated the Lion's Club was more than pleased and that it would be 3 years before they could come back. The Maintenance Supervisor stated the park was left in good shape.

Kneisler stated the magic show was a great event.

Howard stated that the Sideliner's steak dinner also had a great turnout.

Mayor asked about getting budget information; and it was duly noted.

10. **ADJOURNMENT:** At 9:30 p.m. a motion was made by Patterson to adjourn to Monday, September 17th at 7:30 p.m. for adjourned meeting. Howard seconded the motion, which carried.

Julie Stutzman
City Clerk