

LYNDON CITY COUNCIL
ADJOURNED MEETING MINUTES OF
JULY 16, 2012

The Lyndon City Council met in adjourned session on Monday, July 16, 2012, 7:30 p.m., at City Hall.

Members Present: Mayor Kay Jones, Brandon Smith, Doug Watson, Bill Patterson, and Wayne Howard (7:35)

Members Absent: Darby Kneisler

Others Present: Kim Newman, City Administrator
Julie Stutzman, Deputy City Clerk
David Wilson, Maintenance Supervisor
Wayne White, Osage County Herald-Chronicle

1. CALL TO ORDER: Mayor Jones called the meeting to order.
2. ROLL CALL: The Deputy Clerk called roll of the city Council; Darby Kneisler was absent by notification. Kneisler arrived at 8:33 p.m.
3. ADOPTION OF MINUTES OF PREVIOUS MEETING: A motion was made by Smith to approve the Regular Meeting minutes of July 2, 2012 as amended. Watson seconded the motion, which carried.

A motion was made by Patterson to approve the Special Meeting minutes of July 5, 2012 as presented. Watson seconded the motion, which carried.

4. CORRESPONDENCE TO COUNCIL: Each Council member was given a copy of the Kansas Government Journal.
5. CITIZEN'S STATEMENTS AND PETITIONS: None.
6. UNFINISHED BUSINESS:
 - a) TRASH BID: At the previous meeting the Council received the results of the trash bids for the city. After review, the City Administrator recommended contracting with Ottawa Sanitation for 2-years. The City Attorney would be directed to prepare the contract and ordinance for the next Council meeting.

Motion was made by Watson to increase the trash rate to \$14 and to authorize the city attorney to draft a contract and ordinance for adoption. Smith seconded the motion, which carried. Howard abstained.

- b) DOOR TO DOOR ORDINANCE: City Attorney was absent. Matter was tabled.

- c) KS MODERATE INCOME HOUSING: The City Administrator updated the Council on the progress in pursuing this program.

9. STAFF REPEORTS:

- a) POLICE: None.

- b) MAINTENANCE: Each Council member received an activity report from Maintenance.

Watson asked about the air conditioning at the community center. The maintenance Supervisor stated that due to the heat in the attic an automatic reset thermo switch had to be installed and he had been working with Theel Plumbing and Heating.

Smith asked about the sewer situation at the church where the new Help House building was going to be built. The maintenance Supervisor stated that he had looked into this issue and that the situation is taken care of.

- c) CITY ADMINISTRATOR:

The City Administrator commented that the flooring in the community center is in need of attention. She has spoken to the Maintenance Supervisor regarding the option of removing the carpet and using spray concrete to create a non-slip surface. A grant for prevention of intentional injuries is available which she is working on to try to help with costs not only at the community center, but also possibly at the pavilion and pool. The grant is due by the first part of August. Installing tile was discussed; the Maintenance Supervisor recommended carpeting due to the unevenness of the floor.

The ground breaking for Help House was this week.

The summer movie was this past weekend and had a good turnout.

The city pool hosted the swim meet on July 14th and had a successful day.

The city has received the site plan for the new Casey's.

The City Administrator has heard from the developer for the senior housing. There is a new plan for the development for 20 units and currently it is still in negotiations with the property owner.

- 10. COUNCIL COMMENTS: Smith stated that he had heard the swim meet went well. He stated that people had said it would be nice if there was more room in the pool. There is a plan possibly to see about putting outside seating for the meet next year.

Watson stated that there was a question about no stop sign being at 7th and Adams. The maintenance Supervisor stated he believed that on Adams there is a stop sign on every other block.

11. EXECUTIVE SESSION: At 8:05 a motion was made by Patterson to enter into executive session for 20 minutes with the City Administrator for personnel. Watson seconded motion, which carried. City Administrator came out of executive session at 8:18. Executive session ended at 8:25. A motion was made by Smith authorizing the City Administrator to put an ad in the paper for 30 days to hire a part-time Account Clerk, working no more than 1000 hours per year, at \$15 per hour. This responsibility will include payroll, purchasing, accounts receivable, customer service and water billing assistant. Watson seconded motion, which carried.

12. BUDGET DISCUSSION: At 8:33 p.m. Mayor Jones asked for a motion to return to New Business, Item A, Budget Discussion 2013. Watson made the motion which was seconded by Patterson, motion carried.

The City Administrator presented continued information on Item A from the earlier Special Meeting. The changes to the 2013 budget included employee benefits, hiring part-time personnel in office, mill levy rate at 59.778 for fiscal year.

Smith made a motion to recommend the budget at 59.778 mills for fiscal year 2013. Patterson seconded, motion carried.

Motion was made by Smith to approve 3% salary increase to all city employees for 2013 budget totaling approximately \$5000. Patterson seconded, motion failed.

Motion was made by Watson to approve 2.5% salary increase to all city employees for 2013 budget totaling approximately \$5,000. Kneisler seconded, motion carried. Roll call was taken for consensus with Watson, Patterson, and Kneisler for, and Howard and Smith against.

Motion was made by Smith to change employee benefit co-pays as of January 1, 2013 to City contribution of 95% coverage for employees plus 55% coverage for dependants and to make employees whole on salary based upon 2013 enrollment type for fiscal year 2013. Watson seconded, motion carried. Roll call was taken for consensus Watson, Patterson, Smith, Kneisler for, and Howard against.

Motion was made by Watson to approve salary adjustments for additional assigned duties for City Clerk, Chief of Police, Patrolman, and Maintenance totaling \$12,000. Patterson seconded, motion carried. Howard voted against.

ADJOURNMENT: Motion was made by Patterson to adjourn to Monday, August 6th, 2012 at 7:00 p.m. for Public Hearing on budget.

Julie Stutzman,
Deputy Clerk