

LYNDON CITY COUNCIL  
REGULAR MEETING MINUTES OF  
APRIL 4, 2011

The Lyndon City Council met in regular session on Monday, April 4, 2011, 7:30 p.m., at City Hall.

Members Present: Wayne Howard, Kay Jones, Bill Patterson, Brandon Smith,  
Doug Watson and Mayor Jeff Bronson

Others Present: Kim Newman, City Administrator  
Barbara Schattak, City Clerk  
Pat Walsh, City Attorney  
David Wilson, Maintenance Superintendent  
Darrel Manning, Chief of Police/Zoning Administrator  
Jill Kitselman, Marais des Cygnes Valley Schools  
Viola Beatty, The Lyndon Saddle Club

1. CALL TO ORDER: Mayor Bronson called the meeting to order.
2. ROLL CALL: City Clerk Barb Schattak called roll of the city council; all members were present.
3. ADOPTION OF MINUTES OF PREVIOUS MEETING: A motion was made by Howard to approve the adjourned meeting minutes of March 21, 2011 as presented. Smith seconded the motion, which carried.
4. CORRESPONDENCE TO COUNCIL: City Clerk Barb Schattak presented the following:
  - A request from 124 E. 10<sup>th</sup> to have the ditch repaired; it was noted this matter is being handled and the City Administrator will write a letter to confirm the matter.
  - Public Wholesale Water Supply District No. 12 minutes of March 16, 2011.
5. CITIZEN'S STATEMENTS AND PETITIONS: Viola Beatty, representing the Lyndon Saddle Club, reported there is a need for more sponsors to help with the funding of events. Council was asked if they would like to sponsor the Saddle Club which the City would have a sign posted on the fence all year. After some discussion, a motion was made by Howard to sponsor the club with a \$200 sign and advertise the pool. Smith seconded the motion, which carried.

Jill Kitselman, representing the Marais des Cygnes Valley schools, asked if the Council would like to offer a pool pass to the school carnival. After some discussion, a motion was made by Patterson to donate two season passes to the MDCV school carnival. Smith seconded the motion, which carried.

6. UNFINISHED BUSINESS:

- a) RESOLUTION ON PARKING EXTENSION ON E. 7<sup>TH</sup> STREET: The City Attorney presented Resolution No. 11-02 to create two hour parking. After some discussion, a motion was made by Jones to approve Resolution No. 11-02 and authorize Mayor Bronson to sign on behalf of the City. Howard seconded the motion, which carried.
- b) DISCUSSION ON BAILEY HOUSE GRANT: The City Administrator presented Council with the Heritage Trust Fund Grant Project Agreement for the Bailey House to be signed. After some discussion, a motion was made by Patterson to authorize Mayor Bronson to sign the agreement on behalf of the City. The motion died for lack of a second.

A motion was made by Patterson to authorize Mayor Bronson to sign the agreement on behalf of the City. Jones seconded the motion, which carried. Howard opposed.

7. NEW BUSINESS:

- a) ARBOR DAY PROCLAMATION: City Clerk presented the Mayor's Arbor Day Proclamation setting the month of April and Saturday, April 30th as the 2011 Arbor Day Observance. A tree-planting demonstration will be given by Tree Board members, prior to distribution of the containerized trees on April 30th. A motion was made by Watson to approve adoption of said Proclamation. Jones seconded the motion, which carried.
8. MONTHLY FINANCIALS: A list of vouchers for payment of March expenses were presented. A motion was made by Patterson to pay accounts as set forth. Smith seconded the motion, which carried.
9. COUNCIL/STAFF COMMENTS: Patterson questioned as to what streets will be paved this year; it was noted information will be given to council at the next meeting.

Patterson questioned if there is any information the council could have to see where the City stands with this year's budget. City Administrator reported staff is working on a spreadsheet which will be easier to follow. City Administrator also reported she will begin visiting with the council regarding the current budget as well as the 2012 budget.

Smith had concerns regarding the property at 5<sup>th</sup> and Washington where the mobile home had been taken out; debris has been left and the latest storms have blown insulation and other items around the area. The Maintenance Superintendent reported a lumber yard employee asked if they could place a container on the street to begin clean up; they could as long as the street was not damaged.

Howard discussed reviewing the dog ordinance regarding complaints and fees as well as need to look into an ordinance about cats.

Howard questioned the status of the property at 126 Ash. Chief Manning reported notice has been sent to the respective parties involved with this property.

Howard noted there is a trash container which sits on the street on West 5<sup>th</sup> and asked if it can be taken out of the street. Chief Manning will visit with the resident.

Jones asked if Maintenance attended the Water Conference in Wichita; it was reported three of them did attend and it was a good conference.

Jones inquired to the status of the siren grant; it was noted bids have been received and staff will be reviewing them.

Jones requested a list be generated of all of the pending items and the status of each item.

Jones inquired if the city could have a help fund on the water bills to help individuals when they can't pay a bill. It was noted by the City Administrator cities are not allowed to except direct donations which would go into the general fund; it would need to be a separate fund. The matter was tabled so it can be reviewed.

Jones asked the status of the water right study; it will be presented to council at the next meeting.

Discussed abatements of water and sewer as requested when there is a leak. After some discussion, it was the consensus to only adjust sewer and have the City Administrator write a policy as well as letter to the 4 individuals requesting abatements.

Jones reminded everyone to go vote tomorrow.

The City Attorney stated Council may want to look at the Nuisance and Vehicle Ordinances and update them and look at the Unsafe Structure Ordinance. After some discussion, it was the consensus of the council for the City Attorney to review these ordinances.

10. EXECUTIVE SESSION: At 9:16 p.m. a motion was made by Patterson to recess to executive session for 10 minutes to discuss a personnel matter. Jones seconded the motion, which carried. The governing body reconvened at 9:26 p.m. No action was taken.

At 9:28 p.m. a motion was made by Howard to recess to executive session for 10 minutes to discuss a personnel matter. Jones seconded the motion, which carried. The governing body reconvened at 9:38 p.m. No action was taken.

11. ADJOURNMENT: At 9:39 p.m. a motion was made by Patterson to adjourn to April 18, 2011 at 7:30 p.m. Jones seconded the motion, which carried.



Barbara Schattak, City Clerk